



# San Ramon Police Department

2007 Annual Report

The Past . . .  
The Present . . .  
The Future !



- Prior to incorporation in 1983 and through the City's first year of infancy, law enforcement services for San Ramon were provided by the Contra Costa County Sheriff's Office .
- In July 1984, the City entered into a contract with the Sheriff's Office and continued working under the original contract with the Sheriff's Office for 23 years.
- On July 1, 1984, the police department was comprised of 15 sworn officers and no civilian staff.
- In June 2006, the San Ramon City Council chose to form an independent police department and set a goal to be fully operational in July 2007.
- On July 1, 2007, 56 sworn officers and 20 civilians assumed their new positions with the City of San Ramon.
- At the Oath of Office Ceremony, Chief Scott Holder presented a newly designed badge to the department that further emphasizes the future of the department's commitment to a professional image and its citizens.

IN MEMORIAM



***Robert "Bob" Cranford  
February 5, 1954–June 11, 2007***

*Long time San Ramon resident and retired Alameda Police Department Lieutenant Bob Cranford played a vital role in the transition of the San Ramon Police Department. Bob provided support, guidance and mentoring to our Transition Team.*

*Our 2007 Annual Report is dedicated to the memory of Bob Cranford.  
He will forever be remembered as a member of the San Ramon Police Department.*



SAN RAMON POLICE DEPARTMENT



ESTABLISHED  
JULY 1, 2007

## **Mission Statement**

The San Ramon Police Department is committed to providing the highest quality police service to those who live and work in the City of San Ramon. We work in collaboration with the community and strive to maintain the utmost level of public safety with the goal of maintaining the quality of life expected within the City of San Ramon. We provide our service with a commitment to cultivating the public trust by respecting individual rights and striving to be fair, just and responsive to the needs and feelings of our community.

## **Vision Statement**

The San Ramon Police Department will be on the forefront of the law enforcement profession by employing the most effective methods in providing quality police services. Members of the Police Department will be leaders in initiating and maintaining positive relationships with neighborhoods, schools, businesses, and other members of our community. These community bonds will form a medium where public safety concerns can be anticipated and addressed.

## **Core Values**

### **Service**

We provide quality, professional service to every citizen we contact.

### **Responsiveness**

We are here to respond to the needs of our community. In doing so, we will assure that we are responsive to all requests for our service.

### **Integrity**

The integrity of the San Ramon Police Department is reflective of each member of our organization. We must be mindful of this responsibility at all times.

### **Safety**

Our goal is to ensure that the community is safe for all those who live and work in the City of San Ramon.

### **Professionalism**

We will provide quality, professional Service while being Responsive to the needs of our community. We will do this with Integrity and assure that all citizens have a sense of Safety. In doing so we will be recognized as the Professional organization we strive to be.



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Oath of Office Master of Ceremonies KTVU Channel 2 news anchor Dennis Richmond and Mayor H. Abram Wilson

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## MESSAGE FROM THE CHIEF



*Scott Holder  
Chief of Police*

It is with pride, pleasure and gratitude that I present this 2007 Annual Report of the City of San Ramon Police Department. I am pleased to report on the many significant accomplishments of our Department during the past year. I am extremely proud of the men and women who comprise this Department, and of their commitment to excellent performance each and every day.

A year of tremendous challenge yielded great rewards as July 1, 2007, marked the beginning of the San Ramon Police Department. For the past 23 years, the City has contracted for its Police Services with the Contra Costa County Sheriff's Office. On the evening of June 30, our staff took the Oath of Office administered by Mayor H. Abram Wilson. At midnight, on July 1, the new officers hit the streets prepared to serve.

The sworn officers of the new Department represents a total of 655 years of law enforcement experience with 20 different agencies and the City has already seen an increase in service. We emphasized more community involvement and ownership with increased presence in our schools.

We saw an increase in our calls for service, to an all time high of 57,040 total calls. Of those, 31,710 were officer initiated contacts which include traffic enforcement stops, suspicious vehicle or persons contacts and a variety of other service related details.

One of the programs we instituted in the fall is our Crime Free Multi-Housing Program. This program is designed to assist the police department in working with tenants, owners and managers of rental properties in reducing crime within the rental community. The program is definitely working and is a fine example of a police and community working together to improve the quality of life in and around our rental communities.

We were active in our Youth Services programs as we held our first Youth Police Academy with fourteen participants. Our patrol officers began a new program we instituted called "My Beat - My School". We encourage our officers to not just learn the beat (area of the city) they are assigned to work, but to engage with the community within that beat. Our youth are our greatest resource and our officers are attending school functions frequently, making a presence on the campuses during the morning drop-off and afternoon student pick-ups, and during recess periods. We have received numerous positive comments from school staff and parents related to this program.

We are here to serve our residents and always seek out ways to improve our effectiveness. We encourage public comment and suggestions, as our goal is to provide quality, professional service while being responsive to the needs of our community.

From each and every member of the San Ramon Police Department, please accept our heartfelt thanks for your support as well as our pledge to continue serving this community with professionalism and integrity.

Chief Scott Holder

## DEPARTMENT OVERVIEW



*Chief Holder presented a plaque bearing San Ramon Police Department's Badge No. 1 dedicated to the "Residents of the City of San Ramon"*

San Ramon Police Department was formed through a contract with the Contra Costa County Sheriff's Office in July 1984. The Department has grown from a small force of 15 sworn officers and no civilians to the new independent police department's strength of 56 sworn officers and 20 non-sworn employees.

In the last year, the police department as we once knew it has seen many exciting and fast-paced changes. The City Council approved the concept of an independent police department in June 2006 and a transition team was assembled in November 2006.

The team consisted of Captain Joe Gorton, Lieutenant Liz Gresham, Lieutenant Dan Pratt, Administrative Coordinator Mary Gentry and Office Specialist Kelly O'Friel. As a result of more than 300 interviews, 60 new staff were hired.

In addition to hiring staff, the Transition Team implemented a records system, developed a policy and procedures manual, purchased equipment, provided training, and established an evidence room. Contracts to handle dispatch services, crime scenes, extradition procedures, automated report writing system, and Information Technology were completed. The office space was configured to accommodate all of the staff, a records bureau, new administrative offices, and an interview room. The Department acquired its Peace Officer Standards and Training (POST) certification and is California Law Enforcement Telecommunications System (CLETS) and Department of Justice (DOJ) certified.

The police department conducted a major structural reorganization. The department is now organized into two functional Bureaus: Operations and Administration. The most significant change is the new Records Division.

Inauguration for the new independent Police Department was July 1, 2007. San Ramon Police Department is a team-oriented agency that maintains a close partnership with the community through community oriented police work and various youth-oriented programs.

The main Police Station is located at 2222 Camino Ramon. The building houses the Office of the Chief of Police, Administrative Division, Records, and Patrol Operations.

The Investigation Division, Youth Services, Crime Prevention, Community Services, and Emergency Preparedness offices are located at the Dougherty Station police sub-station in Dougherty Valley, 17011 Bollinger Canyon Rd.

Professional Standards and Training and Traffic Division offices are located at 3180 Crow Canyon Place.



*Mayor H. Abram Wilson*

### HIGHLIGHTS

The new Police Department represents 655 years of police experience with an average experience of 11.7 years per person.

The Records staff has a total of 200 years of experience.

The advantages to the City for having its own police force include:

- "beat" ownership by the officers
- an increase in school coverage
- a second K-9
- increased staff training
- officers who will work in the City for the long term
- increased services provided at the Dougherty Station substation



*City Manager Herb Moniz and Mayor Wilson*



# AUTHORIZED STAFFING FY 07/08

## SWORN PERSONNEL

Chief	1
Captain	1
Lieutenant	2
Sergeant	9
Detective	6
Police Officer	27
Traffic Officer	4
Community Resource Officer	1
Youth Resource Officer	1
School Resource Officer	2
Character Counts Officer	1
CNET Drug Task Force	1
<b>Total Sworn Officers</b>	<b>56</b>



## VOLUNTEERS

Reserves	0
Chaplain Volunteers	6
Civilian Volunteers	21
Explorers	3
<b>Total Volunteers</b>	<b>30</b>

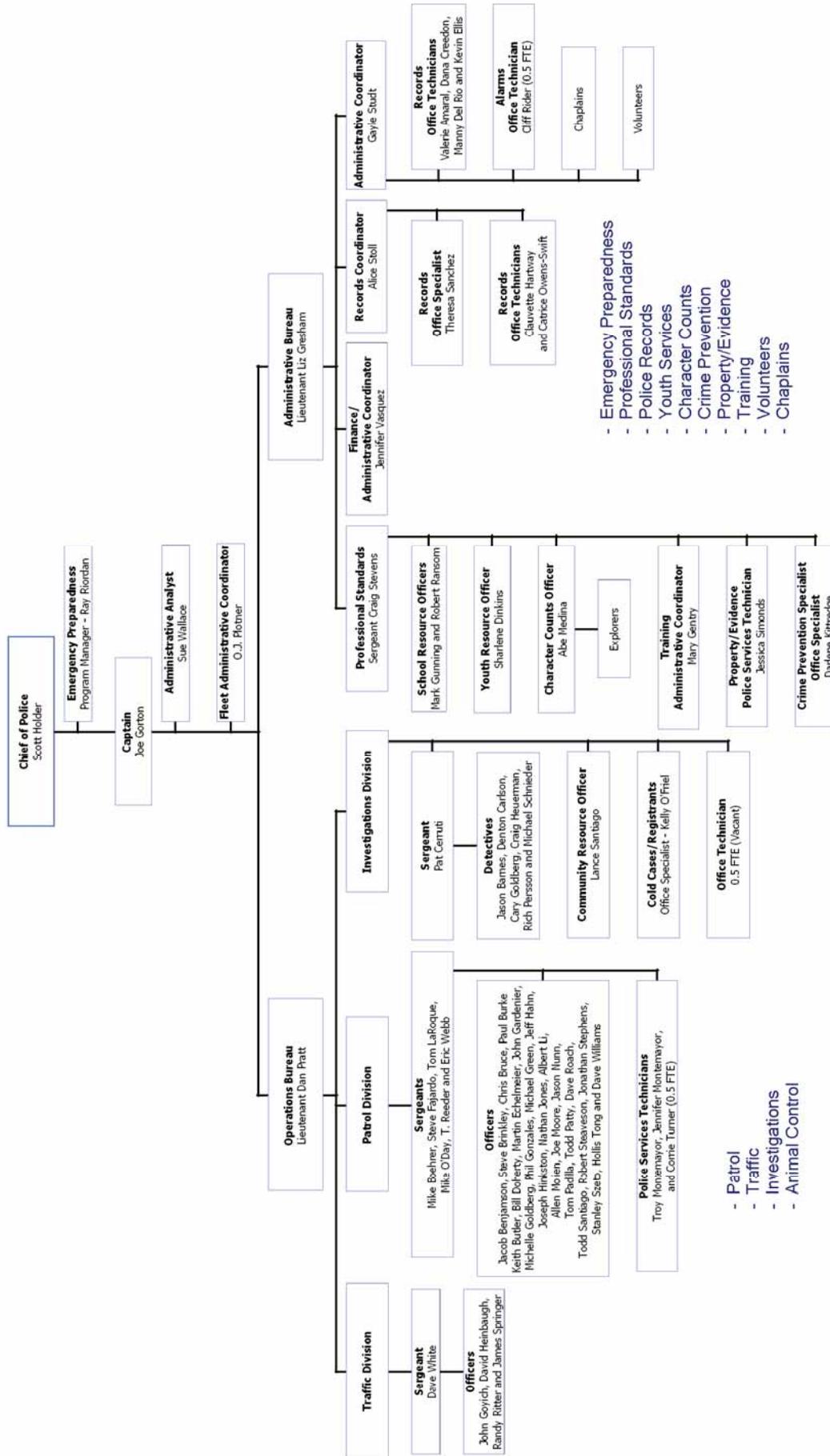
## CIVILIAN STAFF

Administrative Analyst	1
Administrative Coordinator	3
Crime Prevention Specialist	1
Emerg. Preparedness Mgr.	1
Fleet Coordinator	1
Office Specialist	2
Office Technician	4
Records Coordinator	1
Records Technician	2
Police Services Technician	4
<b>Total City Staff</b>	<b>20</b>



**GRAND TOTAL**  
**SAN RAMON POLICE PERSONNEL 106**

# City of San Ramon Police Services Fiscal Year 2007-2008





# BUDGET FY 2007-2008

## Expenditure Summary by Category

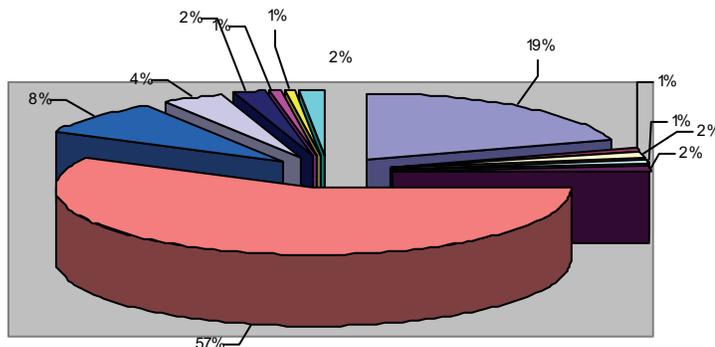
The conversion of police services from a County Contract to the direct employment of police officers by the City has had a significant impact on the development of the FY 07/08 budget.

The conversion process was completed by July 1, 2007, with the entire Police staff employed directly by the City. The conversion has allowed the City to save costs on officer retirement benefits, and allowed the savings to be used to add to the number of sworn personnel.

The City began the FY 06/07 budget year with 50 sworn police personnel. The FY 07/08 budget provides funding for 56 sworn police personnel of which 3 were added as a mid-year budget adjustment in FY 06/07 and 3 have been included as new positions in the FY 07/08 budget.

The FY 07/08 budget covers the cost of six additional sworn positions, and is increasing 6%, as compared to the County Contract which would have increased over 8% before covering the cost of new officers.

	06/07 ( <i>Sheriff's Contract</i> )	07/08
Personnel Services	\$ 2,564,894	\$11,064,956
Contract Services	9,700,116	1,694,787
Materials & Supplies	454,969	393,107
Other Costs	383,477	509,290
Capital Purchases	241,500	12,000
<b>Total Expenditures</b>	<b>\$13,344,956</b>	<b>\$13,674,140</b>



Administration	\$2,529,812
Crime Prev.	\$121,000
Character Counts	\$206,872
Investigation	\$1,113,981
Narcotics	\$190,134
Patrol	\$7,332,984
Traffic Safety	\$1,052,245
Youth Serv.	\$502,302
Animal Control	\$223,177
Crossing Guards	\$121,583
Vol. Serv.	\$64,461
Emerg Prep	\$215,589

## Program Summary

Description	Program Expenditures	Program Revenue	Net Program Cost
Administration	2,529,812	202,100	2,327,712
Crime Prevention	121,000		121,000
Character Counts	206,872	1,000	205,872
Investigation	1,113,981		1,113,981
Narcotics	190,134		190,134
Patrol	7,332,984	498,700	6,834,284
Traffic Safety	1,052,245		1,052,245
Youth Services	502,302	100,000	402,302
Animal Control	223,177		223,177
Crossing Guards	121,583		121,583
Volunteer Services	64,461		64,461
Emergency Preparedness	215,598		215,598
<b>Program Totals</b>	<b>13,674,140</b>	<b>801,800</b>	<b>12,872,340</b>

# FACTS AT A GLANCE



SAN RAMON POLICE DEPARTMENT AT A GLANCE	
Founded - Contract with Sheriff's Office	July 1, 1984
Independent Police Department Created	July 1, 2007
Authorized Sworn Officers	56
Authorized Civilian Personnel	20
Total Employees	76
Budget - FY 07/08	\$13.6 Million
Motorcycles	5
Radar Trailers	2
Canines	2

CITY OF SAN RAMON AT A GLANCE	
Incorporated	July 1, 1983
City Budget	78.4 Million
Expenditure Budget Allocated to Police	24.0%
Land Area	17.8 sq. mi.
Parks	25
Schools/Parks	14
Schools	16
Population	58,085
Housing Units	23,116

## HIGHLIGHTS

The Police Department supports 56 police officers, 20 civilian employees, and 30 volunteers in the delivery of police services.

Almost 81% of our budget is for personnel costs and our budget is primarily supported through the City's General Fund.

The Department receives over \$100,000 in federal and state grants.

The Officer to resident ratio is .90 officer per 1,000 residents.

Our cost per resident is approximately \$234 per resident.



# TRANSITION TEAM



The mission of the Transition Team was to spearhead the creation of the in-house police department. The Team coordinated all tasks required to successfully transition to the new police department. The Team accomplished the required tasks by managing the transition resources, networking with involved agencies, overseeing the agency formation, and ensuring the transition timeline was maintained.

## TRANSITION TEAM



The establishment of a new police department is a formidable undertaking requiring proper planning to ensure every aspect of a transition this size is covered. In November 2006, the Chief formed the first and most critical component of the plan by creating the San Ramon Police Department's Transition Team. This team was primarily comprised of the future command staff of the newly formed police department. The six-member core Transition Team utilized 4 part-time members and 6 consultants.

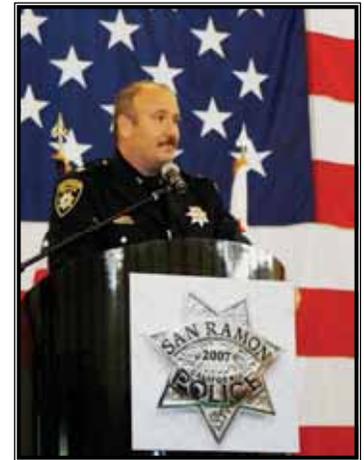
Captain Joe Gorton, Lieutenant Elizabeth Gresham, and Lieutenant Dan Pratt were hired to set the plan in motion. These professionals with almost 60 years of combined law enforcement experience guided the transition by overseeing major operations such as hiring new employees, developing policy and procedures, purchasing necessary equipment, and fashioning the operational structure of the Department until its culmination on July 1st, 2007. Additionally, Office Specialist Kelly O'Friel coordinated all incoming officer background information as well as a small staff of police consultants, Records Coordinator Alice Stoll assisted with the establishment of the Records Division, and Administrative Coordinator Mary Gentry assisted with special projects.

A transition budget was established at \$450,000 and the Transition Team had seven months in which to complete all the necessary processes to implement a stand-alone police department. Transition tasks included: establishing police officer job descriptions and salaries; the hiring of personnel; establishing new contracts with the Sheriff's Office for Dispatch, Crime Lab, Extraditions, Presynct Report Writing, and I.T. Services; receiving certification from the California Commission on Peace Officers Standards & Training (P.O.S.T.), California Law Enforcement Telecommunications System (C.L.E.T.S.), and Department of Justice (D.O.J.); designing a new police badge; purchasing new police officer equipment; developing the Police Memorandum of Understanding (M.O.U.); establishing and implementing new Training and Evidence procedures; completing a Department Policies and Procedures Manual; remodeling and furnishing existing office space for Records personnel; and establishing and implementing a fully functional Records Division.

The new officers hired by the Police Department come to San Ramon with a tremendous amount of experience. The new officers came from 20 different agencies and have a combined total of over 655 years of experience, averaging 11.7 years experience, with each officer ranging from 4 years to 22 years experience. The officers bring with them a remarkable amount of knowledge and training: Investigative experience to include high tech crimes, homicide, robbery, persons crimes, property crimes, sexual assault, juvenile, narcotics, vice, crime suppression; traffic experience to include enforcement, accident investigations and reconstruction; S.W.A.T. and Hostage negotiations; K-9; School and Youth Resource Officers.

The Transition Team completed an exhaustive application process to the California Department of Justice to achieve status as an independent Police Department. Upon completion and review by the CLETS Advisory Commission, San Ramon Police Department was granted independent status and assigned a new agency code (ORI) to access the California Law Enforcement Telecommunication System.

With many long hours and a lot of hard work, San Ramon Police Department became an independent police department within the assigned time frame and on July 1, 2007, 56 sworn officers and 20 civilians pledged their Oath of Office to the City of San Ramon.



*Captain Joe Gorton*

### HIGHLIGHTS

The Transition Team conducted over 300 interviews, and hired nine (9) sergeants, forty-three (43) police officers, one (1) Records Coordinator; two (2) Records Technicians, and (1) Office Technician.

Received certification from P.O.S.T. recognizing San Ramon Police Department as an accredited California Law Enforcement Police Agency.

Received certification from C.L.E.T.S and D.O.J. and granted independent police agency status.

Designed new police badge that symbolizes a new era in the delivery of police services.





“A New Era of Excellence”



# COMMAND & SUPERVISORY STAFF



(L to R) Sgt. Tom Larocque (Patrol) Sgt. T.J. Reeder (Patrol), Sgt. Dave White (Traffic), Lt. Elizabeth Gresham (Administration), Sgt. Pat Cerruti (Investigations), Capt. Joe Gorton, Chief Scott Holder, Lt. Dan Pratt (Operations), Sgt. Eric Webb (Patrol) ,Sgt. Steve Fajardo (Patrol), Sgt. Mike Bohrer (Patrol), Sgt. Craig Stevens (Professional Standards), Sgt. Mike O'Day (Patrol)



## COMMAND STAFF



*Scott Holder  
Chief of Police*



*Captain Joe Gorton  
Assistant Police Chief*



*Lieutenant Dan Pratt  
Commander of Operations*

- *Patrol Division*
- *Traffic Division*
- *Investigations*
- *Animal Control*



*Lieutenant Elizabeth Gresham  
Commander of Administration*

- *Emergency Preparedness*
- *Professional Standards*
- *Police Records*
- *Youth Services*
- *Character Counts*
- *Crime Prevention*
- *Property/Evidence*
- *Training*

# SERGEANTS



*Sgt. Craig Stevens  
Professional Standards*



*Sgt. Pat Cerutti  
Investigations Division*



*Sgt. Dave White  
Traffic Division*



*Sgt. Mike Boehrer  
Patrol Division*



*Sgt. Eric Webb  
Patrol Division*



*Sgt. Mike O'Day  
Patrol Division*



*Sgt. Steve Fajardo  
Patrol Division*



*Sgt. Tom Larocque  
Patrol Division*



*Sgt. T.J. Reeder  
Patrol Division*

## Law Enforcement Code of Ethics

As a Law Enforcement Officer, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty. I will never act officiously or permit personal feelings, prejudices, animosities, or friendships to influence my decisions, with no compromise for crime and with relentless prosecution of criminals.

I will enforce the law courteously and appropriately without fear of favor, malice or violence and never accepting gratuities. I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession..... law enforcement.



# OPERATIONS BUREAU



The Operations Bureau of the Police Department consists of the Patrol Division, Traffic Division, and Investigations Division. Collectively, these three divisions make up the largest portion of the Department with a total of 51.5 sworn and non-sworn employees. A Police Lieutenant is assigned as the Bureau Commander. Eight Sergeants are assigned to the Bureau as division and team supervisors and watch commanders.

# PATROL DIVISION



*Day Watch—Weekdays*



*Day Watch—Weekdays*



*Evening Watch—Weekdays*



*Day Watch—Weekends*



*Evening Watch—Weekdays*



*Evening Watch—Weekends*

The goal of the Patrol Division is to maintain the quality of life expected within the City of San Ramon by working in collaboration with the community to maintain the utmost level of public safety. As the most visible and largest division of the police department, the Patrol Division provides the first response to emergency and non-emergency incidents. Patrol personnel will be leaders in initiating and maintaining positive relationships with neighborhoods, schools, businesses, and other members of our community. These community bonds will form a medium where public safety concerns can be anticipated and addressed.



The Patrol Division contains the largest allocation of manpower; Patrol is the backbone of the police department. It is commanded by the Operations Lieutenant who administers the Patrol Division through six uniformed Sergeants supervising the officers and Police Service Technicians (PST's) assigned to Patrol. The Patrol Division is the most visible and what the community sees of our police department on a daily basis. The primary function of the Patrol Division is to provide police services to the community.

The Patrol Division is responsible for 24 hours a day, 7 days a week response to citizen-initiated calls for service, in addition to officer-initiated activity. Some functions performed by the Patrol Division are preventive patrol, preliminary criminal investigations, traffic enforcement, response to all emergency situations, accident investigations, animal control, and ensuring the safety and security in and around all school zones. The Patrol Division works closely in partnership with other SRPD units, governmental agencies, and community organizations to solve crime problems at the neighborhood level. Police Service Technicians (PST's) are also part of the Patrol Division and provide support services for the Patrol Officers. PST's handle minor ordinance violations, minor traffic collision and crime reports, evidence and crime scene processing, and traffic control.

Twenty-seven officers provide the first response to calls for police assistance. Six sergeants, also known as Field Supervisors, provide leadership and training for all patrol officers. Patrol Sergeants are responsible for all field operations and command critical incidents.

Patrol Division staffing is divided into six teams, with 4 to 5 officers and one sergeant on each watch.

The City is divided into five areas, known as "beats", and police officers are assigned to a beat every workday. To augment specific patrol duties, the Patrol Division utilizes two police service dogs and their handlers.

Patrol Division police officers are thoroughly trained to investigate a multitude of crimes. Officers receive ongoing training with CPR/First-Aid, firearms, self-defense, ethics, defensive driving, search and seizure, interviewing, testifying, and new state and federal laws. Through this training and in-service experience, patrol officers have the expertise and tools necessary to provide the highest quality police service to the citizens of San Ramon.

The officers assigned to the Patrol Division are courteous, compassionate, dedicated and responsive to the needs of the City of San Ramon. We strive to provide highly trained and professional individuals who know what to do as we handle all requests for service, and will effectively and efficiently meet the needs of our citizens. Quality personnel enables us to provide competent, effective and caring service to the community. We are public servants and are committed to that mission. Should a citizen need our assistance, we either handle it ourselves or find someone who can.

Our officers pride themselves with their dedicated hard work and self-initiated activities, which greatly contribute to our continued success.

## HIGHLIGHTS

The San Ramon Police Department places a high priority on police service in our schools. The relationship between the Police Department and our schools has always been a point of focus in the City of San Ramon.

In an effort to enhance our relationship, the Police Department implemented the "My Beat – My School" program. Our goal is that the officers, students, faculty and parents will become better acquainted and this will assist us in enhancing our level of service.

To make this program work, we have assigned an officer to each of our elementary schools located in the area (Beat) of the City that the officer is assigned.

The officer is expected to:

- Act as a liaison with the school
- Become acquainted with school staff and parents through faculty and PTA meetings
- Be on campus a minimum of one hour per week to develop a positive relationship with the students
- Be in the school area during mornings and afternoons to address any traffic and safety issues



# PATROL DIVISION

## Calls for Service



All San Ramon police cars are equipped with what are called MDC's (Mobile Data Computers). When the Dispatch Center dispatches an officer to a call, all the information in the call is sent to the officer's MDC. The MDC also gives the officer the opportunity to show him/herself in route to the call and on scene at the call with just the touch of a button. Officers can also use the MDC to conduct Warrant Checks, License Status Checks, Vehicle Registration Checks and many other queries. The MDC can also be used to check calls that are pending throughout the City. A main advantage of the MDC use is that it frees up more radio air time and lessens the workload for the Dispatch Center.

### STATISTICAL SUMMARY

Among the more than 57,000 calls for service, patrol officers made almost 11,500 traffic stops, contacted over 3,150 suspicious vehicle/persons, investigated 534 traffic collisions, handled almost 70 domestic violence calls, and responded to over 2,650 disturbance calls. The San Ramon Police Department made a total of just under 780 arrests in 2007.

Alarm related calls in San Ramon have dropped by 17% since 2002.

In 2007, there were 716 alarm calls to Dispatch that were cancelled prior to police officers arriving on scene. This is a 53% increase over the cancelled alarm calls in 2002.



PATROL EVENTS				
	2005	2006	2007	Change 06-07
<b>Calls for Service</b>	<b>48,833</b>	<b>51,157</b>	<b>57,040</b>	<b>+ 5,883</b>
<b>Officer Initiated</b>	<b>26,512</b>	<b>26,819</b>	<b>31,710</b>	<b>+ 4,891</b>
<b>Arrests</b>	<b>694</b>	<b>820</b>	<b>779</b>	<b>- 41</b>
<b>Reports Written</b>	<b>4,474</b>	<b>4,565</b>	<b>4,902</b>	<b>+ 337</b>
<b>Alarm Responses</b>	<b>2,552</b>	<b>2,710</b>	<b>2,865</b>	<b>+ 155</b>

## Emergency Response

Officers only activate their emergency equipment (overhead lights and siren) during certain occasions. These are when the presence of an officer is required to prevent the further injury or death of any person, when their immediate presence is required to prevent a dangerous situation from escalating, and while attempting to apprehend a fleeing felon or serious law violator.

Our average overall response time for routine calls was under 14 minutes per call. When the San Ramon Police Department had to respond to a true emergency, with lights and sirens (Code 3), the average response time for emergency calls was approximately 4 minutes per call.

## False Alarms

False alarms have become an enormous concern for law enforcement agencies everywhere. Millions of dollars and man hours are spent chasing "burglars" which turn out to be nothing more than floating birthday balloons, unrestricted pets, alarm system malfunctions, or in the case of commercial businesses, employees who forget to set the alarm or securely close the doors upon exiting.

The San Ramon Police Department recognizes that by using your alarm system, you're looking out for those you care about. Over the last few years, the alarm companies and their customers have been working together to ensure that police are not chasing false alarms.

The residential areas of San Ramon have been growing rapidly over the last several years and the number of alarmed premises has increased proportionately. Through the joint efforts of the alarm companies and their customers, the overall number of false alarms has not increased proportionately. San Ramon's false alarms have decreased from a high of 2,457 in the year 2002, to a total of 2,025 in 2007.



The San Ramon Police Department's canine unit plays a vital role in assisting the agency in the accomplishment of mission objectives. The Canine Program has been in existence since 2003. At that time, the department started with one canine, Dar. The Department realized the value of additional resources and expanded to the present program of two canines.

Officer Marty Echelmeier and his K-9 partner "Dar" have been partners since February of 2003. Dar is a male German Shepherd and he was born and trained in the Czech-Republic. He

began his training when he was eight weeks old. Dar was brought to the United States when he was two years old and was taken to a kennel in Southern California where he was purchased with federal grant money.

Officer Keith Butler and his K-9 partner "Deny" have been partners since May 2006. They started out working at another police department in the Bay Area and San Ramon Police Department welcomed both Officer Butler and his K-9 Deny to the Department when Officer Butler was hired in July 2007 as the second K-9 Handler dog team.

K-9 Deny is also a male German Shepherd who is 3 years old and he weighs 88 pounds. Deny was also born and trained in the Czech-Republic. At the age of one, Deny was brought to the United States and taken to a kennel in the Bay Area, where he continued his training.

Officer Butler and Deny and Officer Echelmeier and Dar each received over 320 hours of initial training prior to working Patrol. Weekly and daily training is a must, as Dar and Deny must pass strict annual P.O.S.T. certification standards. The standards are high. The dogs must obey their handlers without hesitation and be able to work under the most trying and adverse conditions.

K-9s Dar and Deny are specifically trained in tracking and trailing of fleeing felons and lost children or adults. They have the ability to locate discarded articles and can detect the odor of narcotics. K-9s are particularly efficient in searching large fields or buildings for hiding suspects and can access small areas that officers would not be able to access. They are also very useful in high risk situations such as vehicle pursuits which often lead into foot chases where the K-9s speed and tracking ability become very useful.



Deny and Dar are assigned to Officer Echelmeier and Officer Butler 24 hours a day. This strengthens the bond between the police canine and the handlers and it also allows for a quicker response to emergencies if they are requested while off-duty.

On an everyday basis, the K-9 teams are requested for K-9 searches and narcotic searches throughout the City of San Ramon and Contra Costa County. The Department's newest K-9 "Deny" has also been successful with searching for narcotics and criminal offenders throughout the City of San Ramon. Last year was an exciting

year for Officer Butler, and Deny adjusted to becoming the second police dog team for the San Ramon Police Department. They are looking forward to keeping the City of San Ramon and the residents safe.



*K-9 DAR*

## HIGHLIGHTS

Officer Echelmeier and Dar were instrumental in securing a search warrant for a local residence where suspected marijuana was being grown. Dar's positive alert to the residence assisted in obtaining a search warrant. The warrant was successfully served and officers located approximately 50 marijuana plants in various stages of growth, as well as a small amount of methamphetamine in the residence.

Officer Butler and Deny assisted the Sheriff's Office with an arrest warrant for a murder suspect where the suspect barricaded himself inside his residence and refused to come out. The suspect was warned that if he didn't surrender, a K-9 dog would be sent inside to search for him. After hearing Deny bark, the suspect gave up and came out because he was afraid that he was going to be bitten by the police dog.



*K-9 DENY*



## PATROL DIVISION

### HIGHLIGHTS

The San Ramon Police Department Honor Guard had the privilege of presenting and posting the colors for the Oath of Office Ceremony of the new Police Department on July 1, 2007.



*(L to R) Officers Bill Doherty, Rob Ransom, Cary Goldberg, Lance Santiago, Todd Santiago, and Lt. Elizabeth Gresham*

### San Ramon Police Honor Guard

The San Ramon Police Department Honor Guard was implemented by Chief Scott Holder to showcase the San Ramon Police Department to the community.

The Police Department Honor Guard functions as ambassadors for the San Ramon Department and the City of San Ramon. The Honor Guard presents the Nation's colors at many events within the City of San Ramon such as the City Council meetings, 4th of July festivities, 9-1-1 ceremonies, and non-profit events. The San Ramon Police Department Honor Guard has also performed in conjunction with the San Ramon Valley Fire Department Color Guard on several occasions.

The Police Department's Honor Guard consists of six police officers who volunteer to represent the agency at formal and solemn occasions. This collateral duty requires a commitment to train in a variety of protocols ranging from posting of the colors at City functions to participating in funeral ceremonies for fallen officers.



## POLICE SERVICE TECHNICIANS



The Police Service Technicians (PST's) provide a critical link in the delivery of service to the public by our Agency. The PST program consists of three civilian employees whose duties have evolved beyond the duties of front desk assistance and issuing parking citations.

In addition to assisting at the front counter, Police Service Technicians provide support to other units within the Department. PST's are trained to collect and preserve evidence and perform basic criminal investigations. PST's are tasked with inspecting vehicles for citation corrections and write police reports dealing with non-emergency calls, such as burglaries, vandalism, stolen vehicles, and lost or found property. These cases involve circumstances where there is little or no suspect information or active leads to pursue.

All of the Police Service Technicians have received training as crime scene technicians. Their training ranges from sixty to one hundred twenty hours and covers varying topics including fingerprinting, casting of impression evidence, crime scene photography, firearm trajectories, and homicide scene investigation. Several PST's have been trained in the use of the Sokkia and Nikon total stations to diagram crime and accident scenes, One PST has also attended crime scene investigation and crime scene reconstruction courses.

The PST's use their training daily, whether it be collecting latent fingerprints from an auto burglary or photographing a suspicious death. Two PST's are members of the Injury and Major Prosecution Accidents Call-out Team (IMPACT) and photograph and diagram fatal and major injury accidents and officer involved shootings for other agencies and the Crime Lab. Additionally, the PST's use their knowledge to instruct the Citizen's Academy, conduct lineup training, special events at local schools, and to speak to civic groups. The PST's patrol the city in distinctively marked police vehicles, observing and reporting criminal activity or suspicious conduct, and are available to assist the public.

PST's are very valuable assets to the police department in that they are in the field and able to respond to calls for service that may not require the services of a sworn police officer. The sworn officers are afforded more time to direct their attention to proactive police activity and are free to respond to more urgent calls. By working hand-in-hand with the patrol officers, the PST's allow for the needs of the community to be serviced at the highest level.



*Troy Montemayor*  
*Police Service Technician*



*Jennifer Montemayor*  
*Police Service Technician*



*Corrie Turner*  
*Police Service Technician*

# TRAFFIC DIVISION



**The Traffic Division is a professional and effective team of individuals dedicated to traffic safety with the ability to provide timely response to crime and traffic problems in order to assist all members of the community and generate voluntary compliance to traffic laws and regulations.**



The Traffic Division is committed to making a positive impact for safety on our city streets, and places a high priority in responding to reported traffic-related issues that come to our attention in many ways. We are able to accomplish this level of response because of the partnership we have with our citizens, the dedication and professionalism of our police officers, private organizations and generous grants from our state government.

Traffic safety around our city schools, parks, and residential neighborhoods is one of our primary concerns. Our Traffic Officers with the help of our Patrol Officers, are responsible for an assigned school and patrol beat in which they monitor traffic related issues during business/school hours. This is done in an attempt to educate the public and heighten the awareness of pedestrian and motorist safety.

We are dedicated to improving traffic safety near our business districts as well because of the daily work force population that commutes into the City of San Ramon each day. With the increased population we experience a proportional increase in reported traffic safety issues. These issues all over the city are handled utilizing mainly three methods, the 3 E's; Education, Engineering and Enforcement. These methods are common to most cities and have proven very effective. We utilize electronic message trailers and radar trailers in addition to regular monitoring of intersections and roadways with higher than normal statistics for CVC (California Vehicle Code) violations and traffic collisions.

Our Traffic Division consists of one supervisor and four officers who ride Harley Davidson motorcycles and collectively write approximately 700-1000 traffic citations each month in the City of San Ramon. They are responsible for all reported traffic accident investigation including accidents that result in serious or fatal injuries. Each member of the Traffic Division has attended numerous specialized traffic accident investigation courses and is one of the only traffic divisions in Contra Costa County or the State where each member has reached the level of "Traffic Accident Reconstructionist".

All members of our Traffic Division are members of a County-wide, specialized traffic accident investigation team (IMPACT) Injury and Major Protocol Accident Call-out Team. This team is regularly called upon to investigate not only collisions where a fatality has occurred, but have been utilized in events where police officers from a number of different agencies have been involved in the use of deadly force. This team attends regularly scheduled quarterly training for accident reconstruction techniques, including computer-aided diagramming where they can input evidence collected at the scene and produce a computer animated reproduction of what may have occurred. Along with this expertise, they also provide highly technical testimony in the court proceedings that normally occur in these unfortunate incidents.



*Sgt. Dave White  
Traffic Division*

## STATISTICAL SUMMARY

SRPD wrote 6,132 moving violations, 484 license and registration violations, 3,244 non-moving violations, 1,297 courtesy warning citations, and 912 parking violations.

Officers made 308 Driving Under the Influence (DUI) arrests; stored or impounded 575 vehicles; tagged 419 and towed - 24 abandoned vehicles.

There were 933 traffic accident calls for service in 2007.

The Department investigated 534 collisions which resulted in no fatalities; 119 injury collisions; and 415 non-injury collisions.

The top two major causes of accidents in 2007 were speed (19%) and turning violations (14%), respectively.



# TRAFFIC DIVISION

## STATISTICAL SUMMARY

308 DUI arrests in 2007 – a 2% increase from last year.

18% of DUI arrestees were involved in a collision.

26% of DUI arrests occurred between 7 p.m. and 3 a.m.

13% of DUI arrestees were under the legal age of 21.

California considers an individual to be legally impaired when their BAC is at 0.08% or above, and 19% of San Ramon's DUI arrests had a blood alcohol level of .20 or higher.

December yielded the highest DUI arrests with a total of 38 arrests. July was the month with the second highest number of DUI arrests with 37 arrests.

Total DUI Arrests .....	308
Under Age 21.....	40
Above .20% BAC.....	59
Involved in Accident.....	54
Between 7pm&3am .....	80



## DUI Enforcement

San Ramon Police Officers took part in the Contra Costa County's "Avoid the 25" campaign this year from December 14<sup>th</sup>, 2007 to January 1<sup>st</sup>, 2008 and made a total of 29 DUI arrests during the campaign period. Our officers place a high priority on DUI enforcement since this violent crime results in countless property damage, injuries, and fatalities every year nationwide. During the month of December 2007 alone, San Ramon Police made a total of "38" DUI arrests and had a total of 308 DUI arrests for the 2007 calendar year.

There are several methods of DUI enforcement that are utilized by the San Ramon Police Department with the first being "saturation patrols". Officers volunteer for overtime duty and pair up in vehicles for officer safety and efficiency purposes. They patrol known problem areas and city streets with the sole focus of identifying drivers who display objective signs of being under the influence of alcohol/drugs while operating a motor vehicle.

The second and better known method is a "DUI Checkpoint". This method is regulated by the state which places guidelines regulating how checkpoints are set up and conducted in order to protect the constitutional rights of our citizens. This method is very effective in raising public awareness and is a vivid reminder to motorists to be aware and look out for the impaired driver who may violate their right of way causing a collision.

The last method of DUI detection is our own motoring public utilizing the "911" system to alert police to possible DUI drivers. Numerous driving under the influence arrests are made each year as a result of an alert motorist notifying police of their observations. Once police arrive they take appropriate actions which result in an arrest a very high percentage of the time, thanks to the cooperation and concern for safety by citizens working with their local police department.

## Seat Belt Enforcement

San Ramon Police officers participated in the Contra Costa County's "Click-It or Ticket" seat belt enforcement campaign between May 14th and June 3rd. The effort yielded 195 citations for seat belt violations, in addition to dozens of other violations ranging from speeding to driving under suspension being issued during the enforcement period.

Ten East Bay police departments were among 270 statewide that received mini-grants of \$5.7 million to fund a three-week seat belt enforcement effort called "Click-It or Ticket". The program was timed to provide enforcement during the long Memorial Day weekend and during the spring graduation season.

According to state officials, seat belt compliance statewide is 93.4 percent, and teen compliance is 90.8 percent. Since "Click-It or Ticket" was launched in California in 2005, about 1 million more people have started buckling up. The program has found that actually issuing tickets is what changes people's behavior.

The grants were provided through the state's Office of Traffic Safety, with support from the National Highway Traffic Safety Administration. For instance, Danville and Brentwood Police received nearly \$15,000. San Ramon and Walnut Creek Police each got nearly \$25,000.

# TRAFFIC DIVISION



## TRAFFIC STATISTICS

	2005	2006	2007	Change (06-07)
<b>Total Citations Issued</b>	<b>11,886</b>	<b>12,540</b>	<b>12,069</b>	- 471
<i>Moving Citations (excluding speed)</i>	5,312	5,067	4,420	- 647
<i>Excess Speed Citations</i>	1,153	976	2,196	+ 1,220
<i>Non-Moving Citations</i>	3,987	3,937	4,156	+ 219
<i>Warning Citations</i>	1,434	2,560	1,297	- 1,263
<b>Court Appearances</b>	<b>382</b>	<b>393</b>	<b>456</b>	+ 63
<b>D.U.I. Arrests</b>	<b>210</b>	<b>303</b>	<b>308</b>	+ 5
<b>D.U.I. Accidents</b>	<b>34</b>	<b>45</b>	<b>54</b>	+ 9
<b>Number of Accidents Reported</b>	<b>849</b>	<b>851</b>	<b>977</b>	+ 126
<b>Accident Reports Written</b>	<b>412</b>	<b>446</b>	<b>534</b>	+ 88
<b>Accidents with Property Damage Only</b>	<b>287</b>	<b>324</b>	<b>415</b>	+ 91
<b>Accidents with Injuries</b>	<b>125</b>	<b>122</b>	<b>119</b>	- 3
<i>Fatal</i>	1	2	0	- 2
<i>Severe Injury</i>	4	4	3	- 1
<i>Visible Injury</i>	39	36	35	- 1
<i>Complaint of Pain</i>	81	80	81	+ 1
<b>Vehicle vs Pedestrian Accidents</b>	<b>12</b>	<b>10</b>	<b>11</b>	+ 1
<b>Vehicle vs Bicycle</b>	<b>10</b>	<b>13</b>	<b>13</b>	0



*Corporal Dave Heinbaugh*



*Officer John Goyich*



*Officer Randy Ritter*



*Officer Jim Springer*

# INVESTIGATIONS DIVISION



The mission of the Investigations Division is to identify, target, arrest, and successfully prosecute individuals involved in criminal activity within the City of San Ramon, with specific emphasis on felony crimes. The Division is also responsible for the collection, dissemination, and management of criminal intelligence information. To achieve this mission, investigators utilize contemporary investigative methods; pursuing investigative leads and using proactive measures commensurate with California and U.S. law. The Investigations Division consists of four interdependent units: felony investigations, misdemeanor complaints, C-NET Drug Task Force, and the Community Resource Program.



*Detective Sergeant Pat Cerruti*

The Investigations Division consists of six Detectives, a Community Services Officer, a Detective Sergeant, and an Office Specialist who assists with “Cold Cases” and Sex, Drug, and Arson Registrants.

The members of the San Ramon Police Department’s Investigations Division are assigned to investigate felony crimes reported to the City of San Ramon Police Department; such as homicide, robbery, sexual assault, child abuse, property

crimes, missing persons, fraud and high-tech crimes, domestic violence, elder abuse, and any other cases requiring major follow-up investigation. The Detectives investigate some of the most demanding and challenging cases police can be involved in. Some crimes may take months or even years to fully investigate to a conclusion and bring a suspect to justice.

The Investigations Division conducts follow-up criminal investigations on all felony and select misdemeanor crimes reported to the Police Department. Typically, a uniformed police officer responds to a call for service and prepares a police report which may require follow-up investigation. A Police Detective is then assigned to conduct the follow-up, often requiring many hours of investigation before an arrest is made or a case closed. Detectives assigned to this Division also apprehend offenders and prepare cases for criminal prosecution. Investigators work very closely with other law enforcement agencies within the County to share information about criminals working in their jurisdiction and ours. This sharing of information is critical to resolving crimes and arresting criminals.

The Detectives assigned to the Investigations Division are carefully selected from sworn officers within the department based upon demonstrated dedication and excellence in conducting criminal investigations. After being selected to the Investigations Division, the Detectives are sent to schools throughout the state to receive highly specialized “advanced officer” training. Most of the specialized training is certified by P.O.S.T. (California Peace Officers Standards and Training) and can range from 24 to 80 hours of instruction per school. Examples include Criminal Investigation, Homicide Investigation, Sexual Assault Investigation, Child Abuse Investigation and Officer Involved Critical Incident Investigation. All of the Detectives are members of various Law Enforcement Associations that enable them to maintain their skills in specialized areas. Examples include California Homicide Investigator’s Association and California Sexual Assault Investigator’s Association.

The Investigations Division is located in the Police Substation at the Dougherty Station Community Center and Library. Also located at the satellite facility are Youth Services, Character Counts, Crime Prevention, and Emergency Preparedness.

During 2007, our Investigations Division followed up on 2,050 criminal cases. Of these cases, 1,224 were felony cases, 748 were misdemeanor cases, and 78 were missing adult/missing juvenile cases. Investigations had a 54% closure rate for felony cases and recovered over \$603,000 in property. Since July 2007, the Investigations Division served 46 search warrants, conducted 17 probation and parole searches, and made 25 arrests leading to the recovery of \$600,000 in stolen property. Our closure rate for felony cases increased from 37% in 2006 to 54% in 2007.

## HIGHLIGHTS

- March 2007– A man accused of stalking San Francisco Mayor Gavin Newsom was arrested in San Ramon after he robbed the home of a former lover and then tried to run over the man’s roommate with his car.
- August 2007– A stray bullet from an Army Reserve training base shattered the window of a San Ramon home approximately a mile away. A live fire exercise was being performed at Camp Parks at the time. Fortunately, no one was hurt in the incident. Camp Parks took over the investigation.
- Sometime in 2008, San Ramon will participate in a new “Offender Watch” program. Unlike Megan’s Law, Offender Watch will automatically e-mail residents who subscribe to the web site when a registered sex offender moves within a one-mile radius of an address. Additionally, whether one subscribes to the web site or not, residents within a one-mile radius will receive a postcard notice. Previously, when an offender was deemed a “sexual predator”, officers were required to blanket a neighborhood with fliers announcing the offender’s presence.



## COMMUNITY RESOURCE OFFICER

### HIGHLIGHTS

- The CRO worked with Oakland PD and identified a known East Oakland gang member living in our community. The CRO assisted Oakland PD in a surveillance of the location, detained the subject, conducted a probation search and recovered drugs and documentation consistent with membership in a gang. The offender was arrested for a parole violation. The CRO worked with the property manager to have all the residents who lived at the apartment evicted.
- The CRO received information concerning a graffiti attack on the East Branch trail. He identified two young suspects and developed enough information to obtain search warrants on their apartments. The CRO served the warrants and obtained full confessions from both the juveniles. The juveniles returned to the East Branch trail and spent the entire day scrubbing off all of the graffiti for which they were responsible.



*Officer Lance Santiago  
Community Resource Officer*

The Community Resource Officer (CRO) program was formed during the police department's transition and implemented in July 2007. This position was created to provide a proactive approach to neighborhood problems and attend to the quality of life needs in our community. It is organized within Investigations Division of the Operations Bureau and the officer is assigned to specific communities of interest to establish problem-solving partnerships with residents, property managers and owners, and the business community. These partnerships allow for the identification and resolution of crime-related issues.

The CRO dealt with 8 locations identified as potential problem properties with incidents ranging from neighborhood disputes, landlord/tenant disputes, to ongoing illegal activity. The majority of CRO activity with the problem properties involved an informal, quick resolution.

The CRO introduced the Crime Free Multi-Housing (CFMH) Program, a widely successful program designed to help tenants, owners, and managers of rental property keep drugs and other illegal activity off their property. The solution-oriented, tenant-friendly program utilizes a three-part approach that ensures the crime prevention goal.

The Crime Free Multi-Housing Program is successful because it approaches crime on many fronts. There are three ways criminal activity comes into a rental community. The criminal lives there, they visit friends there, or they come to the property to commit crimes. The Crime Free Multi-Housing Program addresses all three of these possibilities. By not renting to people with criminal intent, they not only reduce the likelihood of crime in the community, they also reduce the number of visitors who come to the property with criminal intent.

The Crime Free Multi-Housing Program implemented in other cities has had remarkable success. National statistics show that where CFMH is implemented, crime is reduced by an average of 67%. In rental properties with the highest crime rates, the immediate results showed a 90% reduction in police calls for service. Even the best properties had reductions of 15-20% in calls.

The backbone of the concept is the "Crime Free Lease Agreement." This document hold renters, their visitors and friends, accountable for their actions. Three phases to the program are manager training, property inspection, and a safety social. Each of these is an important component to the program. When implemented, renters improve, properties improve, and crime plummets.



### HIGHLIGHTS

- The CRO worked with Detectives and apartment managers to develop information concerning a subject responsible for numerous auto burglaries and thefts in an apartment complex area. During a surveillance operation, a subject was observed leaving the property in a stolen vehicle. A search warrant was executed on the subject's apartment, charges were filed and the suspect was arrested. The suspect was later identified as the responsible for several commercial burglaries in San Ramon, Danville, and Pittsburg.



**HIGHLIGHTS**

**Statistics: City of San Ramon**

Total Arrests ..... 8  
 Total Search Warrants ..... 3  
 Total Probation Searches... 1

**Total Drugs Seized:**

Crystal Meth ..... 87 grams  
 Cocaine ..... 232 grams  
 Marijuana..... 50,359 grams  
 Marijuana Plants...315 plants  
 MDMA.....8 tablets

**Total Street Value of Drugs:**

Crystal Meth ..... \$8,700  
 Cocaine ..... \$13,920  
 Marijuana:..... \$332,769  
 Marijuana Plants.... \$945,000  
 MDMA..... \$200

Total street value of drugs  
 seized in the City of San  
 Ramon ..... \$1,300,589

Total assets seized in the City  
 of Ramon ..... \$45,000

The **Central Contra Costa Narcotic Enforcement Team (CCCNET)** is a proactive narcotic enforcement team whose mission is to target mid to high-level drug dealers that affect the quality of life for residents in the Central Contra Costa cities. Because drug crimes are commonly related to violent crimes, property crimes and identity theft, CCCNET also works with local, state and federal authorities to tackle these issues.

CCCNET Detectives are specially trained by the Department of Justice to investigate and to write and serve legal documents. CCCNET detectives all work in an undercover capacity and use information from informants and other confidential sources. The team is available 24 hours a day, seven days a week to all involved agencies. The task force concept is now one of the most commonly used and effective ways for both small and larger agencies to get the most experienced undercover officers, daily communication with multiple agencies, the best equipment, and a task force to respond at any time for a fraction of the cost.

A board of directors, which consist of the Chiefs of Police in Central Contra Costa, runs CCCNET. The Department of Justice and each member city contribute resources and detectives to form this task force. The team is supervised by a DOJ Special Agent with member cities participating from Walnut Creek, San Ramon, Danville, Pleasant Hill, Martinez, Clayton, CCSO, and Contra Costa County's Probation Dept. and District Attorney's Office.

In 2007, CCCNET made a total of 117 arrests, 8 of the arrests in the City of San Ramon. CCCNET conducted 4 prostitution stings; served 3 search warrants and 1 probation search; seized \$45,000 in cash; seized: 50,359 grams of marijuana (street value \$332,769), 315 marijuana plants (street value \$945,000), 87 grams of crystal methamphetamine (street value \$8,700), and 232 grams of cocaine (street value \$13,920) in the City of San Ramon. Once cases are adjudicated and state agencies receive their share of operating costs, the remaining asset forfeiture funds are distributed to participating agencies to keep the Task Force running. Forfeited monies often take a year or more to disburse. No funds are disbursed until the case has been adjudicated, and some funds are actually seized in prior years. CCCNET disbursed \$85,000 from adjudicated assets during 2007 to participating agencies.

For our officer and informant's safety, the majority of our involvement in cases is not commonly discussed or published outside of the law enforcement community.

CCCNET TEAM STATISTICS 2007					
Total Drugs Seized		Street Value	Total Drugs Seized		Street Value
Crystal Methamphetamine	7,083 grams	\$566,640	Hashish	1324 grams	\$23,330
Cocaine	27,683 grams	\$2,324,640	MDMA	63 tablets	\$1,260
Base Cocaine	77 grams	\$6,160	Heroin	87 grams	\$8,500
Marijuana	100,430 grams	\$200,860	Pharmaceuticals	200 tablets	\$230
Marijuana Plants	480 plants	\$1,680,000	Steroids	500 d.u.	\$3,000

Total street value of drugs seized:	\$4,704,620
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Assets Seized:	Cash	\$385,557
	Property	\$296,000
Total assets seized:		\$681,557



# CRIME STATISTICS

The Uniform Crime Reporting (UCR) Program is a nationwide, cooperative statistical effort of city, county, and state law enforcement agencies voluntarily reporting data on crimes brought to their attention. Since 1930, the FBI has administered the Uniform Crime Reporting Program and issued periodic assessments of the nature and type of crime in the Nation. The Program's primary objective is to generate a reliable set of criminal statistics for use in law enforcement administration, operation, and management.; however, its data have over the years become one of the country's leading social indicators. The American public looks to Uniform Crime Reports for information on fluctuations in the level of crime, and criminologists, sociologist, legislators, municipal planners, the media, and other students of criminal justice use the statistics for varied research and planning purposes.

In reporting of offense data to the state or national Uniform Crime Reporting Program, it is necessary to classify appropriate offenses into the "Part I" or "Part II" offense categories as defined by the Federal Bureau of Investigation. This practice ensures that offenses with different titles under state and local law are considered and appropriately counted in the Uniform Crime Reporting Program. All criminal offenses of law are classified as either "Part I" or "Part II".

The Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to police. The offenses included are the violent crimes of murder, rape, robbery, and aggravated assault; and the property crimes of burglary, larceny, and auto theft. These offenses are known as "Part I" crimes.

The "Part II" offenses encompass all other crime classifications. "Part II" crimes include simple assaults, forgery and counterfeiting, fraud, embezzlement, buying/receiving and possessing stolen property, vandalism, carrying and possessing weapons, sex offenses, drug abuse violations, gambling, disorderly conduct, drunkenness and numerous other miscellaneous offenses.

According to the UCR, "Simple Assault" is not within the Part I Crime Index – it is a Part II offense but is collected and presented in the Part I Crimes table as a quality control matter and for the purpose of looking at total assault violence.

In 2007, there were 57,040 calls for service in the city of San Ramon. Of these, 1,327 calls make up the seven reportable offenses of the Uniform Crime Report. The City of San Ramon has consistently been one of the safest communities in the County and in the Tri-Valley area.

## HIGHLIGHTS

San Ramon continues to be one of the safest communities in California. While there was a slight increase overall in property crimes in 2007 (+26%), there was a notable overall reduction in violent crimes (-30%). Increases in property crimes have a tendency to follow rises in population and all of the Tri-Valley cities experienced an increase in property crimes.

Thefts are often considered "crimes of opportunity" and complacency is a factor in most cases. Most notably were auto burglaries and auto thefts. The overall crime rate in the City increased slightly by 14% over the previous year.

San Ramon was named of the "100 best communities for young people" in a national contest. The award was given out by America's Promise, an organization that was started in the 1990s by former secretary of state Colin Powell.

San Ramon was honored in part because of a crime-prevention program for at-risk youth that keeps tabs on school performance and truancy.

Part I Crime Totals	2006	2007	% Change
Murder	1	0	- 100%
Forcible Rape	1	2	+ 100%
Robbery	25	15	- 40%
Assault/Battery	224	162	- 28%
Burglary	169	209	+ 24%
Larceny/Theft	661	847	+ 28%
Motor Vehicle Theft	<u>79</u>	<u>92</u>	+ <u>17%</u>
<b>Total Offenses</b>	1,160	1,327	+ 14%

# REPORTED PART I OFFENSES FOR SAN RAMON

	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
<b>POPULATION VS STAFFING</b>																
POPULATION	23,444	25,352	26,417	27,439	30,404	33,879	35,303	35,950	36,196	36,880	39,995	40,880	41,000	42,000	43,500	44,688
NO. SWORN OFFICERS	15	17	17	20	23	23	25	27	28	28	28	33	34	34	36	37
OFFICERS PER 1,000	0.64	0.67	0.64	0.73	0.76	0.68	0.71	0.75	0.77	0.72	0.7	0.8	0.83	0.81	0.83	0.83
<b>PART I CRIMES</b>																
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
FORCIBLE RAPE	4	1	2	6	4	5	8	3	8	3	4	4	5	5	6	4
ROBBERY	6	8	9	17	9	11	9	21	13	11	15	20	14	19	17	9
ASSAULT/BATTERY	94	103	106	176	150	172	160	134	165	169	189	176	167	178	183	175
BURGLARY - RESIDENTIAL	109	116	94	110	104	86	65	117	125	90	84	83	75	110	82	61
BURGLARY - COMMERCIAL/OTH	49	54	60	82	79	81	99	88	68	83	101	87	96	81	101	91
THEFTS - PETTY/GRAND/OTH	668	565	657	664	749	681	736	840	772	786	713	787	804	791	624	608
AUTO THEFTS	14	30	30	47	40	71	61	52	55	70	67	69	61	78	57	65
<b>TOTAL PART I CRIMES</b>	944	877	958	1,102	1,135	1,107	1,138	1,255	1,206	1,212	1,174	1,226	1,222	1,263	1,071	1,014
<b>CALLS FOR SERVICE</b>	N/A	N/A	N/A	N/A	N/A	N/A	29,512	26,875	29,209	30,422	32,086	34,267	33,904	36,668	38,954	43,244
<b>CRIMES PER 100,000 POP.</b>	4.027	3.459	3.626	4.016	3.733	3.268	3.223	3.491	3.332	3.117	2.935	2.999	2.980	3.007	2.462	2.269

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
<b>POPULATION VS STAFFING</b>																
POPULATION	45,704	45,886	46,237	47,050	48,600	53,858	53,858	58,085								
NO. SWORN OFFICERS	40	42	44	43	*47	*50	**50	56								
OFFICERS PER 1,000	0.88	0.92	0.95	0.9	0.84	0.82	0.74	0.90								
<b>PART I CRIMES</b>																
MURDER	1	0	0	1	0	1	1	0								
MANSLAUGHTER	0	0	0	0	0	0	0	0								
FORCIBLE RAPE	12	8	1	1	2	5	1	2								
ROBBERY	21	20	10	17	15	14	25	15								
ASSAULT/BATTERY	233	169	180	217	211	215	224	162								
BURGLARY - RESIDENTIAL	62	66	51	75	62	70	56	58								
BURGLARY - COMMERCIAL/OTH	97	96	95	82	94	76	113	151								
THEFTS - PETTY/GRAND/OTH	696	833	861	816	925	733	661	209								
AUTO THEFTS	57	67	81	114	144	94	79	92								
<b>TOTAL PART I CRIMES</b>	1,179	1,259	1,279	1,324	1,453	1,208	1,160	1,327								
<b>CALLS FOR SERVICE</b>	48,039	47,717	46,581	44,670	41,471	48,833	51,157	57,040								
<b>CRIMES PER 100,000 POP.</b>	2.580	2.744	2.766	2.814	2.990	2.243	2.098	2.285								

\*6 vacancies      \*6 vacancies      \*8 vacancies



“A New Era of Excellence”



# ADMINISTRATION BUREAU



The mission of the Administration Bureau is to provide essential administrative services to ensure the effective and efficient delivery of police services. The Bureau provides the San Ramon Police Department with the highest quality personnel, training, resources, and standards to enhance the delivery of police services. They recruit, hire, and train the officers and support personnel of the Department. They exercise strict financial accountability, and locate new sources of funding to help fulfill the Department's mission. They maintain the records, keep the computers running, and write the policy and procedures.

The Administration Bureau is comprised of four different functional areas: Finance, Administrative Support, Records, and Professional Standards and Training. Youth Services, Character Counts, Crime Prevention, and Property/Evidence are additional areas of responsibility that complete the Professional Standards and Training Division.



## EMERGENCY PREPAREDNESS

### HIGHLIGHTS

Collaborative efforts to support regional planning and response programs garnered over \$855,000 in federal grants that will improve emergency response to the City of San Ramon residents and businesses, improve capabilities to respond to disaster conditions, and sustain operations after the disaster.

Held a training course in Disaster Preparedness for City employees, San Ramon Valley Unified School District employees, and local business employees that included a multi-casualty drill involving a major earthquake.

Over 1500 hours of employee time was dedicated to training and exercises aimed at improving employee response to a disaster.

The primary goal of Emergency Management is to develop the capacities within the City of San Ramon to respond to and recover from all hazards and disasters. The Emergency Preparedness Manager is very involved in local, regional, and national emergency management efforts. This is accomplished by training and implementation of the fundamental tenants of emergency management.

The Emergency Preparedness Office was busy with the City Council at the start and end of the year, with many accomplishments realized in between. The City Council adopted a Disaster Mitigation Plan consistent with federal requirements in order to ensure the availability of pre and post disaster funding from the federal government as resources allow. The City Council adopted an Emergency Preparedness Strategic Plan, which was supported in the FY 2007-08 budget when the City Council adopted priority 3, to support emergency preparedness. The City also looked to continue its sense of collaboration by passing a resolution to participate in the East Bay Regional Communications System that would connect over 2,500 emergency responders between Alameda and Contra Costa Counties. The results of this team effort resulted in an \$800,000 federal grant toward the creation of the interoperable radio system. Lastly, the City Council Policy Committee forwarded to the full Council recommendations on how to select alternate council members in the event of an emergency and council members are not available to meet. Continuity of operations is important to sustainability of the city's governance.

The City of San Ramon continued to focus on its collaboration with neighboring cities and Contra Costa County. Through the unique multi-agency Emergency Preparedness Citizen Corps Council, the City of San Ramon, Town of Danville, San Ramon Valley Unified School District, and the San Ramon Valley Fire Protection District, obtained over \$55,000 in federal grants to sponsor training during the 2007-2008 FY and obtain emergency communications equipment for ten potential shelter sites. The training will bring together representatives of over ten different emergency response organizations, and the communications equipment will ensure the ability of transmitting and receiving emergency information during an emergency that involves shelter operations.

City staff continue to support and participate in state of the art training programs that focus on efforts to improve our community preparedness.

- With the fire district's leadership over 200 San Ramon residents completed the Citizen Emergency Response Team (CERT) program.
- The City of San Ramon co-sponsored an emergency preparedness fair with the school and fire district, Town of Danville, and the Latter Day Saints Danville Stake, which was attended by over 3,000 Danville and San Ramon residents.
- Staff participated in training regarding animal shelter operations, evacuation and shelter support for citizens with special needs, and emergency management training with the California Specialized Training Institute (CSTI).
- Staff conducted a field drill with the fire, sanitation and school district to improve response to sewage or other hazardous spills.



*Raymond Riordan*  
*Emergency Preparedness Manager*

The preparedness efforts today are a reflection of the City's past efforts to create and manage an effective program. While Frank Morris moves on from the Police Department to assist the Parks and Community Services Department, his involvement and stewardship helped develop a program that will carry on effectively into the future. The city's commitment to providing the finest emergency preparedness efforts continue with the support of the City Council, Management, the staff, and most importantly you, the citizens of San Ramon.



Under the Sheriff's contract, policy and training responsibilities had been a function of the Sheriff's Office. A need to develop a Professional Standards and Training Division was an essential part of the transition.

Under the Administrative Bureau the new Division is staffed by one Sergeant and a Training Coordinator.

## *Professional Standards*

Maintaining the trust of the community is the foundation for law enforcement. Contemporary law enforcement agencies are complex organizations engaged in high liability activities, with the corresponding need to maintain the integrity of its operations and the ethical conduct of its members. The Professional Standards Division assists the Department in maintaining integrity through effective and efficient police service and ensuring fair and equal treatment of citizens and employees. This is accomplished by :

Recruiting and hiring – the hiring process of a sworn officer is a very thorough and intensive process that begins with the application and interview and concludes with an extensive background check, a polygraph examination, a psychological evaluation and a complete medical screening.

Policy Development and Maintenance – includes developing department wide policies to meet current best practices and legal guidelines; disseminating, tracking and archiving policies.

Accreditation – ensuring the Department is maintaining compliance with state law, accreditation standards set forth by Commission of Peace Officers Standards and Training (P.O.S.T), and adherence to departmental values.

Ensure fair and equal treatment of citizens and employees – responsible for investigation of allegations of employee misconduct, both external and internal; investigate major officer-involved incidents.

## *Training*

In order to ensure that our officers are performing the essential job functions in an efficient and professional manner, they continuously attend updated training sessions. California's Department of Justice (DOJ) mandates that all police officers complete 24 hours of continuing professional training every two years. The Training Unit must make sure that this mandate is met, as well as provide monthly in-service training for all sworn personnel.

The Training Unit works closely with the Commission on Peace Officer Standards and Training (POST) which is the entity charged with monitoring the state mandated training for police officers. The Training Unit also manages the department's firearms training and monitors weapon proficiency of those authorized to carry firearms.

Utilizing our "in-house" instructors for essential core trainings such as: firearms, First Aid/CPR, and defensive tactics has allowed us to offer more specialized training and improve the level of training of our personnel.

The Training Coordinator arranges for specialized training; coordinates registration and associated travel and lodging accommodations; and administers to check requests and the payment of invoices. In addition, the Training Coordinator is also tasked with purchasing new equipment and equipment issue to new officers.



*Sergeant Craig Stevens*

## HIGHLIGHTS

Since July 2007, the Training Unit provided over 300 hours of quality, in-house and specialized training to members of the police department.

The Training Unit distributes monthly training bulletins to the Department's sworn officers.

The Professional Standards and Training Unit is currently working on creating a POST approved Field Training Program. This program will be used for our newly hired officers in 2008.



*Mary Gentry  
Training Coordinator*



# SCHOOL RESOURCE OFFICERS

The objective of our School Resource Officer (SRO) Program is to help our youth by building partnerships between the family, school, police department, and community. SRO's and school-law enforcement relationships are viewed as the first-line of prevention by being proactive in the schools.

The School Resource Officer Program incorporates a multifaceted strategy of enforcement, education, and counseling in hopes of reducing criminal activity on the school campus, reduce student suspensions for violent incidents, and contribute to the quality of a safe learning and teaching environment.

The Police Department has two Officers assigned full time to each of the two high schools and three middle schools. They are an integral part of the community resources committed to our schools. The officers fulfill a vital role in promoting safe school communities. Safe school communities promote trust in our schools and police, contribute to the learning process, and foster quality city growth.

San Ramon schools are places of zero tolerance for weapons, drugs or abuse of any kind and there are no exceptions to the practice of reporting violations of the law. School Resource Officers and school administrators take measures to prevent and address all incidents involving:

- assaults against students or school personnel,
- threats against school personnel,
- involvement with drugs or alcohol,
- the possession of contraband or any suspicious substance which may be illegal, or
- the possession of weapons.

Our School Resource Officers fill many different roles within their schools:

- The SRO is a vital member of the school's administrative team, helping to solve problems within the school community.
- The SRO is an educational resource for students, teachers, administrators, and parents.
- The SRO provides students with a positive role model, and a balanced view of law enforcement.
- The SRO is a proactive law enforcement officer dealing with law related issues on campus.

The SRO's also co-facilitate the TAG and Divine Minds intervention groups at the middle schools in San Ramon and at the high schools. In addition, they co-facilitate the Parent Project Program which is a program for parents of at-risk or difficult to control teenagers.

A new program for parents was introduced in the fall. The Parent Project is a 10-week class that teaches parents strong, effective and proven skills to change adolescent destructive behavior. This interactive class allows parents to gain solutions, receive emotional and practical support, create an action plan, and experience success in working with their teen's behavior.

Through their honest and open communications with the students, the SRO's promote a positive image of law enforcement.. They are often able to prevent problems from arising by their close relationships with the students. Together, law enforcement, parents, and community leaders, we can effectively prepare our students to make positive choices in dealing with the challenges of life.



*Officer Rob Ransom  
School Resource Officer*

## HIGHLIGHTS

Conducted a one-week Youth Academy in June 2007 with 15 students participating.

Introduced The Parent Project class to 32 parents in Oct. 2007.



*Officer Mark Gunning  
School Resource Officer*



The San Ramon Community and Youth Resource Program is a collaboration between the Police Department and the Parks and Community Services Department, in partnership with the San Ramon Valley Unified School District, California State Youth Employment and Development, parents, local businesses, and the community as a whole. The program, which started in 1996, was developed to identify and implement prevention and intervention programs for youth and families to address at-risk, maladaptive, or criminal behaviors. The Youth Resource Program is state funded and accepts referrals from parents, teachers, community leaders, neighbors or any other resident who is concerned about helping a juvenile who may be making poor choices.

One aspect of the Youth Resource Program is the Diversion Program. The Diversion Program is under the direction of the SRPD Youth Resource Officer (YRO). The program is intended as a resource and serves first time offenders, at-risk youth, runaways, and those youth who are beginning to act out and/or demonstrate signs of inappropriate behavior at home, school and in the community. For first time offenders, the program is an alternative to the formal filing of a misdemeanor criminal complaint. When the juvenile successfully completes the Diversion recommendations, his or her criminal case is closed without prosecution.

Diversion is voluntary and begins with an assessment meeting with the youth, a parent, the YRO, and a Family Therapist. After meeting with the family, the officer and therapist discuss the youth's attitude, school performance, family concerns, at-risk behaviors, sphere of influence, and goals and aspirations to determine the suitability of the youth for the program. If it is determined that Diversion is appropriate, the YRO and Family Therapist develop a list of recommendations the family must agree to in order to be enrolled in the program. Diversion typically lasts between six months to a year and may include: community service hours, anger management classes, drug and alcohol abuse counseling, family therapy, parenting classes, tutoring, restitution, written apology to the victim, attendance and grade requirements, and any other recommendation that may be identified as being of benefit to the youth.

Diversion is concerned with addressing the youth as an individual and the families as a whole, to most efficiently affect positive change. The program offers an opportunity for youth to reflect on, and learn from, their mistakes in a positive and challenging environment. Our goal is to interrupt the escalating cycle of at-risk behaviors in the early stage by focusing on productive alternatives and creating opportunities for positive involvement in the community.

## OBJECTIVES OF THE YOUTH RESOURCE OFFICER

- to facilitate change of thought and behavior through personal counseling, education, decision making and the opportunity to make restitution
- to relieve the workload of the San Ramon Patrol Officers, Juvenile Department, and the Courts
- to provide a cost effective way of dealing with first time offenders
- to provide youth with a counseling environment where they can reflect on the seriousness of their offense or behavior, the cycle of crime, and discuss their personal issues
- to assess the personal needs of the youth and refer them to the appropriate community resource
- to offer ideas for restitution or ways to "make things right"
- to identify prevention strategies and special enforcement needs to decrease the opportunity for youth to engage in at-risk behaviors



*Officer Sharlene Dinkins  
Youth Resource Officer*

## HIGHLIGHTS

In 2007, there were 208 cases assigned to the YRO:

- 52 felonies committed by juveniles
- 90 misdemeanors by juveniles
- 66 reported runaway juveniles
- Out of the 208 cases, 142 were criminal
- 26 juveniles were referred to the Juvenile Diversion Program
- 105 juveniles were referred to the Juvenile Probation Department or District Attorney

The 105 referred cases can be further broken down by types of crime:

Battery .....	19
Brandishing.....	1
Burglary .....	7
Theft (Petty & Grand).....	37
Under the Influence .....	9
Oth. Weapon Offenses ....	5
Poss. Drugs/Alcohol .....	16
Sex Crimes .....	2
Vandalism .....	7
Stolen Vehicle.....	2



# CHARACTER COUNTS!

Character Counts! Is a nonprofit, nonpartisan, nonsectarian character education framework that teaches the “Six Pillars of Character”: trustworthiness, respect, responsibility, fairness, caring, and citizenship. These Six Pillars of Character come from the Character Counts! Program developed by the Michael Josephson Institute of Ethics in Los Angeles and represent “core values” or “basic life skills” necessary for a successful life in society. The Character Counts! Program is considered to be one of the nation’s most thorough and multi-faceted assessments of character education.



*Officer Abe Medina  
Character Counts! Officer*

Character Counts! Is a program that imparts the importance of good character and good ethics in the community of San Ramon. The Six Pillars of Character are used to teach everyone that their actions, words, choices and behavior are their responsibility. Character Counts! is the foundation of a more peaceful tomorrow.

In this program we don’t just talk about “Saying No” and drugs, we talk about what happens if you say “yes”, making good choices, dealing with your conscience, consequences, reputations, and self-respect. This is a very interactive class. The kids can address things that are important to them, not only what we think is important for them.

The course reinforces values that are already being taught by families at home, teachers at school, and our society in general. The program makes a valiant effort to bring youth to a place of well-being and sound judgments in their decision making.

The Character Counts! Program has been changing and expanding. The Six Pillars of Character has been reinforced at Hidden Hills, Quail Run, Country Club, Montevideo, and Coyote Creek elementary schools. Golden View and Live Oak elementary schools will be joining the program the second half of the school year. At the conclusion of the school year, the course ends up with Certificates of Accomplishments given to each student completing the program and celebratory cake.

Character Counts! intends to reach the entire community through community meetings and community awareness activities. Currently, we are participating with Street Smarts and with Skate Nights at Golden Skate. Character Counts! hosts Movie Nights for the whole family to come and enjoy at Blackhawk Cinemas. Each of these activities occur on a monthly basis. It is at these events that we find out that the program is reaching the community as a whole, and we are continually striving to improve the program every year.

The Department’s goal is to reach out to youth at the earliest possible age to make a difference in the lives of San Ramon’s youth and to show that they are valued at the earliest possible and most impressionable time of their lives. By offering a variety of programs in collaboration with other entities for a variety of ages of youth, the Department hopes to demonstrate that “Character Counts!”

## HIGHLIGHTS

Character Counts! participated in National Night Out.

Character Counts! has done special presentations for local Boys Scout Troop 834, and local Girls Scout Troops as well.

Character Counts! has made several special presentations at day care centers within the City.

Participated in a radio interview with Disney Radio Station 1310 AM. promoting the Character Counts! Program.

Participated with Country Club Elementary School’s Science Fair.



Darlene Kittredge, the Crime Prevention Specialist for the San Ramon Police Department, came to the San Ramon Police Department with fifteen years of law enforcement experience. Specialist Kittredge has worked very hard to revitalize a division with her experience and knowledge and has created a division that is resourceful, educational, and above all, interactive with the community.

The Crime Prevention Specialist is responsible for working with the community to reduce crime through prevention and education. This is achieved by providing community programs and onsite security inspections to both business and homeowners. The Specialist serves as the Department liaison with the Planning Department and handles all building plan security checks. The Specialist has been trained and certified in the areas of residential and business security, as well as CPTED (Crime Prevention through Environmental Design). In 2007 Specialist Kittredge reviewed 123 plans and was on the review board for the City Center Project.

The Specialist tracks all property crimes and runs crime statistics for the department as well as for the public by request. For example, in 2007 Specialist Kittredge ran over 69 special requests for statistics.

Many of the services offered by the Crime Prevention Specialist are geared toward teaching others how to reduce the likelihood of becoming victims of a crime. These trainings include Neighborhood Watch, Senior Safety, Personal Safety Seminars and the implementation of the new Crime Free Multi-Housing Program co-coordinated with the department's Community Resource Officer, Lance Santiago. The Crime Prevention Specialist presented 13 presentations and is in the process of implementing a few new programs in the year ahead.

One of the upcoming programs is Crime Free Business, a subdivision of the Crime Free Programs tailored specifically for businesses. The Crime Free Business Program is designed to bolster the relationship between the police and business communities while helping the business communities take control of their livelihoods and reduce crime occurring within and surrounding a business.

One of the most effective tools in combating crime is getting to know your surroundings. Neighborhood Watch is a crime prevention program used throughout the nation where neighbors look out for each other. Its purpose is to create an alert citizenry by teaching residents simple crime prevention measures, and by providing both general and specific information concerning crime in each neighborhood.

Neighborhood Watch encourages residents to familiarize themselves with the activities of their neighborhood by, for example, knowing who works during the day, which automobiles belong where, recognizing people who belong in the area, and reporting those who do not. This basic knowledge, together with a few precautions, prevents many crimes in our city. Specialist Kittredge facilitated 15 Neighborhood Watch meetings and established 8 new groups in the year 2007. Approximately 27 start up packets were sent out to prospective new groups throughout the year.

The goals of the Crime Prevention Program are to promote public safety and reduce crime by heightened community awareness, reduce business crime by implementing prevention measures, and assist the community and other governmental agencies in their efforts to create a positive environment for the citizens who live in San Ramon.

## HIGHLIGHTS

The recent implementation of the Crime Free Multi-Housing Program and publication of the Crime Prevention Quarterly Newsletter

Organized **National Night Out** on August 7, 2007. Over 16 neighborhoods participated and came together for a night of crime prevention. These Neighborhoods celebrated with potlucks, ice cream socials and visits from our newly transitioned Police Department, City Officials and the San Ramon Valley Fire Department.

Attends Public Events:

- Art and Wind Festival
- 4th of July Spectacular
- Carbo Load
- Emergency Prep Fair
- Grand Openings
- Employee Fairs

13 Presentations to various businesses and organizations.



*Darlene Kittredge  
Crime Prevention Specialist*



## PROPERTY AND EVIDENCE



*Jessica Simonds*  
*Property & Evidence Technician*

### HIGHLIGHTS

- The Technician completed an inventory project that included relocation of over 3,000 items to a new storage facility. This process prompted an extensive research on the set-up and maintenance of SRPD having their own Evidence Room. The process took a little over a year. A Property/Evidence Manual was written, a sophisticated inventory system was installed, and supplies and equipment were purchased. All items met the strict guidelines of POST.
- During the last six months of sole responsibility of holding evidence at SRPD, it has been the practice of the Property Division to retain what we need to and dispose of what we can.
- During six months of operation in 2007, 150 items were disposed and 280 items were sent to auction.

Under the Administrative Bureau, the Property and Evidence Division is responsible for maintaining the integrity of evidence and chain of custody of all property that comes into their possession in accordance with state laws, city ordinances, and departmental policies and procedures.

SRPD maintains a property and evidence room and an additional 400 sq. ft. storage facility. The current facilities store over 2,000 items classified as evidence, safekeeping, or found property collected from the San Ramon Police Department.

The Evidence Technician receives all property taken as either evidence, safekeeping, or found property. Evidence and property received by the division includes, but is not limited to, cash, jewelry, guns and various weapons, narcotics, vehicles, bikes, blood samples, urine samples and other evidence related to assaults, homicides and other crimes. Biological items are stored in cold storage until they are transported to the Lab for analysis.

The Evidence Technician is responsible for logging, and maintaining all property received on a case until there is final court adjudication. Following the final adjudication of a case, all property that is still in control of the Technician is released to the owner. If property was booked for safekeeping or as found property, the Technician can release the property to the rightful owner or have it properly disposed of.

There are various statutory requirements concerning the storage and disposal of property. These laws specify the time period items must be retained by law enforcement agencies and the format of required notifications. Any serialized property must be queried through a computerized database to determine whether it has been reported as lost or stolen. All seized illegal narcotics and related paraphernalia are destroyed pursuant to court order. Confiscated guns and other illegal weapons are also destroyed. After a specified amount of time, unclaimed property can be sold at auction or destroyed if there is no appreciable value.

Access to the property room is strictly controlled. Any movement of property in or out of the property room is properly recorded on an official "property record".

Property and Evidence activity include:

- Processing of all property and evidence entered into the system
- Response to crime scenes, when requested, to take custody of collected evidence.
- Maintenance and disposal of property and evidence in accordance with state audit requirements, departmental and accreditation standards.
- Maintains a record of all property movement transactions within the facility as well as movement to the courts, crime labs, investigations, and property viewings.

The Property Division's goals are to maintain the integrity of all property and evidence and to serve the community to the best of our ability.



From 1984 to July 2007, the City of San Ramon contracted with Contra Costa County Office of the Sheriff for police services. Within the confines of the Sheriff's contract, police records and the division's related functions were maintained by Office of the Sheriff. A need to develop a Records Division was one of the Police Department's most significant tasks during the transition.

The mission of the Records Division is to maintain the integrity of the San Ramon Police Department records and to provide information and assistance in a courteous, responsive, and professional manner.

The Records Unit is the repository of the reported crimes, suspected crimes, traffic accidents, arrests, other incidents or events, injuries, fatalities, and all other information maintained within local and state automated record-keeping systems. This information is essential to the investigative, arrest and judicial process. Staff provides assistance and information to law enforcement 24 hours a day 7 days a week. The Records Unit is staffed with clerical employee's 17 hours a day from 7:00 am - Midnight, 7 days a week. The remainder of the day is covered by the Sergeant on duty from Midnight - 7:00 am.

Access to records information is governed by local, state and federal laws. Records Staff are required to complete a 40 hour POST Records Class, they are trained in the proper handling of sensitive criminal justice information. Records staff attends training throughout the year to update, enhance and expand their knowledge.

Providing service and information to the public is a vital part of the Records mission. The public can request record information in person, via telephone, mail or fax. Our business hours are 8:00am - 6:00 pm Monday thru Friday. These hours were recently extended from the previous hours of 8:30 am - 5:00 pm to give better access to citizens.

The Records Division is staffed by four full-time Police Records personnel: Records Coordinator, Records Specialist and two Records Technicians. The Records Unit is responsible for all aspects of document control within the Police Department. The tasks performed include processing, storing, scanning, retrieving and releasing documents to appropriate government agencies, law enforcement agencies and the public. In addition to our in-house computer systems we have access to the California Department of Justice operated California Law Enforcement Telecommunications System (CLETS). This system is a statewide computerized system. This system links all law enforcement agencies throughout the State of California and interfaces with national (NLETS) and international systems (INTERPOL) and a variety of other government data bases.

With the goal to be as paperless as possible, computer systems continue to play a major role in the storage and retrieval of information and documents. The Records Division is responsible for data entry of incident reports, arrests, citation, traffic collisions, towed vehicles, field contacts, and warrants. Documents are scanned and stored in an electronic format for future retrieval.

During the first six months of operation this unit processed in excess of 3,000 police reports and is required to report crime and clearance data to the California Department of Justice. Statistics are used to measure the volume and frequency of incidents and crimes. The data is also used for budget formulation, assessment of program effectiveness, and provides supporting data for future administrative and operations purposes.



*Alice Stoll*  
*Records Coordinator*

## HIGHLIGHTS

- Created and designed space for the Records Unit personnel, equipment, files and staff.
- Hired a Records Coordinator, 1 Records Specialist, 2 Records Technicians.
- Purchased necessary equipment and Records management programs.
- Transition Team completed application process to the California Department of Justice to achieve status as an independent Police Department. Upon completion and review by the CLETS Advisory Commission, San Ramon Police Department was granted independent status and assigned a new agency code (ORI) to access the California Law Enforcement Telecommunication System.
- Records staff provided initial Records training to Patrol and Investigations Officers.
- Effective June 8 2007, assumed the responsibility from the Office of the Sheriff for all record and warrant functions, became the custodian of all San Ramon Police Department records.
- Passed the California Department of Justice CLETS Inspection December 2007.



## ADMINISTRATIVE SUPPORT



*Manny Del Rio*

### HIGHLIGHTS

- In an effort to provide better service, the hours that the Administration Office is open to the public were increased by 1 1/2 hours per day.
- When former Naval Aviation Boatswain Manny Del Rio arrived in San Ramon in August 2007, he received the full Sentinels of Freedom treatment: a place to stay, a car to drive, and training to help him adjust to civilian life.

Founded in 2003, the Sentinels of Freedom's goal is to welcome back severely injured veterans with job training, a place to live and other perks as they learn to cope with their injuries and re-enter the civilian world.

Manny lost the lower portion of his right leg while serving overseas and was the first in the Program to become a city employee. Manny moved from his hometown in southern California to join the ranks of San Ramon's new Police Department. Hired as a Police Office Technician, Manny is one of three first-contact personnel that provides the public with efficient service.

The goal of the seven members of the Administrative Support Unit is to provide essential administrative support for the department in the areas of staffing the front office, the fiscal unit, licensing and permits, and special projects and reports.

Five people are assigned to the front office and are responsible for handling incoming telephone requests for non-emergency information and assisting citizens who come to the lobby of the Police Department with questions and concerns. The Police Department's Office Coordinator and front counter staff spend the majority of their time greeting citizens at the front counter answering phones, fingerprinting, releasing police reports and towed vehicles, receiving counter reports, scheduling child safety seat inspections, and providing requested information.

Additionally, Administrative Support personnel are responsible for the coordination of subpoenas and court appearances. Staff continues to expand its efficiency through computer technology. Court appearance information is available via ARIES (Automated Regional Information Exchange System), a county-wide, criminal justice web-based service system.

The Dougherty Valley Police Substation located with Parks and Community Services and the Library in the Dougherty Station Community Center is open during regular business hours and offers the full-range of services provided by staff at the Main Police Station.

The Financial Coordinator is responsible for assisting with the preparation of the Police Department annual budget, all purchase requests, billing matters, and managing contracts and grants.

The Administrative Analyst works closely with the Police Chief and the Department's Command Staff by providing research, preparing a variety of monthly and annual reports, and acting as a liaison to various government agencies. The Analyst is the Department's point of contact with city management and is responsible for monitoring, answering, or forwarding citizen inquiries and commendations received via e-mail and through the department's website.

The Chief's Office also has the responsibility for the administration of several city ordinances that require the receipt and processing of applications for city permits or licenses. Various components within the agency provide assistance to the Chief of Police in the routine administration and enforcement of these ordinances.

The Administrative Support Unit continually strives to provide quality customer service to the public both in person and on the phone.



*Gayle Studt  
Office Coordinator*



The Police Department fleet consists of 57 vehicles, including Patrol cars, Traffic Safety vehicles (cars/motorcycles/radar trailers), Investigation cars, PST vehicles and Emergency Command units. Due to multiple work shifts and multiple drivers, some of these vehicles travel up to 700 miles per week.

The high mileage, severe duty use of these vehicles requires a rigorous, preventive maintenance schedule. Fleet Services Coordinator O.J. Plotner, with over 20 years of fleet logistics experience, ensures the vehicles are inspected, maintained and repaired on a regular basis. He is also responsible for the purchase and emergency "up-fit" of the vehicles, accident repairs and all other aspects of operating an emergency fleet.

An ongoing challenge for Fleet Services includes researching the latest technology in equipment available for police cars to help our officers be more efficient and effective. With this new equipment comes the challenge of providing for the increased and consistent electrical demand necessary to operate it.



*O.J. Plotner  
Fleet Coordinator*



## HIGHLIGHTS

The technical support that was previously provided under contract by the Sheriff's Office for our Mobile Data Computers is now provided by the City's own Information Technology Division. This saves a minimum of a one-hour round trip drive time when I.T. support is needed.



# VOLUNTEER BUREAU



Members of San Ramon Police Department's Chaplain, Volunteer, and Explorer Programs are an incredibly talented group of individuals who serve selflessly to give back to the San Ramon community while helping our organization deliver the highest caliber of police service possible.



## Chaplains

Since 1999 the San Ramon Police Chaplains have provided a valuable spiritual and support resource for citizens, police officers and their families.

The Police Chaplain Program is comprised of a dedicated group of clergy professionals of various religious affiliations who provide guidance, counseling, and crisis intervention on a 24-hour basis, assisting officers with the critical task of helping police employees and citizens cope with incidents involving suicides, homicides, fatal traffic accidents, and the deaths of children or family members.

The Chaplain Program is administered by an officer and coordinated by the Office Coordinator. The Chaplain must be ordained or commissioned and must attend the 13-week Citizens Academy to join the program.

There are six volunteer Chaplains and two facilitators who participate in the program. They are provided with necessary training and resources in return for hundreds of hours of volunteer service. The Chaplains are considered part of the Police Department for their invaluable guidance and support of both the Police Department and the community.

## V.I.P.S. Volunteers

The Police Department's Volunteer Program consists of 20 citizens who volunteer their time to help in whatever way they are needed. These volunteers are known as Volunteers in Police Services (V.I.P.S.).

The V.I.P.S. are a group of adult volunteers who pool their talents, knowledge and abilities; donating their time to assist the Department in providing a higher level of service to our citizens. Each volunteer is provided with a complete uniform to distinguish them as official police volunteers, and training to prepare them for the wide variety of duties they may perform.

Some of the tasks undertaken by V.I.P.S. members include:

- Helping with special events, such as Character Counts, the 4th of July celebration, the Art & Wind Festival, and other community functions;
- Collecting emergency contact information from local business owners to be entered into the Dispatch Center's computer system;
- Acting as Neighborhood Patrols to look for homes whose owners need to be notified of conditions which may invite crimes against their properties and doing vacation house checks;
- Helping in the front office at the police department with administrative work, answering phones, and fingerprinting;
- Working with the detectives and the Youth Resource Officer; and
- Helping with Neighborhood Watch programs; Parent Project; and the Citizen's and Youth Police Academies.

The V.I.P.S. volunteers are required to attend the 13-week Citizens' Academy which gives them a basic understanding of police work. Our citizen volunteers are a valuable daily resource for the police department.



*Chaplains*

## HIGHLIGHTS

Chaplains are on call 24 hours a day and provided many invaluable hours of counseling to residents in crisis.

Citizen volunteers donated over 2,178 hours of assistance and community events.



*V.I.P.S. Volunteers*



# VOLUNTEER BUREAU



*Michelle Chung, Keith Murpny,  
Paulina Ong  
Police Explorers*

## HIGHLIGHTS

Explorers volunteered many hours of service to community events.

The total number of Explorers have doubled in 2007 and will continue to grow in 2008.

Due to an increase in state-mandated training requirements in 1996, the number of Reserve Officers in California has continued to decline. Finding willing, able and qualified individuals who work full time jobs and can also squeeze in 700 plus hour of free time to become a career volunteer is very difficult.

Reserve Officer required Training:

Level I: 664 hours of state-mandated training and 400 hours in a Field Training Program.

## Police Explorers

The San Ramon Police Department, in partnership with the Boy Scouts of America, is a co-ed career based program for young men and women between the ages of 16-21 years old. If the Explorer is in high school, they must maintain a 2.0 or better grade point average and must be willing to work at least 15 hours per month at the station.

The Explorer Program provides young adults the opportunity to learn about law enforcement through training opportunities and interaction with law enforcement professionals. They are involved in ongoing training throughout their involvement in the program and after completion of their probationary period, are eligible to go on ride-alongs with department Officers.

One of the most important components of the program is Community Service. Explorers provide a valuable assent to the community by working at special events, as well as performing any other duties required by the Police Department. In addition, Explorers are exposed to and learn correct information about the criminal justice system, which often is a topic of conversation among their peers.

Expectations instilled in Explorer members are high morals, an acceptable grade point average, good judgment, and active community involvement. We are proud that several of our past Explorers have pursued a higher education, and many have achieved law enforcement careers.

Even if the Explorer does not go into the Criminal Justice field, the training and experience he/she receives from the program will help prepare them for other endeavors in life.

## Reserve Officers

It has been said that the average citizen wouldn't walk down a dark, dangerous alley for a thousand dollars. A Police Officer is paid to walk down that alley — Reserve Police Officers do it for free.

The Reserve Officer Program augments a variety of services provided to the community by the San Ramon Police Department. Primarily, Reserves serve as backup officers during the evenings and weekends; however some Reserve Officers provide additional patrol coverage. Reserves also provide police services during special events and are called upon during emergencies. The Reserve Program offers the Department a cost effective method to enhance patrol capabilities.

Two classifications of Reserve officers exist within the Reserve Unit in accordance with the minimum training requirements of the POST guidelines. A Level I Reserve Officer may work alone, has completed the same training and can perform the same duties as a full-time regular officer. A Level II Reserve Officer must also complete specific training requirements, and can only perform general law enforcement assignments while under the immediate supervision of a full-time peace officer.

For twenty-four years, San Ramon's Reserve Officers were Sheriff's Office Reserve Deputies assigned to the City of San Ramon. The small faction of Reserves that worked in San Ramon returned to the Sheriff's Office during the past year. We intend to begin the recruiting process for Reserve Officers in the near future.

# ACADEMIES



CITIZENS ACADEMY



YOUTH ACADEMY



## CITIZEN & YOUTH POLICE ACADEMIES



**Officer Rob Ransom**  
*Citizen & Youth Academy  
Instructor*

### HIGHLIGHTS

The Spring Citizens Academy graduated 10 citizens in 2007.

Many Academy graduates become V.I.P.S. Volunteers in the Police Department.

15 Youth Academy students took advantage of this opportunity to learn about the department's operations.



**Officer Mark Gunning**  
*Citizen & Youth Academy  
Instructor*

### Citizens Police Academy

In some countries it is a mystery as to what goes on behind the doors of their police departments. In the United States our police agencies are not secret and open to public inspection.

The San Ramon Police Department takes pride in this 13-week program that allows community members the opportunity to experience first-hand the dynamic and complex nature of law enforcement. Here, citizens are acquainted with law enforcement's role in serving and protecting the community. They also are exposed to the tasks police officers face in the daily performance of their duties.

Department staff members use an interactive approach to provide instruction and lead participants through a series of realistic scenarios designed to simulate an actual criminal investigation. Weekly three-hour sessions cover a range of topics including patrol, criminal investigations, traffic stops, crime scenes, narcotics, Special Weapons and Tactics, DUI enforcement, officer safety, community policing, and defensive tactics.

The Academy staff provide demonstrations in arrest control techniques, crime scene processing, and building searches. The more popular classes involve students' participation in the scenarios. Tours include a trip to the County Jail and to the Sheriff's Department Firing Range where they have an opportunity to fire a weapon.

We are extremely proud of this program, which has received excellent evaluations and proven to be tremendously valuable in building rapport with members of the community.

### Youth Police Academy

The Youth Academy was held in June 2007.

The one-week program was designed to provide youth with the opportunity to obtain an inside look at local law enforcement. The participants had an opportunity to interact with the officers and instructors and meet members of the different divisions of the Police Department. The atmosphere was open and active with students encouraged to ask any question that they may have had.

The Youth Academy is designed with four specific goals in mind:

- To create better understanding and communication between young people and police employees;
- To enhance the participants' knowledge about law enforcement and the criminal justice system;
- To encourage the participants to discuss their youth academy experiences with their peers; and
- To introduce the participants to possible career opportunities within the criminal justice system.

The Youth Academy not only increases understanding through education and interaction with members of the Police Department, but it fosters lasting and productive partnerships between our Police Department and the community we serve.

# AWARDS ACCOMPLISHMENTS GOALS





## 2007 DEPARTMENT AWARDS

**OFFICER OF THE YEAR  
ROB RANSOM  
School Resource Officer**



For the past two years Officer Ransom has served in a crucial position in our Department. When in Patrol he was a high performer and a stellar officer. High levels of self-initiation and professionalism are second nature to Officer Ransom. Officer Ransom has been involved in our Citizen's Police Academy, Youth Academy, Parent Project, and after-school programs; all this while completing his duties as our School Resource Officer. He has provided training to teachers, officers, and parents. Officer Ransom also attends staff and parent meetings. He has facilitated a safety workshop for the entire staff and has been actively involved in developing the School Safety Plan for California High School.

Officer Ransom displays the following characteristics: Superb communication skills; ability to solve problems with very little support; outstanding people skills; emotional and physical stamina; a great sense of humor; and loves working with young adults.

Officer Ransom has truly impacted the lives of students on the campus with his positive approach to life and difficult situations.

**SUPERVISOR OF THE YEAR  
CRAIG STEVENS  
Sergeant—Professional Standards Division**



During the past year, with little training, Sergeant Stevens took over the responsibility for Finance transactions, budgeting, and other administrative issues of his job. Additionally, Sergeant Stevens was tasked with an assignment that had a tremendous impact on the Department when he was asked to assist in setting up the Training, Professional Standards Division and Internal Affairs system. True to Sergeant Stevens' character, he is willing to accept any assignment or challenge that comes his way, and provided valuable assistance during the formation of the new Police Department.

Sergeant Stevens supervises the following programs: As the Youth Services Supervisor, he oversees the Parent Project, Character Counts, Explorers, and the Juvenile Diversion Program. He supervises the Crime Prevention Unit with Neighborhood Watch, Crime Free Multi-Housing Programs, and National Night Out. Supervising the Training Division, Sergeant Stevens meets POST standards, ensures the Department meets the mandatory monthly training and Advanced Officer Training requirements.

Sergeant Stevens has proven to be a valuable leader.



**EMPLOYEE OF THE YEAR  
KELLY O'FRIEL  
Office Specialist—Investigations Division**



Kelly O'Friel was the first employee hired to assist with the police department transition. During the transition to the new police department, Kelly was assigned to the Transition Team. The work days on the Team consisted of long hours, late nights and weekends, preparing the city for the new police department. Kelly did a fantastic job setting up files and offices for the Transition Team; assisted in all areas of the police officer hiring process, from applications to backgrounds, to the Oath of Office Ceremony; participated in the CLETS Certification; and assisted in contracts for consultants and staff reports.

When the police department transition was completed, Kelly was assigned to support the Investigations Division. Kelly is responsible for all misdemeanor cases, and since July 2007, handled an amazing 375 cases. Kelly also handles our "C" cases. She is responsible for contacting each victim and writing a supplemental report on the case. Kelly created the Sexual Registrant Program and maintains records on all sexual registrants living in San Ramon and meets with each registrant to ensure that they are compliance with the law. She also has been cross-trained to be our back-up Evidence Technician in the Property Room.

Kelly has a fantastic work ethic, always has a positive attitude, and is a truly outstanding employee.

**VOLUNTEER OF THE YEAR  
TOM COLEMAN**



Volunteer Tom Coleman has performed tasks in various areas since becoming a San Ramon Police Services Volunteer in 2000. Almost weekly, Tom participates in special events and assists the police department with various needs or projects. Tom participates in Skate Nights for Street Smarts; Character Counts movie and skate nights; assists with set-up for Parent Project night; participates in child fingerprinting at health fairs and safety awareness events; conducts school and Scout tours of the police station; performs child car seat inspections at the police station and car seat clinics; works at the Tip-A-Cop events and Special Olympics; provides traffic control assistance at various City and community events; performs vehicle inspections; assists the Training Division with various tasks; and performs neighborhood and Vacation House checks.

While assisting with these various events and tasks, Tom logged 145 volunteer hours in 2007, and a total of 2,244 hours since he became a Volunteer.

The Police Department attributes our ability to provide excellent service, in part, to the direct participation of our Volunteers. Tom Coleman sets the standard for selfless commitment to the community and the Police Department's Volunteer Program.



## ACOMPLISHMENTS & FUTURE OBJECTIVES

### ACCOMPLISHMENTS

- √ Completed a major transition within the City by forming an in-house Police Department.
- √ Implemented the "My Beat, My School" Program increasing the presence of law enforcement in local schools.
- √ Implemented the Crime Free Multi-Housing Program which partners the community, law enforcement, and rental communities to enhance the quality of life for the citizens of San Ramon through preventive screenings and aggressive law enforcement.
- √ Enhanced City's Emergency Preparedness Program by training the City workforce, collaborating with neighboring jurisdictions and refining the City's Emergency Plan.
- √ Added one (1) additional K-9 Police Officer to the force which provides for broader coverage of K-9 resources in the City of San Ramon.
- √ Held the City's first Youth Police Academy with fourteen (14) participants from California High School.

### MAJOR ACTION PLANS FY 2008-2009

- √ Start Crime Free Business Program designed to reduce crime in the City's business community and partner with the Crime Free Multi-Housing Program.
- √ Institute the supervisory rank of Corporal within the personnel system of the Police Department to add enhanced oversight of police operations.
- √ Implement enhanced crime prevention and risk management strategies through the installation of video camera in the Department's patrol car fleet.
- √ Take initial planning steps to create a Special Weapons and Tactics Team for the police force to include equipment procurement, team member selection, standards and policy development.
- √ Analyze data from the Crime Free Multi-Housing Program and determine its effectiveness on quality of life issues for residents of the City's rental community.
- √ Conduct an organizational evaluation of the Police Department's Command and Control structure and workload limits to determine adequacy.
- √ Complete review and update of the City Emergency Operations Plan to enhance operations and incorporate new National Incident Management System (NIMS) requirements, such as animal care, vulnerable population support, etc.
- √ Develop Emergency Preparedness Department Operations Plan for the Parks and Community Services, Police, and Public Services Departments.
- √ Complete and integrate the multi-agency Pre-Incident Aerial Photography Survey Plans into daily City operations and information management systems.

# Police Department

July 1, 2007

Valerie Amaral  
Jason Barnes  
Jacob Benjamson  
Mike Boehrer  
Steve Brinkley  
Chris Bruce  
Paul Burke  
Keith Butler  
Denton Carlson  
Pat Cerruti  
Dana Creedon  
Dar  
Manny Del Rio  
Deny  
Sharlene Dinkins  
Bill Doherty  
Marty Echelmeier  
Kevin Ellis  
Steve Fajardo  
John Gardenier  
Mary Gentry  
Cary Goldberg  
Michelle Goldberg  
Phil Gonzales



Joe Gorton  
John Goyich  
Mike Green  
Liz Gresham  
Mark Gunning  
Jeff Hahn  
Clauvette Hartway  
David Heinbaugh  
Craig Heuerman  
Joseph Hinkston  
Scott Holder  
Nathan Jones  
Darlene Kittredge  
Tom LaRocque  
Albert Li  
Lou Lombardi  
Abe Medina  
Al Molien  
Jennifer Montemayor  
Troy Montemayor  
Joe Moore  
Jason Nunn  
Kelly O'Friel  
Mike O'Day  
Catrice Owens-Swift  
Tom Padilla  
Todd Patty  
Rich Persson  
O.J. Plotner  
Dan Pratt  
Robert Ransom

TJ Reeder  
Cliff Rider  
Ray Riordan  
Randy Ritter  
Dave Roach  
Theresa Sanchez  
Lance Santiago  
Todd Santiago  
Michael Schneider  
Jessica Simonds  
James Springer  
Robert Steaveson  
Jonathan Stephens  
Craig Stevens  
Alice Stoll  
Gayle Studt  
Stanley Szeto  
Hollis Tong  
Corrie Turner  
Jennifer Vasquez  
Sue Wallace  
Eric Webb  
Dave Williams  
Dave White



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