

RESOLUTION NO. 2013-034



The City of San Ramon

**ESTABLISHING FEES AND CHARGES
FOR VARIOUS MUNICIPAL
SERVICES
FOR FISCAL YEAR 2013-2014
AND REPEALING
RESOLUTION NO. 2012-049**

Effective Date: July 1, 2013

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

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**CITY OF SAN RAMON
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**GENERAL GOVERNMENT
GENERAL FEES & FINES**

DESCRIPTION OF SERVICE	APPROVED FEE
Administrative Fine – City Ordinance Violation pursuant to §A1-39 of the Municipal Code – First Violation	\$100.00 (Not to Exceed)
Second Violation (Within one [1] year)	\$200.00 (Not to Exceed)
Each Additional Violation (Same Ordinance within one [1] year)	\$500.00 (Not to Exceed)
For Each Additional Violation (Same Ordinance within three [3] years)	\$1,000.00 (Not to Exceed)
Failure of any person to pay a fine in the time specified is subject to a late assessment fee payment – The amount of the payment fee shall be one-hundred percent (100%) of the total amount of the fine owed – The combined penalty and late fee shall not exceed five-thousand dollars (\$5,000.00)	\$5,000.00 (Not to Exceed)
Council/Commission Minutes	\$40.00/Year
Council Packet	\$15.00/Packet (prepaid)
Document Certification	\$10.00
Franchise Fees	(1) Deposit at time of Application the amount estimated by staff necessary for retention of Consultant to review Application (2) Amount not expended will be refunded – If costs exceed deposit, Applicant will be required to pay the difference
Late Filing Fine for Fair Political Practices Commission Statements	\$10.00/Day with maximum of \$100.00
Late Payment Fee	10% of fee or \$10.00 (whichever is greater)
Marriage Ceremony Fee – This fee is payable at the time of the reservation; and is non-refundable if not canceled within three (3) business days	\$75.00 – Resident \$150.00 – Non-Resident
Notice of Intent to Circulate Petition	\$200.00 (this fee will be refunded to the filer if, within one [1] year of the date of filing the Notice of Intent, the City Clerk certifies the sufficiency of the petition) Per Elections Code §9103(b)
Returned Check Charge	\$25.00
Research Time	\$40.00/Hr
Subordination Fee	\$250.00 Processing Fee for each escrow
Subpoena Fee	\$150.00/Employee
Copy Charges (in-house)	
Color and black & white	\$0.10/Sheet (duplex pages count as two [2] sheets)
CDs, DVDs, Flash Drives	\$20.00 each
Copy Charges (outside vendor)	
Audio Tapes	Cost as determined by outside vendor

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**ADMINISTRATIVE SERVICES DEPARTMENT
BUSINESS LICENSE FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
General Business	
0 – 5 Employees	\$40.00
6 – 50 Employees	\$80.00
More than 50 Employees	\$400.00
Lessors Commercial Property	
Less than 5,000 Square Feet	\$40.00
5,001 – 10,000 Square Feet	\$80.00
More than 10,000 Square Feet	\$400.00
Lessors Dwelling Units	
One unit only	\$40.00
Two (2) to Five (5) units	\$87.00
More than Five (5) units	\$400.00
Amusements & Itinerant Businesses, Circuses, Carnivals and Exhibitions	
First Day	\$70.00
Each Additional Day	\$35.00
Temporary Places of Sale	
One (1) Day	\$35.00
Two (2) to Five (5) Days	\$70.00
Six (6) to Thirty (30) Days	\$325.00
Vending Machines	
One (1) to Five (5) Machines	\$70.00
More than Five (5) Machines	\$130.00
Business License Information Reports	
Standard Business Listing (public data only) including CDs	\$25.00
Non-Standard Report	Cost of Product
Business License Document Reprint	\$15.00
Late Payment Fee	
	10% of License Fee for each month for five (5) months plus 7% interest
Other Fees	
Business License Fee pursuant to SB-1186 signed into law by Governor Brown on September 19, 2012; required for a local business license or similar instrument or permit, or renewal thereof	\$1.00

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
PLANNING SERVICES DIVISION FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Annexations	
Annexation Processing	Time & Materials plus \$3,000.00 Deposit
Architectural Review	
Conceptual	\$300.00 (to be applied to formal Application; maximum of one [1] ARB Meeting)
Minor Alteration	\$500.00
Residential	
New Construction	
1 DU ¹	Time & Materials + \$500.00 Deposit
2-10 DU's	Time & Materials + \$1,000.00 Deposit
More than 10 DU's	Time & Materials + \$3,000.00 Deposit
Single-Family 2nd Story Addition	\$300.00
Office / Commercial / Industrial – New Construction, Additions, Alterations	
Up to 10,000 Sq Ft	Time & Materials + \$1,000.00 Deposit
10,001 Sq Ft to 50,000 Sq Ft	Time & Materials + \$2,000.00 Deposit
50,001 Sq Ft to 100,000 Sq Ft	Time & Materials + \$3,000.00 Deposit
More than 100,001 Sq Ft	Time & Materials + \$4,000.00 Deposit
Administrative Review – ARB Review (All Districts)	Apply Time & Materials + Deposit as above Fee
Development Plan	
Conceptual Development Plan Review	\$500.00
Development Plan (Residential)	Time & Materials + \$5,000.00 Deposit
Development Plan (Non-Residential)	Time & Materials + \$5,000.00 Deposit
Development Plan Amendment (Changes to Site Plan and/or Sq Ft)	
Administrative Review	\$2,000.00
Public Hearing Required	Time & Materials + \$2,000.00 Deposit
General Plan	
General Plan Amendment	Time & Materials + \$5,000.00 Deposit
Minor Modification to Conditions of Approval	
Minor Modification to Conditions of Approval	Time & Materials + \$500.00 Deposit
Environmental Review	
Categorical Exemption	\$75.00
Negative Declaration Administratively Prepared	Time & Materials + \$1,500.00 Deposit
Negative Declaration Consultant Prepared	Consultant's Cost + 30% Administrative Fee
Environmental Impact Report	Consultant's Cost + 30% Administrative Fee

¹ Dwelling Unit

**CITY OF SAN RAMON
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**PLANNING/COMMUNITY DEVELOPMENT
PLANNING SERVICES DIVISION FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Mitigation Monitoring Administration	
Mitigation Monitoring Staff Time	Time & Materials + \$1,500.00 Deposit
Mitigation Monitoring Program Implementation / Special Peer / Consultant Review	Consultant's Cost + 30% Administrative Fee
Contra Costa County Clerk Filing Fee (Fee payable to County Clerk)	Per Department of Fish & Game Code §711.4
Department of Fish & Game User Fee – Negative Declaration	Per Department of Fish & Game Code §711.4
Environmental Impact Report	Per Department of Fish & Game Code §711.4
Certified Regulatory Program	Per Department of Fish & Game Code §711.4
Rezoning	
Rezoning (All Districts)	Time & Materials + \$3,000.00 Deposit
Sign Review	
Sign Permit (Each face copy charge)	\$100.00
Sign Permit (Each new sign requiring ARB Review)	\$300.00
Master Sign Program Approved Signs	\$150.00/Sign
New Master Sign Program	Time & Materials + \$2,000.00 Deposit
Master Sign Program Amendment	Time & Materials + \$1,500.00 Deposit
Temporary Sign Permit (Ninety [90] Consecutive Days)	\$150.00
Temporary Banner / Special Event Sign (Twenty-one [21] Consecutive Days, Maximum one [1] per Quarter)	\$50.00
Special Reviews	
Document / File Research	\$75.00/Hr (minimum \$150.00 Deposit)
Special Peer / Consultant Review	Consultant's Cost + 30% Administrative Fee
Specific Plan	
Specific Plan (Consultant Prepared)	Consultant's Cost + 30% Administrative Fee (for deposit) + Time & Materials
Subdivisions	
Major Subdivision	Time & Materials + \$3,000.00 Deposit
Minor Subdivision	Time & Materials + \$3,000.00 Deposit
Lot Line Adjustment / Technical Review (See Engineering Department Fee Schedule)	\$250.00/Parcel
Text Amendment	
General Plan Text Amendment	Time & Materials + \$3,500.00 Deposit
Specific Plan Text Amendment	Time & Materials + \$3,500.00 Deposit
Zoning Text Amendment	Time & Materials + \$3,500.00 Deposit
Time Extensions	
Time Extension Approved Administratively (Architectural Review, Development Plan, Use Permit Major / Minor Subdivisions, Variance, etc.)	\$300.00
Time Extension Requiring Public Hearing(s) (Development Plan, Use Permit, Major / Minor Subdivisions, Variance, etc.)	Time & Materials + \$1,000.00 Deposit

**CITY OF SAN RAMON
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**PLANNING/COMMUNITY DEVELOPMENT
PLANNING SERVICES DIVISION FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Use Permits	
Minor Land Use Permit and Amendments (All Districts)	Time & Materials + \$750.00 Deposit
Major Land Use Permits Requiring Public Hearing(s) & Amendment to Land Use Permit and/or Conditions of Approval (All Districts)	Time & Materials + \$3,000.00 Deposit
Temporary (Special Events e.g. Christmas Tree Lots, etc.)	\$300.00 + \$500.00 Cleaning Deposit (for all other events, see Parks & Community Services Fee Schedule)
Temporary Use Permit – Residential PODS	\$25.00
Large Family Day Care (When located within a residence)	\$750.00
Large Family Day Care (When located within a residence) Requiring Public Hearing	Time & Materials + \$1,500.00 Deposit
Congregate Care / Group Homes (When located within a residence)	Time & Materials + \$1,500.00 Deposit
Zoning Clearance	\$150.00
Home Occupation Permit	\$100.00
Telecommunications Land Use Permit²	
Requiring Administrative Review	Time & Materials + \$1,500.00 Deposit
Requiring ARB Review	Time & Materials + \$1,800.00 Deposit
Requiring Planning Commission Review	Time & Materials + \$2,000.00 Deposit
Variances	
Variance (Single Family Residence)	\$300.00
Variance Requiring Public Hearing (Each Application)	Time & Materials + \$1,500.00 Deposit
Variance – Processed Administratively	\$500.00
Minor Exception	\$300.00
Appeals	
Appeal from Zoning Administrator's Decision for Residential Property under SRMC §D7-8	\$1,500.00 – Deposit to be paid by Appellant and the Time & Materials charges paid by Applicant
Appeal from Zoning Administrator's Decision for Non-Residential Property under SRMC §D7-8	\$2,500.00 – Deposit to be paid by Appellant and the Time & Materials Charges paid by Applicant
Appeal from Planning Commission Decision for Residential Property under SRMC §D7-8	\$2,500.00 – Deposit to be paid by Appellant and the Time & Materials Charges paid by Applicant
Appeal from Planning Commission Decision for Non-Residential Property under SRMC §D7-8	\$2,500.00 – Deposit to be paid by Appellant and the Time & Materials Charges paid by Applicant
Development Agreement & Amendments	
Development Agreement & Amendments	Time & Materials + \$2,000.00 Deposit
Development Impact Fees	
School Age Child Care Fees	See City Council Resolution No. 2005-139
Beautification / Cultural Activities	0.001 of the Building Code Valuation
Westside Specific Plan Recovery	Non-Residential: \$0.33/Gross square feet floor area Residential: \$492.91/unit
General Plan Recovery Costs	0.003 of the Building Code Valuation

² Application Land Use Permit

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
PLANNING SERVICES DIVISION FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Development Impact Fees (continued)	
Zoning Ordinance Recovery Costs	0.001 of the Building Code Valuation
Crow Canyon Specific Plan Recovery Fee	Commercial – \$0.44/Square gross floor area Residential – \$598.11/Unit
North Camino Ramon Specific Plan Recovery Fee – Fees are adjusted annually according to the Engineering News Record – San Francisco Bay Area Construction Cost Index from the base year of 2009	Non-residential – 0.009 of the Building Code Valuation Residential - \$416.45 Tenant Improvement – 0.001 of the Building Code Valuation
Improvement Bonds & Deposits	
Improvement Bonds & Deposits	Bond in the amount of 100% of the Improvement Costs or 20% Cash Bond + 30% Administrative Fee
Zoning Review / Building Permit	
(See Building Permit Fees)	Retain 25% of Residential / Commercial Building Permit Fee
Address / Street Assignments	Single Address: \$250.00; 2-10 addresses: Time & Materials + \$500.00 Deposit; 11 Addresses and up: Time & Materials + \$1000.00 Deposit
Tree Removal Permit	
Residential	\$75.00
Non-Residential	\$150.00
Recurring Architectural Review Meeting	
Non-Residential	\$500.00
Miscellaneous Fees	
Public Notice Mailing (Stamps, Paper and Envelopes)	
If addresses provided by Applicant	\$100.00 Administrative Fee + \$0.50 per Notice mailed
If addresses prepared by City	\$200.00 Administration Fee + \$0.50 per Notice mailed
Zoning Certification letter	Time and Materials + \$100.00 Deposit
Newspaper Advertisement	Actual cost charged by newspaper
Microfilm and/or Laserfiche Fee	
Administrative Application(s) (Each Application)	\$150.00
Application(s) Requiring Public Hearing (Excluding Residential Subdivisions)	\$200.00
Residential Subdivisions	\$400.00

See NOTES on next page

**CITY OF SAN RAMON
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**PLANNING/COMMUNITY DEVELOPMENT
PLANNING SERVICES DIVISION FEES**

NOTES:

1. Time and Materials charges are calculated using an hourly rate of \$150.00 for each employee working on the application.
2. Deposit amounts are set at assumed average cost of time and materials to provide the service. When the deposit has been drawn by 80%, an additional deposit of 25% to 50% of the original deposit fee will be required to continue processing application(s) as determined by the Planning Services Division. Applications may be deemed withdrawn if account deficits exist.
3. Project Applicants shall pay a cumulative total fee and/or deposits for each application type required.
4. The State Department of Fish & Game and Contra Costa County require filing fees (AB 3158) at the time of project approval.

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
BUILDING PERMIT & PLAN CHECK**

Plan Checking Fees: A fee payment is required to the Chief Building Official for the submission of plans and specifications for reviewing.

Plan Checking Fees shall be 65% of the Building Permit Fee.

An hourly fee of \$150.00 is charged when the Chief Building Official reviews plans that are incomplete; requires changes or an additional plan review.

When it is required to use a consultant, a 15% Administrative Fee is required, in addition to other fees.

Fees Mandated by the California Code of Regulations:

- **Building Standards Commissions Fee (H & S 18931.6)**
 - \$4.00 per \$100,000 of Permit Valuation (City retains 10% of collected amount)
- **Strong Motion Instrumentation Program Fee (PR 2705[a]) (Fractural Rates)**
 - \$10.00 per \$100,000 (minimum of \$0.50) of Permit Valuation for Residential Occupancies
 - \$21.00 per \$100,000 (minimum of \$0.50) of Permit Valuation for All Other Occupancies
 - City retains 5% of collected fee for training

California Building Standards Commission Energy and Disabled Access Requirements and Permit Authorization:

Additional fees will be charged as follows:

- **Disabled Access Plan Check:** 25% of Plan Check Fee
- **Disabled Access Inspection:** 25% of Building Permit Fee
- **Energy Plan Check:** 25% of Plan Check Fee
- **Energy Inspection:** 20% of Building Permit Fee
- **Issuance Fee:** \$35.00 each issuance
- **Permit Automation Fee:** .001% of construction valuation of each permit up to \$250,000. Projects with a valuation over \$250,000 will be calculated at \$250.00 for 1st \$250,000 plus .0005 of construction valuation over \$250,000 up to \$1,000,000; Projects with a valuation over \$1,000,000 will be calculated at \$625.00 for the 1st \$1,000,000 plus .00010 of the construction valuation over \$1,000,000 up to \$10,000,000; Projects with a valuation over \$10,000,000 will be calculated at \$1,525.00 for the 1st \$10,000,000 plus .00005 of the construction valuation over \$10,000,000

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
BUILDING PERMIT & PLAN CHECK**

Exceptions: Certificate of Occupancy, water heaters, earthquake shutoff valves, landscape irrigation backflow prevention devices, residential photovoltaic systems, demolition permits and permits identified by the Chief building Official that are “flat fee” permits.

Temporary Certificate of Occupancy – (A cash bond shall be posted in the amount as follows):

- \$2.00 per square foot of floor area not to exceed \$10,000.00 (this is non-interest bearing)
- Administration costs shall be 5% of cash bond not to exceed \$200.00
- The Chief Building Official may waive the bond requirement when the work remaining to be completed is of a minor nature

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
BUILDING PERMIT & PLAN CHECK**

TOTAL VALUATION ³	APPROVED FEE
\$1.00 to \$500.00	\$39.00
\$501.00 to \$2,000.00	\$39.00 for the 1 st \$500.00 + \$4.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$99.00 for the 1 st \$2,000.00 + \$15.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$455.50 for the 1 st \$25,000.00 plus \$11.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$733.00 for the 1 st \$50,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,133.00 for the 1 st \$100,000.00 plus \$6.40 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,693.00 for the 1 st \$500,000.00 plus \$5.43 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,408.00 for the 1 st \$1,000,000.00 plus \$3.60 for each additional \$1,000.00 or fraction thereof

³ Permit Valuation shall be set as required in Section 107.2 of the California Building Code as adopted and amended by the City of San Ramon

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
OTHER INSPECTIONS & FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Re-Inspection Fee Assessed When the Work for a Scheduled Inspection is Not Ready to be Inspected	\$37.50 Each Occurrence
Inspections for which no fee specifically indicated	\$150.00/Hr or hourly cost to the City (including items described above) plus 10% when Contractor services are involved, whichever is greater
Additional Plan Review Required by Changes, Additions or Revisions	\$150.00/Hr or hourly cost to the City (including items described above) plus 10% when Contractor services are involved, whichever is greater
Restore Service – A Permit to restore electric utility service (shut-off because of vacancy, fire, or official act), not inclusive of fees for work requiring additional permits	\$37.50 for each utility
Solar Heating, Cooling System and Photovoltaic Installation	\$75.00 flat fee
Swimming Pool Permit	Based on Valuation of Swimming Pool Construction and Fee Schedule
Special Inspection	
Administration of Special Inspection – When required by construction type or special conditions by the Chief Building Official	10% of Building Permit Fee
Code Compliance Investigation	\$150.00
Investigation Reports – Minimum	\$150.00/Hr or hourly cost to the City (including items described in item 1 below) + 10%, whichever is greater
Investigation Reports – With Photos	\$150.00
Investigation Fee – Work Without Permit	(1) Fee shall be equal to the amount of fee that would be required by the Fee Resolution, as if a Permit were to be issued; (2) This provision does not apply to emergency work, if the Chief Building Official determines that such work was urgent and necessary; and (3) Not practicable to obtain a permit before the work has begun
Weekly Building Permit Activity Reports	\$100.00 Annual Fee or \$15.00 per request
Overtime – Hourly costs is inclusive of supervision, overhead, equipment, hourly wages and fringe benefits of employees involved	
Weekends and Holidays	\$150.00/Hr with a two (2) hour minimum
During Regular Business Week	\$150.00/Hr on an hour-to-hour basis with no minimum time period
Microfilm and/or Laserfische	
Permit forms and document up to 8” x 14” per side	\$0.40/Sheet
Plan Sheets – regardless of size	\$1.75
Other Fees	
Electric Vehicle Charging Station	\$1.50-\$4.00/Hr

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
NEIGHBORHOOD PRESERVATION
AND CODE VIOLATIONS**

DESCRIPTION OF SERVICE	APPROVED FEE
First Notice / Inspection	Courtesy (No Fee)
Subsequent Notices / Inspections	\$150.00/Hr
Photograph Processing	Actual Cost + 15% Administrative Fee
Mileage	\$0.55/mile + 15% Administrative Fee
Extension Fee	\$60.00
Posting Fee	\$45.00
Administrative Hearing	\$150.00
Title Search Fee	Actual Cost + 15% Administrative Fee
Declaration of Substandard and/or Public Nuisance Notice	\$322.00
Removal of Declaration	\$277.00
Vehicle Abatement (Removal)	Actual Cost + 15% Administrative Fee
Abatement (Cleanup) Cost	Actual Cost + 15% Administrative Fee
Preparation of Job Specifications	\$400.00
City Council Approval of Contract	\$203.00
Contract Performance Inspection	\$160.00
Billing	\$119.00
Record Special Assessment	\$119.00
Filing a Special Assessment	\$202.00

ADMINISTRATIVE COSTS PERTAINING TO VIOLATIONS OF THE SIGN ORDINANCE

DESCRIPTION OF SERVICE	APPROVED FEE
Violation	\$5.00/sign – Signs to be stored no more than thirty (30) days and then disposed of

FINES FOR OTHER CITY BUILDING VIOLATIONS

DESCRIPTION OF SERVICE	APPROVED FEE
First Violation Ordinance and Building Code	\$100.00 (Not to Exceed)
Second Violation (Within one [1] year)	\$200.00 (Not to Exceed)
Each Additional Violation (Same Ordinance within one [1] year)	\$500.00 (Not to Exceed)
Second Building Code Violation	\$500.00
Third Building Code Violation	\$1,000.00

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
ELECTRIC PERMIT**

Fees Required: The Applicant shall pay any fee required by the Building & Safety Services Division. Once Permit is issued and fees are paid, the work can begin.

DESCRIPTION OF SERVICE	APPROVED FEE
Minimum Fee – The minimum fee for any Electrical Permit, unless otherwise indicated	
0 – 200 ampere electrical service	\$40.00
Over 201 ampere electrical service	\$50.00
Additional sub-feeders and distribution power panels	\$20.00 Each
Miscellaneous Permit Fee	
Any Permit for miscellaneous electrical work not in conjunction with a Building Permit and not itemized below	\$45.00 or 2% of the contract cost (including hard and soft cost), whichever is greater
Electric Plan Check Fee	
	65% of the Electric Permit Fee
New Service or Service Charge – Any Permit for new service or change of service not in conjunction with a Building Permit shall be charged as indicated	
000 – 100 ampere	\$75.00
Over 101 amperes	\$75.00 + \$25.00 per 100 amps in excess of 101 amps
9+ Residential Dwellings	
Each Electrical Permit for one (1) or two (2) family dwelling units or a multi-family dwelling unit	20% of the Building Permit Fee inclusive of carports and garages (inclusive of additions and alterations)
In-Ground Swimming Pool, Spas, and Hot Tubs	
	Minimum of \$45.00 or 30% of the Building Permit Fee, whichever is greater
Above-Ground Swimming Pool, Spas and Hot Tubs	
	\$45.00
Electric Power Distribution Poles	
(1) Served either underground or overhead for electric service power use; (2) The fee for electric power distribution for construction sites of buildings, structure, or facilities; and (3) For use on construction sites only, if a unit fee is indicated	
0 – 200 ampere electrical service	\$40.00
over 201 ampere electrical service	\$50.00
Additional sub-feeders and distribution power panels	\$20.00 Each
Air Conditioning	
The electric hook-up fee for the addition of a central A/C cooling system to an existing dwelling unit connected to an existing electrical system	\$40.00 minimum
Low Voltage, Protective, Security Signal and Communication Circuits	
The Unit Fee for permits for proprietary remote control, signaling, power limit, fire protection systems, TV systems, security systems, communication and sound circuits including circuits less than fifty (50) volts installed in commercial and industrial or multi-family dwelling units	2% of Building Permit Fee – \$40.00 minimum

**CITY OF SAN RAMON
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**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
ELECTRIC PERMIT**

DESCRIPTION OF SERVICE	APPROVED FEE
Electric Signs and Outline Lighting	
Inspection of electric wiring and equipment associated with illuminated advertising or identification signs and outline lighting located at one address or subdivided space for the tenant or owner shall be a Unit Fee for the first illuminated sign	\$40.00 minimum
Commercial or Industrial* – Fees for commercial or industrial work (including retail stores, offices, motels, mobile trailers) in conjunction with a Building Permit are as indicated	
Office / Light Industrial	20% of the Building Permit Fee
Retail Sales	25% of the Building Permit Fee
Food Markets	40% of the Building Permit Fee
Heavy Industrial	40% of the Building Permit Fee
Restaurants	45% of the Building Permit Fee
*The minimum fee is \$40.00 – percentages in excess of \$40.00 will follow the above schedule	

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
PLUMBING PERMIT**

DESCRIPTION OF SERVICE	APPROVED FEE
Minimum Fee	
The minimum fee for any Plumbing Permit, unless otherwise indicated	\$40.00 \$35.00 for each issuance
Miscellaneous Permit Fee	
Any Permit for miscellaneous plumbing work not in conjunction with a building with a Building Permit, and not itemized below	\$40.00 or 2% of the contract cost (including the hard and soft cost) whichever is greater
Residential Dwellings	
Each Plumbing Permit for a one (1) or two (2) family dwelling unit or a multi-family dwelling unit	10% of the Building Permit Fee, inclusive of additions and alterations
Swimming Pools	
	10% of the Building Permit Fee
Air Conditioning	
	10% of the Building Permit Fee
Commercial or Industrial – Fees for commercial or industrial work (including retail stores, offices, motels, mobile trailers) in conjunction with a Building Permit are as indicated	
Office	10% of the Building Permit Fee
Retail Sales	10% of the Building Permit Fee
Food Markets	15% of the Building Permit Fee
Industrial	15% of the Building Permit Fee
Restaurants	20% of the Building Permit Fee
Water Heaters	
	\$50.00 flat fee
Plumbing Plan Check Fee	
	65% of the Plumbing Permit Fee

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
BUILDING & SAFETY SERVICES DIVISION FEES
MECHANICAL PERMIT**

DESCRIPTION OF SERVICE	APPROVED FEE
Minimum Fee	
The minimum fee for any Mechanical Permit, unless otherwise indicated	\$40.00 \$35.00 for each issuance
Miscellaneous Permit Fee	
Any Permit for miscellaneous mechanical work not in conjunction with a building with a Building Permit, and not itemized below	\$40.00 or 2% of the contract cost (including the hard and soft cost) whichever is greater
Residential Dwellings	
Each Mechanical Permit for a one (1) or two (2) family dwelling unit or a multi-family dwelling unit	10% of the Building Permit Fee, inclusive of additions and alterations
Swimming Pools	
	10% of the Building Permit Fee
Air Conditioning	
	10% of the Building Permit Fee
Commercial or Industrial – Fees for commercial or industrial work (including retail stores, offices, motels, mobile trailers) in conjunction with a Building Permit are as indicated	
Office	10% of the Building Permit Fee
Retail Sales	10% of the Building Permit Fee
Food Markets	15% of the Building Permit Fee
Industrial	15% of the Building Permit Fee
Restaurants	20% of the Building Permit Fee
Mechanical Plan Check Fee	
	65% of the Plumbing Permit Fee

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PLANNING/COMMUNITY DEVELOPMENT
TRANSPORTATION MITIGATION FEES – BIKE LOCKER RENTAL PROGRAM
FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Citywide Traffic Impact Mitigation Fees	
Residential	
Single Family Residential	\$751.00
Apartment, Townhouse, Condo	\$523.00
Other	\$751.00
Non-Residential	
Retail	\$2.14/Sq Ft
Office	\$0.98/Sq Ft
Service Commercial	\$2.23/Sq Ft
Other Non-Residential	\$751.00/PM Trip
Tassajara Area Benefit Fee	\$8,948.50/DU
Southern Contra Costa JEP A Traffic Mitigation Fees	
Contra Costa Sub-Regional Fee	
Single / Multi-Family Residential	\$3,455.00/DU
Apartment, Townhouse, Condo	\$3,455.00/DU
Office	\$5.41/Sq Ft
Commercial Retail	\$3.39/Sq Ft
Other	\$3,457.00/PM Trip
Southern Contra Costa Regional Fees	
Single / Multi-Family Residential	\$1,252.00/DU
Apartment, Townhouse, Condo	\$1,252.00/DU
Office	\$2.00/Sq Ft
Commercial Retail	\$1.25/Sq Ft
Other	\$1,252.00/PM Trip
Tri-Valley Transportation Development Fees	
Single Family Residential	\$2,313.00/DU
Multi-Family Residential	\$1,472.00/DU
Office	\$4.15/Sq Ft
Retail	\$1.54/Sq Ft Gross Floor Area
Industrial	\$2.80/Sq Ft Gross Floor Area
Other	\$2,313.00/Average AM/PM Peak Hour Trip
San Ramon Transit Center	
Bike Locker Rental Program Fees – A total of twelve (12) bike lockers are available for rent. Lockers are available on a first come, first serve basis and can be rented for three (3), six (6) or twelve (12) months. Lockers are covered, secured and will hold up to one bike. Individuals are required to sign a bike locker agreement and, upon approval, a refundable key deposit is required. A key is provided with each bike locker rental. The key deposit covers the cost of a new key, when a key is lost, stolen, or isn't returned.	
Three (3) Months	\$15.00
Six (6) Months	\$30.00
Twelve (12) Months	\$60.00
Refundable Key Deposit	\$25.00

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**ENGINEERING SERVICES
GHAD FEES**

The GHAD fees and charges shall be the same as those established by the City of San Ramon for all similar services except as otherwise detailed in this Schedule of Fee and Charges.

A plan checking and inspection fee will be assessed for all projects that require plan reviews and/or inspections related to GHAD facilities, including toe-drains and sub-drains. This fee shall apply to all retaining wall and swimming pools, new building and building additions and any projects that require a grading permit and impact GHAD facilities. It may also apply to other projects that involve earthwork, trenching or construction of below ground elements that potentially impact GHAD facilities.

Non-routine projects that require in excess of four (4) hours of staff time (two [2] hours staff review + two [2] hours inspection) may be assessed charges based on the actual staff time required to review the project. The deposit amount collected is subject to the discretion of the District Engineer.

For all parcels within the GHAD, the Routine and Non-Routine Building Permit Review fees shall be in lieu of the Engineering Services Department Building Review Fee.

Special projects including Annexation Agreements, Engineers Report, Revisions to the Plan of Control and Request for Other Services will be assessed a minimum fee of \$2,000.00 plus \$150.00/Hr for additional staff hours in excess of the minimum fee based on actual staff time required to review the project. The consultant fees will be the actual of the consultant services plus an administrative fee.

DESCRIPTION OF SERVICE	APPROVED FEE
Routine Building Permit Reviews	Two (2) hours staff time for data collection processing and review at \$120.00/Hr with two (2) hour minimum charge for inspection at \$120.00/Hr when inspections are required
Non-Routine Building Permit Reviews	Hourly basis at \$120.00/Hr with an initial deposit amount of \$500.00 to \$10,000.00 subject to the discretion of the District Engineer Consultant Fees – Consultant’s Cost + Administrative Fee
Special Projects	Minimum fee of \$2,000.00 + \$150.00/Hr for additional staff hours in excess of the minimum fee Consultant Fees – Consultant’s Cost + Administrative Fee
Inspection Fee	\$120.00/Hr with two (2) hour minimum charge for each inspection
Overtime Inspection Fee During Regular Business Week	The hourly rate of \$180.00/Hr
Overtime Inspection Fee During Weekends & Holidays	The hourly rate of \$180.00/Hr with a three (3) hour minimum

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**ENGINEERING SERVICES
ENGINEERING FEES**

A Site Development Permit shall be required for the plan check and inspection of all construction sites, improvements of non-residential and residential developments, including grading and drainage improvements, street and related frontage improvements, parking lot improvements, landscaping, and other related site improvements. The fee shall cover plan check and inspection services.

The Site Development Permit shall serve as a grading permit, an erosion and sedimentation control permit, parking lot construction permit, and encroachment permit for curb gutter, driveway and sidewalk improvements, which are authorized by the Municipal Code.

An Erosion and Sedimentation Control Plan shall be required for all projects for which a site development permit has been issued and for which construction activity commences prior to April 15, or extends in an incomplete state (including lack of landscaping) beyond October 15.

A Drainage Permit shall be required for all projects that may change the hydraulic characteristics watercourses and drainage facilities, or are located within an easement dedicated for such purposes.

A building permit review fee will be required for all building permit applications requiring Engineering review, and will be collected by the Building Division at the time of application submittal. Building Permit Reviews within the Geologic Hazard Abatement District 1990-01 (GHAD) will be charged the applicable GHAD Building Permit Review fees.

DESCRIPTION OF SERVICE	APPROVED FEE
Drainage Permit Application Fee	
Routine Projects (Processing & Filing)	\$120.00/Hr with two (2) hour minimum charge for processing each permit
Special Projects (Processing & Filing)	Hourly basis at \$150.00/Hr with an initial deposit amount of \$500.00 to \$10,000.00 subject to the discretion of the City or District Engineer Consultant Fees – Consultant’s Cost + Administrative Fee
Inspection Fee	\$120.00/Hr with two (2) hour minimum charge for each inspection
Overtime Inspection Fee During Regular Business Week	The hourly rate of \$180.00/Hr
Overtime Inspection Fee During Weekends & Holidays	The hourly rate of \$180.00/Hr with a three (3) hour minimum
Contra Costa County Flood Control District – DA101A – Drainage Fee (West Branch Only)	
Swimming Pools	\$172.00
Impervious Surface	\$0.20/Sq Ft of new impervious surface including but not limited to: driveways, sidewalks, patios, concrete flatwork, and room addition

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**ENGINEERING SERVICES
ENGINEERING FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Site Development	
Plan Check Fee	Minimum Fee of 2.5% of estimated improvement cost + \$150.00/Hr for additional staff hours cost exceeding the 2.5%
Inspection Fee During Regular Business Week	6.8% for any improvement costs up to \$250,000.00 and 6.3% for any improvement cost over \$250,000.00 + \$120.00/Hr for additional staff hours in excess of the minimum fee
Overtime Inspection Fee During Weekends & Holidays	The hourly rate of \$180.00/Hr with a three (3) hour minimum
Building Permit Review Fee	
Routine Projects	\$120.00/Hr with two (2) hour minimum charge for processing each permit
Special Projects	Hourly basis at \$150.00/Hr with an initial deposit amount of \$500.00 to \$10,000.00 subject to the discretion of the City Engineer
Inspection Fee	\$120.00/Hr with two (2) hour minimum charge for each inspection
Overtime Inspection Fee During Regular Business Week	The hourly rate of \$180.00/Hr
Overtime Fee During Weekends & Holidays	The hourly rate of \$180.00/Hr with a three (3) hour minimum
Overtime Inspection Fee Deposit	\$500.00 – \$10,000.00. Amount subject to discretion of City Engineer, based on size of project and overtime potential
Encroachment Permits	
Hauling and Oversize Loads	As set by the California Department of Transportation (Caltrans)
Permit Application & Filing Fee – Routine Projects, which include Curb, Gutter, Sidewalks, PODs, and Cross Drains	\$120.00/Hr with a one (1) hour minimum processing charge per Permit
Permit Application Filing Fee – Non-Routine Projects	The hourly rate of \$120.00/Hr with a three (3) hour minimum processing charge per Permit
Permit Inspection Fee – Routine Projects	The hourly rate of \$120.00/Hr with a two (2) hour minimum. The estimated inspection fees shall be based on factors such as cost estimate, project duration, complexity, etc., and shall be approved by the City Engineer
Permit Inspection Fee – Non-Routine Projects	The hourly rate of \$120.00/Hr with a three (3) hour minimum. The estimated inspection fees shall be based on factors such as cost estimate, project duration, complexity, etc., and shall be approved by the City Engineer

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**ENGINEERING SERVICES
ENGINEERING FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Encroachment Permits (continued)	
Permit Application, Filing, Inspection, and Review Fee – Special Projects	Fee will be charged on an hourly basis at \$120.00/Hr with an initial drawdown deposit amount of \$500.00 to \$25,000.00 subject to the discretion of the City Engineer. If necessary, applicant shall deposit additional funds in an amount determined by the City Engineer prior to depletion of deposit amount
Overtime Inspection Fee During Regular Business Week	The hourly rate of \$180.00/Hr
Overtime Inspection Fee During Weekends and Holidays	The hourly rate of \$180.00/Hr with a three (3) hour minimum
Subdivision / Preliminary Development Review	
Preliminary Development Review Fee	\$2,000.00 + \$150.00/Hr in Excess of \$2,000.00 to review plan / studies of project awaiting entitlements; for mixed use development projects, fee is \$3,000.00 + \$150.00/Hr in excess of \$3,000.00
Preliminary Development Review Fee – Routine Projects	\$150.00/Hr with a two (2) hour minimum for review and processing
Preliminary Development Review Fee – Utility/Communications/Day Care of 14 or Fewer Kids	\$150.00/Hr with a three (3) hour minimum charge for review and processing
Minor Subdivisions	\$2,000.00 + \$150.00/Hr in excess of \$1,000.00
Major Subdivisions	\$2,000.00 + \$150.00/Lot + \$150.00/Hr in excess of initial fee
Monument Checking Fee – Any error found in placement, course or identification of survey monuments shall require payment of fee as indicated	The cost shall be passed on directly to the Applicant at consulting cost + Administrative Fee
Tentative Map Technical Review Fee	\$2,000.00 + \$150.00/Hr in excess of \$2,000.00 to review plans or studies of projects awaiting entitlements
Single Parcel Plan Review Fee	\$60.00/Parcel
Certificates of Compliance, Property Mergers, Parcel Map Waivers & Lot Line Adjustments	\$250.00/Parcel + \$150.00/Hr for additional staff hours exceeding the initial fee
Street Vacations	\$500.00 + \$150.00/Hr in excess of \$500.00
Bonds, Letters of Credit and Deposits for Improvements	100% of the value of improvements plus a maximum of \$500.00 Administrative Fee
Base Map Revision Fee (Applicable at filing of Final Map, Parcel Map or Lot Line Adjustment)	As set by Contra Costa County + Administrative Fee as required

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**ENGINEERING SERVICES
ENGINEERING FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Creek Study and Drainage Mitigation	
Twin Creeks Watershed	\$3,000.00/Developable acre
South San Ramon Creek (Main Stem)	\$1,500.00/Developable acre
Oak Creek Watershed	\$1,750.00/Developable acre
Drainage Mitigation Fee	\$0.30/Sq Ft or portion thereof of site impervious surface
Other Fees	
Appeals	Appeals from Administrative Decision Under Municipal Code §A1-95 see GENERAL GOVERNMENT – GENERAL FEES
Other Fees (continued)	
Peer Review of Special Studies	The cost of reviewing any Special Study shall be passed on directly to the Applicant at consulting cost + Administrative Fee as required
GIS Mapping Fee	0.0008 of the Building Code Valuation (Fee is being transferred from Planning – previously known as the “Aerial Mapping Fee”)
Plans / Maps / Prints / Reproduction Stencils / Standard Details	
Mylar Replacement Fee	\$5.50/Sq Ft
Size of Print	
18” x 26”	\$2.00/Sheet
24” x 36”	\$2.00/Sheet
30” x 42”	\$3.00/Sheet
Oversized Sheets	\$0.30/Sq Ft
Microfilm Reproduction	\$2.00/Sheet
Storm Water Markers	\$10.00/Storm Water Marker
Color Prints	\$4.50/Sq Ft
City Standard Details	\$10.00
Engineering Research	
Engineering Drawings, Reports, Letters, and Miscellaneous	\$120.00/Hr (\$60.00 minimum) + reproduction costs
Flood Zone-Research	\$40.00/Lot + \$120.00/Hr for additional staff hours exceeding the initial fee – Request must be in writing with written City response

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**POLICE SERVICES
POLICE DEPARTMENT FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Fingerprinting	
Ink Cards	
Resident or Teachers employed within the City limits	\$20.00
Non-Resident – first card	\$45.00
Non-Resident – each additional card	\$30.00
Livescan	
Residents or Teachers employed within the City Limits	\$30.00
Non-Resident – (Does not include DOJ Fees)	\$50.00
Records	
Accident Report	\$0.10/Page @ Station \$20.00 Online Convenience Fee
Major Injuries / Fatality (Impact Callout)	\$0.10/Page
Subpoena Duces Tecum / Deposition Subpoenas	\$15.00 Service Fee – Reasonable cost of locating billed at \$24.00/Hr
Lost Property Insurance Reports	\$0.10/Page @ Station \$20.00 Online Convenience Fee
Photo CD	\$5.00 Each
Driving Under the Influence (DUI)	
For Response Time by Officers Involved	\$60.00 administration charge plus: (1) \$115.00/Hr per Sergeant (2) \$105.00/Hr per Corporal (3) \$95.00/Hr per Officer (4) \$65.00/Hr per PST
Other Fees	
Release of Stored / Towed Vehicles	\$15.00 cash only for repossessed vehicles \$125.00 cash only
Gun Release	\$75.00/Gun
Letter of Good Conduct	\$40.00 – Resident \$50.00 – Non-Resident
Bicycle License	\$10.00
Car Sear Inspections	\$25.00 – Resident \$40.00 – Non-Resident
One (1) Day Liquor License Letter to Alcoholic Beverage Control (ABC) Board	\$45.00
False Alarms	
(1) Within ninety (90) day period	No Charge
(2) Within ninety (90) day period	Letter
(3) Within ninety (90) day period	\$75.00
(4) Within ninety (90) day period	\$225.00
(5) Within ninety (90) day period	\$300.00
More than five (5) in a ninety (90) day period	\$225.00 Each

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**POLICE SERVICES
POLICE DEPARTMENT FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Special Events Staffing – (two [2] hour minimum)	
Administrative Fee	\$60.00/Hr
Sergeant	\$172.00/Hr
Corporal	\$156.00/Hr
Officer	\$142.00/Hr
PST	\$97.00/Hr
Crime Prevention	
Site Inspection / Plan Reviews	\$75.00
Bingo / ID Cards	
ID Cards	\$7.50
Permit	\$75.00
Card Room Employee Work Permit	
Card Room Application Fee	\$1,000.00
Card Room Annual Licensing Fee	\$5,000.00/Table
New Work Permit	\$200.00/New Permit
Renewal Work Permit	\$100.00/Annual Renewal
Citation Sign-Off	
Resident	\$10.00
Non-Resident	\$20.00
Non-Resident Issued by San Ramon Police Department	\$10.00
Delinquent Citation Processing	\$50.00
Massage Permit Fees	
Massage Establishment	\$440.00/New Permit \$403.00/Annual Renewal
Massage Therapist (Owner / Operator)	\$497.00/New Permit \$449.00/Annual Renewal
Outcall Massage Permit	\$497.00/New Permit \$449.00/Annual Renewal
Masseur / Masseurse Permit	\$181.00/New Permit \$115.00/Annual Renewal
Taxicab / Passenger Transport Permit Fees	
Taxi / Transport Establishment	\$440.00/New Permit \$403.00/Annual Renewal
Taxicab / Passenger Transport Permit Fees (continued)	
Driver Permit – (Owner / Operator)	\$497.00/New Permit \$449.00/Annual Renewal
Driver Permit	\$181.00/New Permit \$115.00/Annual Renewal
Solicitor Permit Fees	
Solicitor Permit	\$244.00/per Permit

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**POLICE SERVICES
POLICE DEPARTMENT FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	
Violation of City Ordinance	Code Section	Bail Amount
Parking Truck / Trailer (Exceeding 10,000 lbs.)	SR B8-51	\$125.00
Roadside Selling of Vehicle	SR B6-211	\$50.00
Permit Parking	SR B8-21	\$125.00
Parking Oversized Vehicles	SR B8-31	\$125.00
Stopping, Standing, Parking – Curb Marking	SR B8-1	\$50.00
Time Limit Parking	SR B8-2	\$50.00
Parking / Stopping – Construction Area	SR B8-3	\$50.00
Parking Designated Zones – Private Property	SR B8-4	\$50.00
Parking Within Marked Spaces	SR B8-5	\$50.00
Temporary / Emergency Parking Sign / Barriers	SR B8-6	\$75.00
Parking in Fire Lane	SR B8-39	\$75.00
Violation of Park Hours	SR B5-11	\$125.00
Bicycle in Skate Park	SR B5-13C	\$125.00
Skate Park Helmet	SR B5-13D	\$75.00
Curfew	SR B7-231	\$125.00
Littering	SR B5-18	\$200.00
Smoking in Park	SR B5-19	\$125.00

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**POLICE SERVICES
POLICE DEPARTMENT FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	
Violation of California Vehicle Code	Code Section	Bail Amount
Parked in Red Zone	CVC 21458a	\$35.00
Blocking Intersection	CVC 22500a	\$35.00
Blocking Crosswalk	CVC 22500b	\$35.00
Parking Adjacent to Safety Zone	CVC 22500c	\$35.00
Parking Within Fifteen Feet (15') of Fire Station Driveway	CVC 22500d	\$35.00
Blocking Driveway	CVC 22500e	\$35.00
Blocking Sidewalk	CVC 22500f	\$35.00
Blocking Excavation	CVC 22500g	\$35.00
Double Parked	CVC 22500h	\$35.00
Stopping in Tube or Tunnel	CVC 22500j	\$35.00
Stopping on Bridge	CVC 22500k	\$35.00
Blocking Wheelchair Access	CVC 22500l	\$250.00
Curb Parking	CVC 22502a	\$35.00
Curb Parking One-Way Road	CVC 22502e	\$35.00
Unincorporated Area Parking	CVC 22504a	\$35.00
Parked in Posted No Parking Area	CVC 22505b	\$35.00
Blocking Handicapped Parking Stall	CVC 22507.8a	\$275.00
Parked in Handicapped Parking Stall	CVC 22507.8b	\$275.00
Parking on Line / Handicapped Parking Stall	CVC 22507.8c	\$250.00
Fire Hydrants	CVC 22514	\$35.00
Unattended Vehicles	CVC 22515 a & b	\$35.00
Illegal to Park on RR Tracks	CVC 22521	\$35.00
Park Near Sidewalk Ramps	CVC 22522	\$250.00

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PUBLIC SERVICES
PUBLIC SERVICES FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Special Event Staffing and "Call Out Rate" – Two (2) Hour Minimum	
Regular	\$80.00/Hr
Overtime	\$102.00/Hr
Right-of-Way Banner Permit Application	
Processing Fee	\$150.00/Application
Installation Fee	\$51.00/Banner
Pole Rental Fee	\$15.00/Pole
Commercial Recycling Transporter Permit	
Application	\$65.00/Application
Renewal	\$40.00/Biennially
Additional Fees & Charges	
"BAG IT" Garbage Bags	\$7.00 each – Effective January 2014

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
TRANSACTION FEES – FACILITY DEPOSITS**

Fees for participating in classes, programs, activities and events shall be based upon;

- Competing fee in other cities, recreation districts, and colleges; and
- Session length and length of class time per meeting; and
- Class enrollment statistics regarding an activity and the fees that were charged for that activity; and
- Financial need of the instructor; and
- The cost to the City for providing such services; and
- City Council direction on recovered costs; and
- Subsidized programs at the Alcosta Senior and Community Center for individuals ages 55+ to encourage participation in activities that promote healthy lifestyles; and
- Discounted rates for adults ages 65+ in the areas of aquatics and cultural arts to encourage continued participation; and
- Discounts may be offered as incentives to increase program participation, facility rentals, and revenue; and
- Department will maintain a scholarship program to address the needs of residents who may not be able to afford programs; and
- The value and benefit of such services to the San Ramon Community

Fees for facilities and park rentals are reviewed and approved by the Parks and Community Services Commission at public meetings.

TRANSACTION FEES

Classes or Programs:

Once a class or program is confirmed and paid, a transaction fee will be charged for any additional request (withdrawal, addition, and/or change) per transaction.

Transaction fees are as follows:

- \$5.00 for class / program fees of \$72.00 or less
- 7% of class fee for each class over \$72.00

Facility Rentals:

Once a facility is confirmed and deposit is on file, a \$25.00 transaction fee will be charged for any cancellation / revision. This fee is in addition to any applicable cancellation penalties that may apply.

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
TRANSACTION FEES – FACILITY DEPOSITS**

FACILITY DEPOSITS	
DESCRIPTION OF SERVICE	APPROVED FEE
Facility Deposits	
Small Room	\$50.00
Medium Room	\$100.00
Large Room	\$200.00
Grand Room Weekday: Monday-Thursday	\$500.00
Grand Room Weekend: Friday-Sunday	\$1,000.00
Kitchen	\$100.00
Dougherty Valley Performing Arts Center	\$400.00
Front Row Theater	\$200.00

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
ADVERTISING FEES**

Size	One Issue	Two Issues 20 % Off	Three Issues 20% off	Four Issues 20% off
Recreation Guide and Playbill Advertising Fees				
	Approved	Approved	Approved	Approved
Business Card	\$145.00	\$232.00	\$349.00	\$464.00
One-eighth (1/8) Page	\$182.00	\$290.00	\$436.00	\$581.00
One-quarter (1/4) Page	\$290.00	\$464.00	\$697.00	\$930.00
One-third (1/3) Page	\$327.00	\$523.00	\$784.00	\$1,045.00
One-half (1/2) Page	\$617.00	\$998.00	\$1,400.00	\$1,975.00
Full Page	\$1,234.00	\$1,975.00	\$2,962.00	\$3,949.00
Inside Back Cover	\$1,452.00	\$2,323.00	\$3,485.00	\$4,646.00
For Non-Profit				
	Approved	Approved	Approved	Approved
Business Card	\$117.00	\$186.00	\$278.00	\$372.00
One-eighth (1/8) Page	\$145.00	\$232.00	\$349.00	\$523.00
One-quarter (1/4) Page	\$232.00	\$372.00	\$558.00	\$743.00
One-third (1/3) Page	\$262.00	\$419.00	\$627.00	\$836.00
One-half (1/2) Page	\$494.00	\$790.00	\$1,186.00	\$1,581.00
Full Page	\$988.00	\$1,581.00	\$2,369.00	\$3,159.00
Inside Back Cover	\$1,452.00	\$2,323.00	\$3,485.00	\$4,646.00
General Advertising				
	Approved	Approved	Approved	Approved
Curtain Call	\$88.00			
Business Card	\$138.00	\$372.00	\$152.00	\$409.00
One-eighth (1/8) Page	\$145.00	\$393.00	\$160.00	\$431.00
One-quarter (1/4) Page	\$220.00	\$594.00	\$242.00	\$653.00
One-half (1/2) Page	\$440.00	\$1,188.00	\$484.00	\$1,307.00
Full Page	\$880.00	\$2,376.00	\$968.00	\$2,614.00
Four-Color Glossy Rates				
Size	Rate Per Issue			
	Approved Fee			
One-quarter (1/4) Page	\$414.00			
One-half (1/2) Page	\$688.00			
Full Page	\$1,375.00			

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
SPECIAL EVENTS PERMIT APPLICATION, PHOTO FILM FEES AND GALLERY
FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Special Events Permit Application –The Special Event Permit applicant may be required to pay for additional services and City staff costs in addition to the application fee, if determined to be needed for the final approval of the Special Event Permit	
Application Fee – Special Event Permit and/or payment of a fee is required by Ordinance No. 231 as outlined in the Municipal Code under Division B1 AMUSEMENTS Chapter IV Sections B1 – 121-126	\$600.00/Application
Additional Staff Time (in two [2] hour increments)	
Recreation Leader	\$12.00/Hr
Recreation Technician	\$60.00/Hr
Recreation Coordinator	\$72.00/Hr
Recreation Supervisor	\$96.00/Hr
Program Manager / Division Manager / Director	\$122.00/Hr
Commercial Film Fees	
Commercial Feature Film / Television Productions / Television Commercials / Industrial Film / Video / Photography Production Fee – Special Event Permit required; Additional fees may be imposed based on the full costs incurred based on the type and scope of use	\$1,100.00/Day Minimum
Non-Profit Film / Video / Documentary – Special Event Permit required; Additional fees may be imposed based on the full costs incurred based on the type and scope of use	\$550.00/Day Minimum
Professional Photography and Event Video	
Royalty Free Licensing Fee/Annual	\$220.00/Annual
Royalty Free Licensing Fee/Day	\$55.00/Day
Rights Managed Independent Fee – Special Event Permit may be required; Additional fees based on the full costs incurred based on the type and scope of use	\$550.00/Day Minimum
Gallery Fees	
Lindsay Dirx Brown Gallery Exhibit Fee	
Resident	\$55.00/Month + 20% commission on all sales
Non-Resident	\$110.00/Month + 20% commission on all sales
Non-Profit Group Exemption – Youth Art Month	\$27.50/Month + 20% commission on all sales
Auxiliary Gallery Spaces (Library, Dougherty Station, Alcosta Senior & Community Center)	\$27.50/Two (2) Months + 20% commission on all sales

NOTES: Forest Home Farms Photography / Filming requires reservation for all Commercial Photography / Film / Video and may require a Special Permit

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
COMMERCIAL FEES FOR DUPLICATION OF HISTORIC MEDIA MATERIALS
MEMORIAL PROGRAM FEES**

COMMERCIAL FEES FOR DUPLICATION OF HISTORIC MEDIA MATERIALS

DESCRIPTION OF SERVICE	APPROVED FEE
Low Resolution JPEG via email (72 dpi)	\$5.00/Image
Medium Resolution JPEG via email (150 dpi)	\$10.00/Image
High Resolution JPEG via email (300 dpi)	\$15.00/Image
Copy of VHS cassette or DVD	\$25.00/Copy
Copy of recording on CD	\$20.00/CD

MEMORIAL PROGRAM FEES

DESCRIPTION OF SERVICE	APPROVED FEE
Memorial Tree Purchase	\$300.00
Memorial Plaque Purchase	\$300.00
Memorial Tile 4" x 8"	\$100.00
Memorial Tile 6" x 6"	\$200.00
Memorial Benches	\$2,500.00

NOTES: Fees for additional memorial items shall be based upon the cost to the City for providing such services including direct cost of item, staff time, and maintenance costs

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
GLASS HOUSE GARDEN & WALNUT BARN RENTAL FEES**

Weekday rates apply for rental times, which begin Sunday at 6:00 p.m. Weekend hours run from Friday at 6:00 p.m. until Sunday at 6:00 p.m. Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period.

All rates are based on a 2-hour rental minimum. Charges will be assessed on an hourly basis; there will be no pro-ration for half-hour use.

Glass House Garden & Walnut Barn

DESCRIPTION OF SERVICE	APPROVED FEE	
Resident & Non-Profit	<u>Weekday</u> \$160.00/Hr	<u>Weekend</u> \$190.00/Hr
Private Non-Resident / Commercial	<u>Weekday</u> \$210.00/Hr	<u>Weekend</u> \$240.00/Hr

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
COMMUNITY CENTER, DOUGHERTY STATION COMMUNITY CENTER, ALCOSTA
SENIOR AND COMMUNITY CENTER, FOREST HOME FARMS, LIBRARY MEETING
ROOM, AND SAN RAMON OLYMPIC POOL CLASSROOM RENTAL FEES**

Weekday rates apply for rental times, which begin Sunday at 6:00 p.m. Weekend hours run from Friday at 6:00 p.m. until Sunday at 6:00 p.m. Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period.

All rates for the Grand Room and the Large Room are based on a 2 (two) hour rental minimum. Charges will be assessed on an hourly basis; there will be no pro-ration for half-hour use. All room rentals include an hourly maintenance fee (janitorial, carpet & window cleaning, staff, and utilities).

The Following Room Definitions are for reference as to room size:

Location	Grand	Large	Medium	Small
Alcosta Senior & Community Center		Garden View Room AB Vista Grande AB	Garden View A Garden View b Room 112AB Vista Grande A Vista Grande B	Room 112A Room 112B Room 113 Room 114 Room 115
Boone House		Meeting Room		
City Hall			P&CS Conference Room	
Dougherty Station Community Center	Ridge View Room	Room 204/206	Room 202 Room 204 Room 206	Dance Studio Room 201 Room 104
San Ramon Library		Meeting Room		
San Ramon Community Center	Fountain Room	Terrace Room	Alcosta Room	Dance Studio Room 101 Room 102 Room 206 Preschool Room
San Ramon Olympic Pool			Classroom	

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
COMMUNITY CENTER, DOUGHERTY STATION COMMUNITY CENTER, ALCOSTA
SENIOR AND COMMUNITY CENTER, FOREST HOME FARMS, LIBRARY MEETING
ROOM, AND SAN RAMON OLYMPIC POOL CLASSROOM RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	
<u>Non-Profit / Co-Sponsored Groups</u>	<u>Weekday</u>	<u>Weekend</u>
Grand Room	\$50.00/Hr	\$130.00/Hr
Large Room	\$35.00/Hr	\$80.00/Hr
Medium Room	\$25.00/Hr	\$60.00/Hr
Small Room	\$20.00/Hr	\$45.00/Hr
Dance Studio	\$20.00/Hr	\$45.00/Hr
Kitchen*	\$11.00/Hr	\$11.00/Hr
Kitchen Only	\$75.00/Hr	\$75.00/Hr
Rose Garden**	\$30.00/Hr	\$30.00/Hr
Terrace Room Patio Area	\$30.00/Hr	\$30.00/Hr
Ridgeview Room Patio Area	\$30.00/Hr	\$30.00/Hr
<u>Co-Sponsored</u>	<u>Weekday</u>	<u>Weekend</u>
San Ramon Library Meeting Room – Setup and cleanup not included in fees – Room may be reserved one (1) year in advance	\$15.00/Hr	\$15.00/Hr
<u>Private Resident</u>	<u>Weekday</u>	<u>Weekend</u>
Grand Room	\$105.00/Hr	\$255.00/Hr
Large Room	\$70.00/Hr	\$130.00/Hr
Medium Room	\$55.00/Hr	\$85.00/Hr
Small Room	\$40.00/Hr	\$65.00/Hr
Dance Studio	\$40.00/Hr	\$65.00/Hr
Kitchen*	\$20.00/Hr	\$20.00/Hr
Kitchen Only	\$75.00/Hr	\$75.00/Hr
Rose Garden**	\$30.00/Hr	\$30.00/Hr
Terrace Room Patio Area	\$30.00/Hr	\$30.00/Hr
Ridgeview Room Patio Area	\$30.00/Hr	\$30.00/Hr
<u>Private Non-Resident or Commercial</u>	<u>Weekday</u>	<u>Weekend</u>
Grand Room	\$135.00/Hr	\$320.00/Hr
Large Room	\$90.00/Hr	\$165.00/Hr
Medium Room	\$70.00/Hr	\$105.00/Hr
Small Room	\$50.00/Hr	\$80.00/Hr
Dance Studio	\$50.00/Hr	\$80.00/Hr
Kitchen*	\$21.00/Hr	\$21.00/Hr
Kitchen Only	\$75.00/Hr	\$75.00/Hr
Rose Garden**	\$30.00/Hr	\$30.00/Hr
Terrace Room Patio Area	\$30.00/Hr	\$30.00/Hr
Ridgeview Room Patio Area	\$30.00/Hr	\$30.00/Hr

NOTES: * Kitchen rented in conjunction with a Grand or Large room
 ** Rose Garden is rented in conjunction with the Fountain Room only
 (See page 3 “E” of *Facilities Policies*)

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
CIVIC CENTER SITE, ALCOSTA SENIOR AND COMMUNITY CENTER AND
RAMONA PARK GAZEBO RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	
Civic Center Site Lot (Corner of Bollinger Canyon Rd. & Camino Ramon)		
	<u>Weekday</u>	<u>Weekend</u>
Resident, Non-Resident, Commercial, & Non-Profit*	\$30.00/Hr	\$60.00/Hr
Alcosta Senior and Community Center and Ramona Park Gazebo Rental Rates		
	<u>Weekday</u>	<u>Weekend</u>
Resident – Private or Group	\$105.00/Hr	\$105.00/Hr
	<u>Weekday</u>	<u>Weekend</u>
Non-Resident – Private or Commercial	\$135.00/Hr	\$135.00/Hr

NOTES: *Special Event Permit required

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

PARKS & COMMUNITY SERVICES

***CENTRAL PARK, ATHAN DOWNS PARK, ALCOSTA SENIOR AND COMMUNITY
CENTER PARK AND GARDENS, VALLEY VIEW PARK, RAMONA PARK, SAN
RAMON SPORTS PARK AND HIDDEN VALLEY PARK RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	
<u>Non-Profit Organizations</u>	<u>Weekday</u>	<u>Weekend</u>
Groups 1 to 50	\$52.00/Day	\$52.00/Day
Groups 51 to 149	\$125.00/Day	\$125.00/Day
Groups 150-200	\$146.00/Day	\$146.00/Day
<u>San Ramon Resident</u>	<u>Weekday</u>	<u>Weekend</u>
Groups 1 to 50	\$99.00/Day	\$99.00/Day
Groups 51 to 149	\$192.00/Day	\$192.00/Day
Groups 150-200	\$286.00/Day	\$286.00/Day
<u>Commercial Resident</u>	<u>Weekday</u>	<u>Weekend</u>
Groups 1 to 50	\$139.00/Day	\$139.00/Day
Groups 51 to 149	\$254.00/Day	\$254.00/Day
Groups 150-200	\$473.00/Day	\$473.00/Day
<u>Non-Resident (weekdays only)</u>	<u>Weekend</u>	<u>Weekday</u>
Groups 1 to 50	Not Reservable	\$182.00/Day
Groups 51 to 149	Not Reservable	\$317.00/Day
Groups 150-200	Not Reservable	\$473.00/Day

NOTES: *Central Park and Athan Downs Park is limited to Groups up to 200 people, the San Ramon Sports Park is limited to groups up to 100 people, and all other group picnic sites are limited to groups up to 50 people

Park sites listed in an approved Special Event Permit are subject to approved picnic fees

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK
AND DOUGHERTY VALLEY AQUATIC CENTER
GROUP PICNIC RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	
San Ramon Resident		
Groups up to 26	<u>Weekday</u> \$146.00 / Session*	<u>Weekend</u> \$146.00 / Session*
Groups 26 to 50	<u>Weekday</u> \$291.00 / Session*	<u>Weekend</u> \$291.00 / Session*
Groups 51 and larger	<u>Weekday</u> Call Parks & Community Services for more information	<u>Weekend</u> Call Parks & Community Services for more information
Non-Resident		
Groups up to 26	<u>Weekday</u> \$213.00 / Session*	<u>Weekend</u> Not Available on Weekends
Groups 26 to 50	<u>Weekday</u> \$364.00 / Session*	<u>Weekend</u> Not Available on Weekends
Groups 51 and larger	<u>Weekday</u> Call Parks & Community Services for more information	<u>Weekend</u> Not Available on Weekends

NOTES: *Rental fee does not include pool admission. Each person, child and adult must purchase a daily fee pass

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
CENTRAL PARK AMPITHEATER USE – TENNIS COURT RENTAL FEES**

Central Park Amphitheater Use

DESCRIPTION OF SERVICE	APPROVED FEE
All Groups	\$1,500.00/ten (10) hours of use*
All Groups	\$750.00/six (6) hours of use*
All Groups	\$150.00/per hour with a two (2) hour minimum

Tennis Court Rental Fees

DESCRIPTION OF SERVICE	APPROVED FEE
Rates for Tournament Use	
City Sponsored Program	No Charge
City Co-Sponsored	\$20.00 flat fee + \$5.00/Court/Hr
Non-Profit Group	\$30.00 flat fee + \$6.00/Court/Hr
Resident	\$40.00 flat fee + \$7.00/Court/Hr
Non-Resident	\$50.00 flat fee + \$8.00/Court/Hr

NOTES: *Requires Special Event Permit application in addition to the fee

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
BASEBALL AND SOCCER FIELDS – CENTRAL PARK
AND ATHAN DOWNS RESERVATION FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Turf Fields	
Youth Co-Sponsored Organizations and San Ramon Valley Unified School District	\$6.66/Hr
Adult Co-Sponsored Organizations, San Ramon Residents and Non-Profit Organizations	\$13.32/Hr
Youth Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee	\$119.65/Field Day
Commercial Resident	\$19.04/Hr
Extra Fee	\$130.05
Non-Resident	\$26.01/Hr
Light Fee at Sports Fields	
Co-Sponsored Organizations and San Ramon Valley Unified School District	\$20.80/Hr
San Ramon Residents and Non-Profit Organizations	\$20.80/Hr
Commercial Resident	\$41.61/Hr
Non-Resident	\$41.61/Hr
Synthetic Fields	
Co-Sponsored Organizations and San Ramon Valley Unified School District	\$31.21/Hr
San Ramon Residents and Non-Profit Organizations	\$41.61/Hr
Commercial Resident	\$52.02/Hr
Non-Resident	\$104.04/Hr

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
DOUGHERTY VALLEY COMMUNITY CENTER FRONT ROW THEATER
RENTAL FEES**

Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period. Charges will be assessed on an hourly basis; there will be no pro-ration for half-hour use.

Rental use will include a basic theatrical sound and light package and use of projector, screen, VCR, CD player and DVD player if desired.

DESCRIPTION OF SERVICE	APPROVED FEE	
Extra Equipment		
Additional microphones	\$25.00/Day	
Podium	\$25.00/Day	
Upright piano	\$100.00/Day	
Other Fees		
Maintenance Staff**	\$15.00/Hr per person	
Basic Sound and Light Package	No Charge	
Box Office Fees	\$100.00	
Ticket Printing	\$0.30/Ticket	
Technical Theater Staff**	\$25.00/Hr per person	
House Staff**	\$25.00/Hr per person	
San Ramon Resident & Non-Profit / Co-Sponsored Organizations		
Free Events, Rehearsals (no admission fee), Ticketed Events, Theatrical Use & Fundraisers	<u>Weekday</u>	<u>Weekend</u>
	\$150.00/Three (3) Hrs or \$300.00 flat fee for a max eight (8) Hrs	\$200.00/Three (3) Hrs or \$400.00 flat fee for a max eight (8) Hrs
Hourly Overtime Rate for use over eight (8) hours	<u>Weekday</u> \$75.00/Hr	<u>Weekend</u> \$100.00/Hr
Non-Resident Private or Commercial Organization		
Free Events, Rehearsals (no admission fee), Ticketed Events, Theatrical Use & Fundraisers	<u>Weekday</u>	<u>Weekend</u>
	\$250.00/Three (3) Hrs or \$500.00 flat fee for a max eight (8) Hrs	\$300.00/Three (3) Hrs or \$600.00 flat fee for a max eight (8) Hrs
Hourly Overtime Rate for use over eight (8) hours	<u>Weekday</u> \$75.00/Hr	<u>Weekend</u> \$100.00/Hr

NOTES: *Cultural Growth Surcharge – One dollar (\$1.00) will be collected for every ticket sold at DVPAC and the Front Row Theater for all events with ticket prices over \$5.00. This money will be used in the subsequent fiscal year to purchase/replace theatrical equipment and/or to offset rental fees for non profit groups producing a performance in either City theater.

**Overtime and double time rates for staff will apply as required by law.

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
DOUGHERTY VALLEY PERFORMING ARTS CENTER
RENTAL FEES**

Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period. Theatrical usage requires written approval by the Theater Manager and a pre-event meeting to establish the details and appropriateness of the rental prior to the signage of the contract.

DESCRIPTION OF SERVICE	APPROVED FEE
Performance Base Rent (Full Day) – Includes Lobby, Theater, Dressing Rooms & Loading Dock	
Weekend Friday through Sunday	\$900.00/Eight (8) hour day plus reimbursement for required technical theater and house management staff
Weekday Monday through Thursday	\$650.00/Eight (8) hour day plus reimbursement for required technical theater and house management staff
Additional Time (same day)	\$100.00/Hr plus reimbursement for required technical personnel
Rehearsal and Technical Time – Weekday & Weekend	\$400.00/Eight (8) hour day plus reimbursement for required technical personnel
Other Fees	
Percentage Rent	10% of gross ticket sales or 8% of gross ticket sales for three (3) or more shows in the same day if greater than the base rent
Rent – Lobby Only	\$450.00/Eight (8) hour day (restricted availability)
DVPAC Studio Rental (for a rehearsal or performance in the Studio Room)	\$400.00/Eight (8) hour day plus reimbursement for required personnel
Box Office Fees	\$400.00
DVPAC Studio Rental (when used in conjunction with a performance or rehearsal on the stage)	\$200.00/Eight (8) hour day plus reimbursement for required personnel
Ticket Printing	\$0.30/Ticket
Cultural Growth Surcharge*	\$1.00/Ticket
Technical Theater Staff	\$25.00/Hr per person
Production Manager II	\$31.00/Hr per person
Sign Language Interpreter	\$100.00/Hr per person
House Staff	\$25.00/Hr per person
Maintenance Staff	\$15.00/Hr per person
Basic Sound / Light Production	No Charge
Extensive Lighting Production	\$200.00 + reimbursement for additional technical theater staff (if required)

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
DOUGHERTY VALLEY PERFORMING ARTS CENTER
RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Other Fees (continued)	
Extensive Sound Production	\$125.00 + reimbursement for additional technical theater staff (if required)
Spot Lights	\$100.00/Light + spot light operator
Marley Dance Floor	\$150.00/Per event + Labor
Baby Grand Piano	\$100.00/Eight (8) hour day
Piano Tuning	\$110.00 Each

NOTES: *Cultural Growth Surcharge – One dollar (\$1.00) will be collected for every ticket sold at DVPAC and the Front Row Theater for all events with ticket prices over \$5.00. This money will be used in the subsequent fiscal year to purchase/replace theatrical equipment and/or to offset rental fees for non profit groups producing a performance in either City theater.

**Overtime and double time rates for staff will apply as required by law.

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
EQUIPMENT RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Additional Microphone with or without Stand	\$25.00
Easel & Paper Pad	\$25.00
Full Length Podium (No PA System)	\$25.00
Yamaha Electric Piano	\$100.00
Portable Bar	\$25.00 + \$50.00 Cleaning Deposit
Fountain Room 30' x 12' Dance Floor – Depending on availability and room capacity, additional dance floor modules may be rented for \$5.00 for 3' x 3' module	\$200.00
Terrace Room 30' x 9' Dance Floor – Depending on availability and room capacity, additional dance floor modules may be rented for \$5.00 for 3' x 3' module	\$150.00
Carpet Cleaning (Fountain Room)	Maintenance Fee Included in Rental
Carpet Cleaning (Terrace Room)	Maintenance Fee Included in Rental

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK
AND DOUGHERTY VALLEY AQUATIC CENTER
SPECIAL EVENT AND LANE USE FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
San Ramon Olympic Pool & Aquatic Park	
Whole Facility (Daily Rate)	\$1,292.00/Day + Guard Fee of \$12.00/Guard per Hour (up to 11 hours)
Whole Facility (Hourly Rate after 11 hours)	\$118.00/Hr + Guard Fee of \$12.00/Guard per Hour
50-Meter Pool (Daily Rate)	\$842.00/day + Guard Fee of \$12.00/Guard per Hour (up to 11 hours)
50-Meter Pool (Hourly Rate after 11 hours)	\$77.00/Hr + Guard Fee of \$12.00/Guard per Hour
25-Yard Pool (Lap / Training Pool) (Daily Rate)	\$561.00/Day + Guard Fee of \$12.00/Guard per Hour (up to 11 hours)
25-Yard Pool (Lap / Training Pool) (Hourly Rate after 11 hours)	\$51.00/Hr + Guard Fee of \$12.00/Guard per Hour
Whole Facility – Two (2) Day Rental (Daily Rental)	\$2,022.00/Day + Guard Fee of \$12.00/Guard Fee per Hour (up to 11 hours each day) Includes use of classroom timing board; must have a qualified timer to operate scoreboard)
Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day)	\$184.00/Hr + Guard Fee of \$12.00/Guard per Hour
Dougherty Valley Aquatic Center	
Whole Facility	\$842.00/Day + Guard Fee of \$12.00/Guard per Hour (up to 11 hours each day)
Whole Facility (Hourly Rate after 11 hours)	\$77.00/Hr + Guard Fee of \$12.00/Guard per Hour
Whole Facility – Two (2) Day Rental	\$1,348.00/Day + Guard Fee of \$12.00/Guard per Hour; Includes use of timing board (must have qualified timer to operate scoreboard)
Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day)	\$123.00/Hr + Guard Fee of \$12.00/Guard per Hour
Scoreboard	
	\$104.00 Rental Fee per day + City staff fee of \$25.00/Hr to run system unless a qualified person is present to operate system
Touchpads – DVAC Only	
	\$26.00 Rental fee per day per pad + City staff fee of \$25.00/Hr per staff to set up timing system unless a qualified person is present to prepare system for use
	\$36.00 Rental fee per pad per two (2) meets + City staff fee of \$25.00/Hr per staff to set up timing system unless a qualified person is present to prepare system for use
Water Polo Tournament	
One (1) Tank – Half Pool	\$452.40/Day + Guard Fee of \$12.00/Guard per Hour
One (1) Tank – Half Pool – Half Day	\$280.80/Day + Guard Fee of \$12.00/Guard per Hour
Two (2) Tanks – Full Pool	\$561.60/Day + Guard Fee of \$12.00/Guard per Hour
Two (2) Tanks – Full Pool – Half Day	\$395.20/Day + Guard Fee of \$12.00/Guard per Hour

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK
AND DOUGHERTY VALLEY AQUATIC CENTER
SPECIAL EVENT AND LANE USE FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Short Course	
City Co-Sponsored Groups	\$4.08/Hr per contract)
Resident	\$5.84/Hr
Non-Resident	\$7.30/Hr
Long Course	
City Co-Sponsored Groups	\$8.19/Hr
Resident	\$11.12/Hr
Non-Resident	\$13.91/Hr
Lifeguard Fees	
	\$12.00/Hr

Note: Special Event Permit may be required. Additional fees based on the full costs incurred based on the type and scope of use.

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK
AND DOUGHERTY VALLEY AQUATIC CENTER
PRIVATE GROUP RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
San Ramon Resident	
Groups up to 50 (minimum of 3 guards required)	\$250.00/First two (2) hours – \$75.00/Each additional hour
Groups 51 – 100 (minimum of 5 guards required)	\$500.00/First two (2) hours – \$150.00/Each additional hour
Groups 101 – 150 (minimum of 7 guards required)	\$750.00/First two (2) hours – \$225.00/Each additional hour
Non-Resident	
Groups up to 50 (minimum of 3 guards required)	\$315.00/First two (2) hours – \$75.00/Each additional hour
Groups 51 – 100 (minimum of 5 guards required)	\$625.00/First two (2) hours – \$150.00/Each additional hour
Groups 101 – 150 (minimum of 7 guards required)	\$940.00/First two (2) hours – \$225.00/Each additional hour
Lifeguard Fees	
Based on group size and amenities requested	\$18.00/Hr per Guard

**CITY OF SAN RAMON
FY 2013-14 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
PINE VALLEY AND IRON HORSE GYMNASIA RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE
Non-Profit Organizations	
Pine Valley Floor A or B	\$44.00/Hr
Pine Valley Main Floor	\$77.00/Hr
Iron Horse Floor A, B or C	\$49.00/Hr
Iron Horse Main Floor	\$121.00/Hr
Resident – Private	
Pine Valley Floor A or B	\$55.00/Hr
Pine Valley Main Floor	\$99.00/Hr
Iron Horse Floor A, B or C	\$61.00/Hr
Iron Horse Main Floor	\$137.00/Hr
Resident – Commercial	
Pine Valley Floor A or B	\$66.00/Hr
Pine Valley Main Floor	\$110.00/Hr
Iron Horse Floor A, B or C	\$71.00/Hr
Iron Horse Main Floor	\$143.00/Hr
Non-Resident – Private	
Pine Valley Floor A or B	\$66.00/Hr
Pine Valley Main Floor	\$110.00/Hr
Iron Horse Floor A, B or C	\$71.00/Hr
Iron Horse Main Floor	\$143.00/Hr
Non-Resident – Commercial	
Pine Valley Floor A or B	\$110.00/Hr
Pine Valley Main Floor	\$165.00/Hr
Iron Horse Floor A, B or C	\$121.00/Hr
Iron Horse Main Floor	\$258.00/Hr
City Co-Sponsored Groups	
Pine Valley Floor A or B	\$33.00/Hr
Pine Valley Main Floor	\$66.00/Hr
Iron Horse Floor A, B or C	\$33.00/Hr
Iron Horse Main Floor	\$99.00/Hr