

*City of San Ramon Parks and Community Services
Master Plan Update and Strategic Action Plan
Appendices*

*Appendix 1.1
Parks & Community Services Staff Report:
City of San Ramon Master Plan Update and
Strategic Action Plan 2-Year Update, Phase I*

Parks and Community Services Commission



Meeting Staff Report

Date: October 13, 2010

From: Karen McNamara, Director, Jeff Gault, Division Manager & Esther Lucas, Division Manager

Subject: City of San Ramon Master Plan Update and Strategic Action Plan 2-Year Update, Phase I

Recommended Action:

It is recommended by staff that the Parks and Community Services Commission review and accept the Phase I update of the City of San Ramon Master Plan Update and Strategic Action Plan (MPUSAC).

Background:

The San Ramon General Plan was adopted in November, 1986 by the City Council. The Parks and Recreation Committee and staff developed the Parks and Recreation Element of the San Ramon General Plan during the late summer and fall of 1986. The Parks and Recreation Element was the first comprehensive statement of the City's aspirations for its future in the form of carefully worded policies responding to Parks and Recreation issues accompanied by a map of existing and proposed park facilities. The original Parks and Recreation Master Plan refined the policies stated in the General Plan relating to community facilities and programs. The Master Plan, first adopted in 1987, has been reviewed biennially since 1989. This Master Plan Update and Strategic Action Plan (MPUSAC) synthesized all the information from an extensive planning process in 2006-07 and provided a framework to direct both the Public Services and Parks & Community Services Department's resources toward parks, facilities and programs to address future needs of residents over the subsequent ten years (2008 – 2017).

The two year update of the MPUSAC is based on input received through surveys, evaluations, demographic and census review, analysis of strategic goals, review of program and service needs, as well as a review of current parks and trails. The update which will conclude in June 2011 will be implemented in five (5) phases:

Phase I:	Needs Assessment & Strategic Goal Update	October, 2010
Phase II:	Capital Improvement Program (CIP) Update	November, 2010
	Park Inventory Update and Future Development	December, 2010
	Review of Park & Facility Planning Strategies	January, 2011
Phase III:	Program & Services Update	March, 2011
Phase IV:	Draft Five Year CIP & Master Plan Update;	April, 2011
Phase V:	Strategic Goal Update	May, 2011

Steps following Review

Following review and acceptance by the Commission, staff will include updated Phase I information within the MPUSAC document.

Attachments:

Attachment A: Master Plan Update 2008-2010 Calendar

Attachment B: Master Plan Strategies and Goals – Two Year Update 2008-2010

Attachment C: Chapter IV (Needs Assessment) Update

**Master Plan Update Strategic Action Plan
2008 - 2017**

Month	Items to be Reviewed	2nd Year Update			
		Completed by Staff	Commission Committee Review	City Manager Review	Full Commission Update
		September, 2010	Community Surveys	✓	✓
	Demographic Changes	✓			
	Strategic Goals Update	✓			
	Park Comparison	✓			
	Surveys/Demographic Update				✓
October, 2010	Strategic Goals Update				✓
					✓
November, 2010	CIP Update	✓			✓
December, 2010	Park Inventory Update and Future Development				✓
January, 2011	Review of Park & Facility Planning Strategies				✓
February, 2011	Program & Services Update	✓	✓		
March, 2011	CIP Update/Approval	✓		✓	
	Program & Services Update			✓	
	Strategic Goal Update	✓	✓		
April, 2011	CIP Update/Approval				✓
May, 2011	Strategic Goal Update			✓	
June, 2011	Final Draft of all changes			✓	