



CITY MANAGER RECRUITMENT

**Filing Deadline
January 28, 2011**

THE ORGANIZATION

Incorporated on July 1, 1983, San Ramon is an attractive, dynamic Charter City. San Ramon has a five-member City Council; the Mayor is elected for a two year term and the City Council members are elected at large and serve four-year overlapping terms.

THE POSITION

The City Council invites individuals to apply for the position of City Manager. Located in Contra Costa County, California the City of San Ramon offers an exceptional opportunity for someone who can lead a highly skilled and well functioning Municipal Corporation. The City (population 62,000) is financially sound due to excellent planning and fiscal management in the past.

The City Council seeks a City Manager who has a genuine interest in preserving the quality of life in San Ramon, displays enthusiasm for public service and who will be visible and active in the community. San Ramon's eight operating departments include Administrative Services, Planning/Community Development, City Clerk, Economic Development, Police Services, Public Services, Engineering Services and Parks & Community Services. Fire protection is provided by the San Ramon Valley Fire Protection District.

THE IDEAL CANDIDATE

Requirements

Candidates must possess a solid understanding of City finances and budgeting, Land Use, Economic Development and Human Resources. The ideal candidate would be a proven leader who is pro-active, innovative, well informed, collaborative and decisive.

Desirable Knowledge/Skills

A Bachelor's Degree in Public Administration, Business Administration or a related field is required. A Masters Degree is highly desirable. Experience of at least five years in municipal management, budgeting, redevelopment and land use is required. Salary is dependent upon qualifications.

TO APPLY FOR THIS POSITION

Candidates interested in this outstanding opportunity shall submit a resume' and City of San Ramon employment application available on line at www.sanramon.ca.gov/employ/opportunities.html by 5:00 p.m., PST on January 28, 2011.

Submit to:
City of San Ramon
Employee Services
2228 Camino Ramon
San Ramon, CA. 94583

The City of San Ramon is an Equal Opportunity Employer