



City of San Ramon

TEEN COUNCIL AGENDA

Amritha Ramesh – Chair • Jaanavi Thanamala – Vice Chair • Sanjay Anasuri • Risha Chakraborty
Sophie Cooper • Soham Kinkhikar Danielle Lee • Conrad Lin • Diya Madhok • Sahithi Malreddy
Reha Matai • Rishi Misra • Himaja Nimmagadda • Jose Sarmiento • Amina Syed • Kanishka Verose
Daniela Wise • Anya Ayyappan* • Pavithra Movva* • *Denotes Committee Alternate

Teleconference

October 20, 2020
6:30 P.M.

AGENDA QUESTIONS: PLEASE CALL PARKS & COMMUNITY SERVICES STAFF AT (925) 973-3375.

Documents received after publication of this Agenda and considered by the Teen Council in its deliberation will be available for inspection only via electronic document transfer, due to COVID-19. See the COVID-19 provisions outlined below. Please call or email the supervisor during normal business hours if you require access to any such documents.

CORONAVIRUS DISEASE (COVID-19) ADVISORY AND MEETING PROCEDURE

On September 14, 2020, the Health Officer of Contra Costa County issued Order No. HO-COVID19-28 that directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor’s Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Teen Council members will not be physically in attendance, but will be available via video conference.

There will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment (for topics not on the agenda), in addition to each of the agendized items.

If you are submitting public comment via email, please do so by 5:30 p.m. on Tuesday, October 20, 2020 to jegault@sanramon.ca.gov. Please include “Public Comment 10/20/2020” in the subject line. In the body of the email please include your name and the item you wish to speak on. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.com. It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Teen Council making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

HOW TO VIEW THE MEETING REMOTELY:

1. Livestream online at: <https://cityofsanramon.zoom.us/j/95070103133>

Webinar ID: 950 7010 3133

2. For audio access to the meeting by telephone, use the dial-in information below:

+1 (669) 900-6833

Webinar ID: 950 7010 3133

HOW TO PARTICIPATE IN THE MEETING REMOTELY:

1. Provide live remote public comments: <https://cityofsanramon.zoom.us/j/95070103133>
From a PC, Mac, iPad, iPhone or Android device:

Webinar ID: 950 7010 3133

(To supplement a PC, Mac, tablet or device without audio, please also join by phone:
+1 (669) 900-6833)

To comment by video conference, click the “Raise Your Hand” button or *9 on your telephone to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to three minutes. After the allotted time, you will then be re-muted.

2. Provide public written comments prior to the meeting by email, to jegault@sanramon.ca.gov.

If you are submitting public comment via email, please do so by 5:30 p.m. on Tuesday, October 20, 2020 to jegault@sanramon.ca.gov. Please include “Public Comment 10/20/2020” in the subject line. In the body of the email please include your name and the item you wish to speak on. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. CALL TO ORDER

2. ROLL CALL

3. SPECIAL ITEMS/ANNOUNCEMENTS

4. PUBLIC COMMENT OR WRITTEN COMMUNICATION

At this time, those in the audience are encouraged to address the Teen Council on any item not already included on today's agenda. If possible, comments should not exceed five minutes. If this is not considered sufficient time to address the issue, please arrange with the Secretary to have that item placed on the Agenda for a future meeting.

5. APPROVAL OF MINUTES

5.1 Minutes of September 15, 2020 Monthly Meeting

6. COMMITTEE BUSINESS

6.1 Discuss Future Ideas for Collaboration with the Alcohol and Drug Abuse Prevention Team (ADAPT) – *Patty Hoyt, Discovery Counseling Center*

6.2 Approval of the Ambassador Program Application and Flyer – *Risha Chakraborty*

6.3 Verbal Update on the Outstanding Teen Citizenship Award – *Amritha Ramesh*

6.4 Approval of the Teen Council Live Lounge Flyer – *Himaja Nimmagadda*

6.5 Public Relations Subcommittee Update – *Daniela Wise*

6.6 Programming Subcommittee Update – *Himaja Nimmagadda*

6.7 Community Outreach Subcommittee Update - *Risha Chakraborty*

7. COMMITTEE LIAISON REPORTS

7.1 Arts Advisory Committee – *Diya (P), Pavithra (A)*

7.2 Economic Development Advisory Committee – *Kanishka (P), Rishi (A)*

7.3 Housing Advisory Committee – *Daniela (P), Conrad (A)*

7.4 Library Advisory Committee – *Risha (P), Anya (A)*

7.5 Planning Commission – *Daniela (P), Soham (A)*

7.6 Senior Advisory Committee – *Himaja (P), Danielle (A)*

7.7 Transportation Advisory Committee – *Sanjay (P), Reha (A)*

7.8 Open Space Committee – *Sophie (P), Jaanavi (A)*

7.9 Parks and Community Services Commission – *Amritha Ramesh*

7.10 City Council Representatives– 2nd Tuesday of the month – *Amina (P), Sahithi (A)*
4th Tuesday of the month – *Jose (P), Soham (A)*

8. STAFF REPORTS

8.1 Parks & Community Services Department Updates – *Jennifer Gault, Recreation Supervisor*

9. COMMITTEE MEMBER ITEMS & ANNOUNCEMENTS

10. ADJOURNMENT

I hereby certify the Teen Council agenda was posted 72 hours before the noted meeting:


Christina Franco, City Clerk

Dated: October 15, 2020

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**CITY OF SAN RAMON
TEEN COUNCIL MEETING**

September 15, 2020
Regular Meeting-Teleconference

1. CALL TO ORDER (Audio 0:35)

The Teen Council meeting was called to order by Council Chair Amritha Ramesh at 6:34 p.m. The meeting was held Via Zoom Teleconference.

2. ROLL CALL (Audio 1:38)

Present: Chair: Amritha Ramesh, Jaanavi Thanamala, Sanjay Anasuri, Risha Chakraborty, Sophie Cooper, Soham Kinkhikar, Danielle Lee, Conrad Lin, Diya Madhok, Sahithi Malreddy, Reha Matai, Rishi Misra, Himaja Nimmagadda, Jose Sarmiento, Amina Syed, Kanishka Verose, Daniela Wise, Anya Ayyappan (Alternate), Pavithra Movva (Alternate)

Staff Attendees:

Jennifer Gault, Parks & Community Services Recreation Supervisor
Stacy Munsell, Parks & Community Services Interim Administrative Coordinator

Other Attendees:

Julia Oseland, Parks & Community Services Commissioner
Will Doerlich, Parks & Community Services Commissioner

3. SPECIAL ITEMS AND ANNOUNCEMENTS (Audio 2:50)

After roll call, the Recording Secretary made an announcement that the meeting was conducted pursuant to the Governor's Executive Orders relaxing the requirements pertaining to remote meetings under the Brown Act. To facilitate social distancing and slow the spread of the Coronavirus (COVID-19) pandemic the Executive Orders authorize state and local legislative bodies, including the Commission, to hold public meetings by teleconference. The Executive Orders allow public meetings accessible to the public via electronic means, including telephone. The Commission and the Recording Secretary were instructed to take roll call votes for the meeting. **(Audio 3:06)**

4. PUBLIC COMMENT OR WRITTEN COMMUNICATION (Audio 5:42)

Members of the audience are encouraged to address the Committee on any non-agenda item. Members of the public who are participating via Zoom will have the opportunity to make comments to the Committee live through the Zoom application.

*To comment by video conference, Zoom, click the "Raise Your Hand" button or *9 on your telephone to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to three minutes. After the allotted time, you will then be re-muted.*

- 50 **5. APPROVAL OF MINUTES (Audio 6:07)**
51
52 **5.1 Minutes of August 4, 2020 Monthly Meeting (Audio 6:09)**
53 Teen Council Member Sahithi Malreddy indicates Item 6.2 requires a correction – Teen
54 Council Member Risha Chakraborty appointed as Vice Secretary by Chair Amritha Ramesh.
55 Teen Council Member Risha Chakraborty moves to approve the minutes of the August 4,
56 2020 with changes. The motion was seconded by Teen Council Member Himaja
57 Nimmagadda and passed, 16-0-0-1.
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- 59 **6. COMMITTEE BUSINESS (Audio 10:44)**
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61 **6.1 Approval of the Outstanding Teen Citizenship Award Application and Flyer – Himaja**
62 **Nimmagadda (Audio 10:46)**
63 Teen Council Member Daniela Wise moves to approve the Outstanding Teen Citizenship
64 Award Application and Flyer, with changes. The motion was seconded by Teen Council
65 Member Diya Madhok, and passed, 17-0-0-0.
66
- 67 **6.2 Public Relations Subcommittee Update – Daniela Wise (Audio 14:48)**
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- 69 **6.3 Programming Subcommittee Update – Himaja Nimmagadda (Audio 25:49)**
70
- 71 **6.4 Community Outreach Subcommittee Update – Risha Chakraborty (Audio 30:04)**
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- 73 **7. COMMITTEE LIAISON REPORTS (Audio 56:42)**
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75 **7.1 Arts Advisory Committee – Diya Madhok (Audio 56:44)**
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- 77 **7.2 Economic Development Advisory Committee – Kanishka Verose (Audio 57:31)**
78
- 79 **7.3 Housing Advisory Committee – Daniela Wise (Audio 58:40)**
80
- 81 **7.4 Library Advisory Committee – Risha Chakraborty (Audio 58:48)**
82
- 83 **7.5 Planning Commission – Daniela Wise (Audio 58:55)**
84
- 85 **7.6 Senior Advisory Committee – Himaja Nimmagadda (Audio 59:49)**
86
- 87 **7.7 Transportation Advisory Committee – Sanjay Anasuri (Audio 59:58)**
88
- 89 **7.8 Open Space Committee – Sophie Cooper (Audio 1:00:17)**
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- 91 **7.9 Parks and Community Services Commission – Chair Amritha Ramesh (Audio 1:01:01)**
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- 93 **7.10 City Council Representatives (Audio 1:04:09)**
94 **2nd Tuesday of the Month: Amina Syed**
95 **4th Tuesday of the Month: Jose Sarmiento**
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8. STAFF REPORTS (Audio 1:05:34)

8.1 Parks and Community Services Department Updates- Jennifer Gault (Audio 1:05:35)

9. COMMITTEE MEMBER ITEMS & ANNOUNCEMENTS (Audio 1:09:07)

10. ADJOURNMENT (Audio 1:11:43)

The meeting adjourned at 7:45 p.m.

Submitted by Jennifer Gault, Recreation Supervisor.



Meeting Staff Report

Date: October 20, 2020

From: Jennifer Gault, Recreation Supervisor

Subject: Discuss Future Ideas for Collaboration with the Alcohol and Drug Abuse Prevention Team (ADAPT)

Recommended Action:

Discuss future ideas for a collaboration between the San Ramon Teen Council and the Alcohol and Drug Abuse Prevention Team (ADAPT).

Background:

ADAPT is interested in collaborating with the San Ramon Teen Council on future projects addressing substance abuse prevention amongst teenagers. In previous years, the Teen Council collaborated with ADAPT on assisting with survey distribution, community outreach, and events such as "See the Bigger Picture".

ADAPT is a community coalition that is focused on reducing alcohol access to minors by utilizing Environmental Prevention strategies. This type of prevention uses strategies that address the context of alcohol-related community problems. The prevention team focuses on changing policies, settings, and utilizing a comprehensive approach in the hope they will see a reduction in the number of alcohol-related problems among the youth in the San Ramon Valley.

San Ramon Teen Council



Meeting Staff Report

Date: October 20, 2020

From: Jennifer Gault, Recreation Supervisor

Subject: Approval of the 2020 Teen Council Ambassador Program Application and Flyer

Recommended Action:

Review and approve the 2020 Teen Council Ambassador Program Application and Flyer.

Background:

The Teen Council Ambassador program was created in 2016. The purpose of the Ambassador Program is to assist the Teen Council in building awareness amongst San Ramon teens about events, programs and feedback, along with creating a network between teens. During the first year of the program, the term was four months, February - May, to gauge teen interest and evaluate the format of the program. In September 2017, the Teen Council approved to continue the program and lengthen the term for the Ambassadors to seven months, November – May.

During the 2018-19 term, the Teen Council Ambassadors were selected in December and charged with assisting the Teen Council with projects and events during the highly impacted months of January – March. The program has been successful and there continues to be a large interest in the program from the teen community. In 2018, the Teen Council Vice-Chair was charged with overseeing the Ambassador program. This helped to streamline communication with the Ambassadors, and increase productivity with projects.

The Teen Council continues to develop the program and the role of the Ambassadors. With the decrease in programs and in-person events due to COVID-19, the Teen Council is recommending decreasing the amount of Ambassadors from three to two Ambassadors per school. The Ambassadors will assist with Teen Council sponsored programs such as the youth workshops, Teen Job Fair and Senior Tech Days. Ambassadors will also assist with any Teen Council related outreach to the community, such as surveys or advertisements.

Attachments:

Attachment 1: 2020 Ambassador Program Application

Attachment 2: 2020 Ambassador Program Flyer

**2020-2021 SAN RAMON TEEN COUNCIL AMBASSADOR PROGRAM
APPLICATION FORM**

Last Name: _____ First Name: _____
School: _____ Current Grade Level: _____
Home Street Address: _____
City: _____ State: _____ Zip Code: _____
Student Cell Phone: _____ Home Phone: _____
Student Email: _____

Please submit the application by Friday, November 13, 2020 at 4:30 PM by email to JeGault@sanramon.ca.gov. The student must attach to the back of the application a copy or photo of his or her student I.D. Applicants will be notified of their qualification to interview via email on November 17, 2020. Virtual interviews will be conducted on November 24, 2020. The accepted members will be posted on December 16, 2020 on www.SRTeen.org.

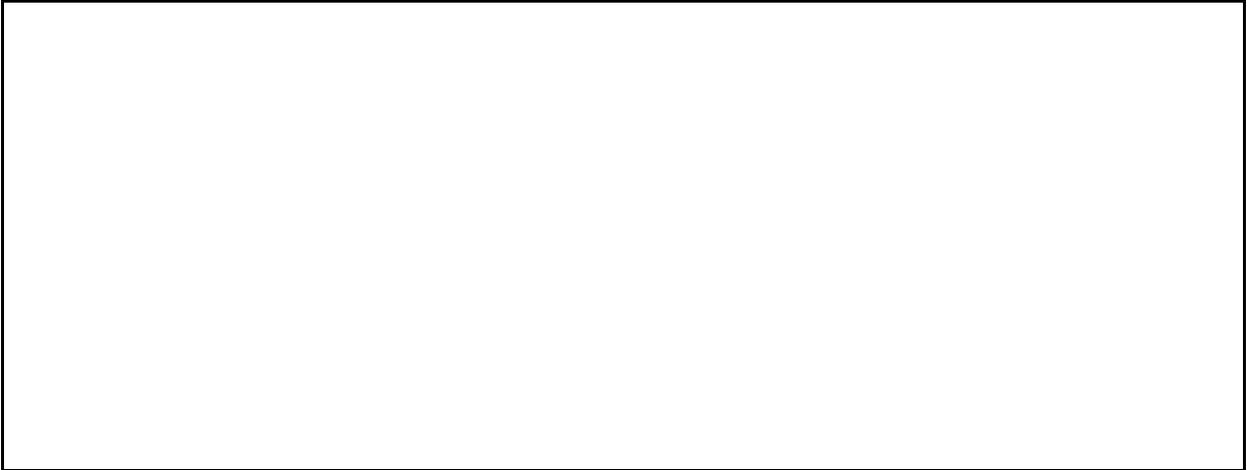
The following questions must be answered with a maximum of 150 words per question. Make sure you complete all parts of the application and please do not include any additional materials that have not been requested, or your application may not be considered.

What is the Ambassador Program?

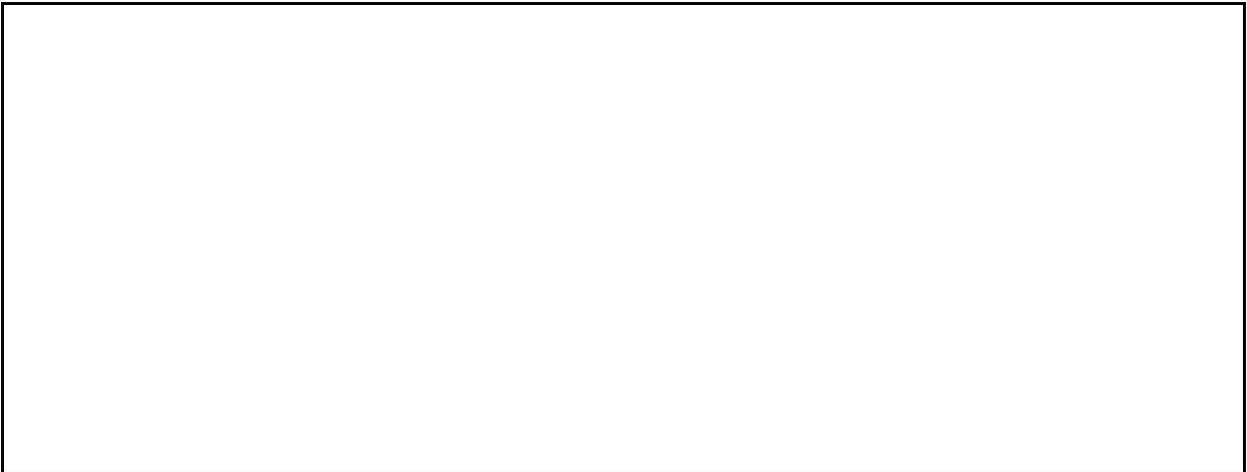
The San Ramon Teen Council Ambassador Program was created to assist the Teen Council in building awareness amongst San Ramon students about city-wide programs. Ambassadors will be expected to provide feedback on issues concerning the teen community and communicate with their peer networks to reach broader demographics. Through participation in this program, students will learn leadership skills, civic engagement as well as how to advocate for teens in their community. As a representative of the program, Ambassadors will advocate for the Teen Council, connect with City Officials and other students, and engage with the San Ramon community.

The San Ramon Teen Council will select a diverse group from the San Ramon area (up to 2 from each school) who are currently in middle school or high school and have a passion for serving the community.

1. Why are you interested in applying for the Ambassador Program?



2. In your opinion, what are the ideal qualities of a leader and how do you fit those qualities?



3. As a representative for your school, how would you utilize your resources/connections to help the Teen Council better the San Ramon community? How will you specifically achieve this purpose in the context of COVID-19 and social distancing?

4. Describe a group (ex. sports teams, school clubs, church, etc.) you are involved in that uniquely shapes the person you are today.

5. What positive changes would you like to implement/influence in the community? Please describe your goals in the context of COVID-19 and social distancing.

Please submit the application by Tuesday, November 13, 2020 at 4:00 PM.

Email to JeGault@sanramon.ca.gov

**SAN RAMON TEEN
COUNCIL PRESENTS:**

**TEEN COUNCIL
AMBASSADOR
PROGRAM**

**BE A VOICE FOR YOUR COMMUNITY
CONNECT WITH TEEN COUNCIL MEMBERS
TURN YOUR PASSION INTO ACTION
MAKE A DIFFERENCE!**

**Due Friday, November 13, 2020
by 4:30 pm.**

**Find the application
at SRTeen.org:**



San Ramon Teen Council



Meeting Staff Report

Date: October 20, 2020
From: Jennifer Gault, Recreation Supervisor
Subject: Approval of the Teen Council Live Lounge Flyer

Recommended Action:

Staff recommends that the Teen Council reviews and approves the Teen Council's Live Lounge program flyer.

Background:

Due to COVID-19 and the Shelter-in-Place mandate, San Ramon senior community members have found themselves isolated from socialization with others. The COVID-19 virus has created a difficult time for the older population, especially for those without immediate family or friends to engage with on an ongoing basis.

On August 4, 2020, Teen Council approved a project collaborating with the Senior Advisory Committee. The goal of the project includes using technology to connect isolated seniors with teens. Teen Council created the Live Lounge, an intergenerational program involving teen volunteers connecting online with adults 55+ via musical performances, games and 1:1 video chats. The Live Lounge will provide older adults the opportunity to connect with others in individual or small group sessions.

At the October 5 Senior Advisory Committee meeting, the members received the report on The Live Lounge and provided staff with feedback on the proposed program flyer. The Senior Advisory Committee members are excited to work in partnership with the Teen Council to provide a service that can connect teens with isolated seniors. The feedback from the committee has been incorporated in the attached program flyer.

The flyer will initially be distributed to the Senior Nutrition Program participants to gauge interest. The program will also be advertised via social media and the senior newsletter. Interested seniors will contact the Senior Hotline at (925) 973-3250 to sign up for the program, and staff will coordinate their interest and need with the Teen Council.

Attachments:

Attachment 1 – Live Lounge Flyer



CITY OF SAN RAMON

SENIOR LIVE LOUNGE!

Feeling lonely or bored? Senior Live Lounge! is an intergenerational program involving teen volunteers connecting online with adults 55+ via musical performances, games and 1:1 video chats. Have fun and gain confidence in technology use! Seniors will need a computer, smart phone or tablet with internet to participate.



**CALL THE SENIOR CENTER
HOTLINE:
925-973-3250**

